9.12

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Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 9. Discussion/Action

Subject 9.12 RSD and CSEA Chapter #329 Job Descriptions (New and Updated)

Access Public

Type Action

Fiscal Impact Yes

Dollar Amount 231,230.00

Budgeted Yes

Budget Source General Fund and Measure L

Recommended Action
It is recommended the board take action and approve the RSD and CSEA Chapter #329 Job

Descriptions (New and Updated)

Goals Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed,

collaborative, creative and critical thinkers.

Goal 4-Prepare students to be college and career ready through technology and innovation

that facilitates collaboration, creativity, critical thinking and communication.

Goal 3-Create welcoming and safe environments where students attend and are connected

to their school

Goal 2-Engage parents and other District stakeholders in the development of meaningful

partnerships to support student learning.

Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content

Speaker: Carolyn Bernal

Rationale:

In November 2020, the RSD and CSEA Negotiating Teams met to negotiate some new job descriptions as well as some revisions to existing job descriptions.

The following are "new" job descriptions:

Technology/Bond Infrastructure & Learning Environment Support Technician, \$80,090 - \$93,181 (salary range includes base salary, statutory benefits, and health and welfare benefits), (to support the additional needs, work load and demands of the Technology Department; to be paid initially from Measure L)

Technology Information System Support Technician, \$68,015 - \$78,651 (salary range includes base salary, statutory benefits, health and welfare benefits), (to support the additional needs, work load and demands of the Technology Department)

District Programs Information Systems Support Clerk, cost neutral, (this newly revised job description replaces the Clerk Typist II position in the Educational Services Department vacated last year and that has remained



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unfilled while the revised job description was negotiated; the newly revised job description accurately captures the work that was being performed and that will continue to need to be performed moving forward)

Plumber Irrigation Specialist, \$83,125 - \$97,232 (salary range includes base salary, statutory benefits, health and welfare benefits), (to support the additional needs, work load and demands related to district plumbing and irrigation needs of the Facilities Department)

The following are "existing" job descriptions that have been revised:

Education Technology/Network Support Specialist, no increased cost, (revisions were made to this existing job description to more accurately reflect the current work load and day to day work functions being performed)

Warehouse/Delivery Driver, no increased cost, (revisions were made to this existing job description to more accurately reflect the current work load and day to day work functions being performed)

All of the job descriptions listed (and attached) are pending CSEA ratification. The vote to ratify will take place Thursday, March 18th, 2021.

RSD and CSEA 329 new and revised jd.pdf (13,320 KB)

Administrative Content

Executive Content



California School Employees Association

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Ben Valdepeña

Association President

Keith Pace Executive Director

Member of the AFL-CIO

The nation's largest independent classified employee association



December 14, 2020

VIA Electronic

csearegion8carreon@aol.com

Henry Carreon Chapter President #329 & Regional Representative #8 538 Gill Ave. Port Hueneme, CA 93041-2849

RE: Memorandum of Understanding (MOU) - New & Revised Job Descriptions

Dear President Carreon:

I have received the Memorandum of Understanding (MOU) regarding the New and Revised Job Descriptions between the Rio Elementary School District and the California School Employees Association and its Rio Chapter #329 (CSEA).

It has been reviewed in accordance with Policy 610. I have found no apparent violation of law, CSEA's Constitution and Bylaws, or Policy.

Ratification for this MOU is required. Please provide your Labor Relations Representative Diane Wilkinson with the ratification date so that we may update our records.

Please ensure your chapter complies with the Ratification Meeting requirements as identified in your chapter constitution and Policy 610 Ratification Notice. Should your chapter choose to ratify prior to the "Shelter-in-Place" order and/or limitations on gatherings being lifted, please be sure to follow the October 14, 2020 temporary emergency waiver of Policy 610 (attached).

I would like to take this opportunity to acknowledge the time and effort spent by you and the Negotiating Committee in negotiations. Your involvement and dedications are truly appreciated.

Please feel free to contact my office if you have any questions or concerns.

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Espie Medellin Field Director

EM/vt 20 DW 329 MOU new and revised jd

Enclosure(s)

Cc: Don Snyder, Area I Director; Diane Wilkinson, Labor Relations Representative; Chapter #329 Contract File

MEMORANDUM OF UNDERSTANDING BETWEEN RIO SCHOOL DISTRICT

AND

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS RIO CHAPTER #329

The California School Employees Association and its Rio Chapter #329 (CSEA) and Rio School District (the District) agree to the following new and revised job description as attached:

- 1) Technology Bond Infrastructure & Learning Environment Support Technician
- 2) Technology Information System Support Technician New
- 3) District Programs Information Systems Support Clerk New
- 4) Plumber Irrigation Specialist
- 5) Education Technology Network Support Specialist
- 6) Warehouse Delivery Driver

| For Rio School District: Caron Bland | HENRY CARRENT Binson |
|---------------------------------------|----------------------|
| | |
| | |

Date: 11-19-2020

Date: 11/1/1/2020



1800 Solar Drive, Oxnard, C1 93036 - Telephone. (805) 485-3111 - Fax Number (805) 604-7825 - www.rioschools.org

JOB DESCRIPTION TECHNOLOGY/BOND INFRASTRUCTURE & LEARNING ENVIRONMENT SUPPORT TECHNICIAN Range 38, (8) hours/12 Months

JOB SUMMARY:

Under the direction of the Director of Technology or other Technology Services administrator, assists in maintaining District standards for technology-assisted instruction and technology learning environment, provides ongoing assistance to district staff; performs a variety of tasks relative to assigned area of responsibility. The Technology Services Support Technician classification serves as on- and off-site technician and performs duties in the installation, support, and repair of computers, computer systems and software, local area networks, and other telecommunication devices.

REPRESENTATIVE DUTIES:

- 1. Assists in the repair and maintenance of computers, tablets and mobile devices, audio-visual equipment, software, and related peripherals devices;
- Prepares software, hardware, and other devices needed for daily instructional use; adjusts software as needed to account for class and individual adjustments in curriculum based on site requests;
- 3 Troubleshoots, diagnoses, and repairs computer hardware and software, tablets and mobile devices and related software, and peripheral equipment.
- 4. Assists teachers in setting up and supporting on-site technology outside of the computer lab as
- Maintains computers for school use: imports, enters, and maintains user data and records for teachers:
- 6 Maintains a functional technology environment: performs preventive maintenance on computers and peripheral devices: performs regular cleaning of computer peripherals, mobile devices, and audio-visual equipment:
- 7. Serves as a technical resource to users and personnel, provides technical information and assistance by phone.
- 8 Works with Technology Services personnel to restore backed-up files and data in the event of a
- 9 Participates in the imaging of computers, tablets, and mobile devices, loads specific software packages, joins and removes computers and devices from domains as needed;
- 10 Assists in maintaining the assigned site's website or web pages on the main District website.
- 11. Assists in presenting in-service training to parents, students, and staff, as directed;
- 12 Participates in maintaining an inventory of equipment and supplies
- 13 Participates in maintaining a variety of records, including records of warranties and software licenses, contacts vendors for support for items under warranty.
- 14. Participates in maintaining a log of hardware and software problems; communicates with Technology Services for advanced troubleshooting help and submits support requests as needed, follows-up on reported problems as necessary:
- 15. Attends and participates in meetings, conferences, and seminars related to technology to maintain current knowledge of technological advances in the field.

OTHER RELATED DUTIES:

- May create communication and materials to support staff working in the district technology environment;
- 2. Performs related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge Of:

- 1. Operation, maintenance, and capabilities of personal computers, peripheral equipment, and mobile devices:
- 2. Methods, practices, terminology, and procedures and operations used in computer operations:
- 3. Commonly used software such as G Suite for Education and Microsoft Office programs and internet browsers:
- 4. Basic local area networking functions and concepts;
- 5. Basic technology troubleshooting techniques:
- 6. Modern office practices, procedures, and equipment.
- 7. Principles of computer maintenance and preventive maintenance
- 8. Basic record-keeping techniques;
- 9. Basic instructional methods and techniques.

Ability To:

- 1. Operate computer hardware, software, peripheral equipment, and mobile devices:
- 2. Diagnose and troubleshoot technology related problems;
- 3. Differentiate between hardware and software problems;
- 4. Gather, read, analyze, and interpret data;
- 5. Maintain confidentiality of privileged information obtained in the course of work;
- 6. Exercise good judgment;
- 7. Work independently with minimal direction;
- 8. Provide information and assistance to staff members in a helpful, courteous and timely manner.
- 9. Communicate effectively, both orally and in writing;
- 10 Understand and follow oral and written directions;
- 11. Establish and maintain effective working relationships:
- 12. Read, interpret and follow rules, regulations, policies, and procedures;
- 13. Learn instructional programs, curriculum, methods, and procedures;

EDUCATION AND EXPERIENCE:

- 1. The No Child Left Behind Act of 2001 requires all individuals who provide instructional assistance to possess a high school diploma or equivalent along with one of the following:
- 2. A minimum of 48 semester units or 72 quarter units of college coursework.
- 3. An Associate or higher degree from an accredited college or university.
- 4. Pass an assessment that demonstrates knowledge of the ability to assist in teaching, reading, writing, and mathematics.
- 5. One year of computer operations experience including the troubleshooting and maintenance of computer hardware and software. An Associate Degree or equivalent from an accredited college or university in computer science or a closely related field may be substituted for the required experience.

LICENSES AND OTHER REQUIREMENTS:

1. Valid California drivers' license is desirable.

WORKING CONDITIONS:

1. Employees in this classification work primarily inside a computer repair workshop.

PHYSICAL ABILITIES:

1. Employees in this classification stand, walk, repetitively use fingers, use both hands simultaneously.

- 2. Stoop/bend, Reach overhead, lift and earry up to 25 lbs. or over 25 lbs. Lift and move objects weighing up to seventy-five (75) pounds-kconsistent with 306 family
- 3. Have depth perception and color vision or the ability to distinguish shades.
- 4. Speak clearly and hear normal voice conversation.
- 5. Excessive stooping, bending, kneeling and reaching

***This funding for this position will be initially paid from the Measure L Bond.

RIO SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER RIO PROVIDES A TOBACCO FREE ENVIRONMENT

Adopted by the Rio School District Governing Board on April 23, 1997



1800 Solar Drive, Oxnard. CA 93030 - Telephone: (805) 485-3111 - Fax Number (805) 604-7825 - www.rioschouls.org

JOB DESCRIPTION

TECHNOLOGY INFORMATION SYSTEMS SUPPORT TECHNICIAN RANGE 29 (8) hours/12 Months

JOB SUMMARY:

Under the direction of the Director of Technology or other Technology Services administrator, perform a variety of responsible and technical data control work in support of an assigned program or function within the Rio School District (RSD), including instructional programs, inventory data, student information system, library information system, personnel, business operations, or other specialized function; enter inventory, device insurance and student information and related program data from a variety of source documents; create a variety of lists and reports from input data; inspect files and records and update information as needed; perform a variety of research assignments and special projects as assigned; perform and assist in document workflows related to helpdesk information, shipping, and receiving; prepare and maintain logs, files and records; review and verify the accuracy and completeness of various documents; operate a computer workstation and a variety of other data processing equipment.

REPRESENTATIVE DUTIES:

- 1. Receive walk-in guests and telephone inquiries from a variety of individuals
- 2. Provide information about inventory, device insurances, programs, policies, and processes;
- 3. Resolve matters as appropriate, and direct inquiries and visitors to the proper person or office;
- 4. Perform technical data control and clerical duties related to assigned functions such as compiling information from a variety of sources and preparing complex reports as required. Communicate with other agencies or departments to provide or obtain a wide variety of information;
- 5. Enter inventory data, student information and related program data from a variety of source documents; update and modify information according to established procedures and program requirements;
- 6. Create a variety of lists and reports from input data; prepare and distribute letters and communiqués to staff and parents;
- 7. Prepare and maintain files: inspect files and records and update information as needed; verify paper records against computer records; assure proper enrollment and documentation of students in programs; digitize paper records
- 8. Receive and screen phone calls and visitors; provide information and direct inquiries and visitors to the proper person or office; provide technical information concerning policies and procedures of assigned program or office;
- Perform a variety of research assignments and special projects as assigned; search files and contact individuals, departments, and agencies to gather required information; compile information and perform calculations as required;
- 10 Assist other office personnel with various office clerical and secretarial duties as assigned:

- 11. Prepare letters, memos, and forms, requesting, providing or verifying information, compose correspondence independently or from oral instructions; receive, screen and route mail;
- 12. Prepare, format, type, proofread and duplicate a variety of items including proposals, contracts, reports, agendas, minutes and student records;
- 13. Operate computers and peripheral equipment to enter, revise and update information; generate narrative, financial, and statistical records, reports, lists and summaries as needed; utilize various software applications as required by the position;
- 14. Prepare and maintain detailed and complex logs, files and records; maintain inventory on technology and device insurances; order and receive devices, supplies and materials as assigned; maintain the confidentiality of materials and information;
- 15. Assure timely distribution and receipt of a variety of records and reports; request or provide information as necessary; review and verify the accuracy and completeness of various documents and applications, assign proper codes to documents and enter into a computer system;
- 16. Operate a variety of office machines such as computers, printers, fax machines, copiers, and specialized equipment;
- 17. Attend meetings, workshops, and in-service training related to assigned duties, program and department; Perform related duties as assigned.

OTHER RELATED DUTIES:

- 1. May create communication and materials to support staff working in the district technology environment;
- 2. Performs related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge Of:

- 1. Basic policies and procedures of the assigned program or department;
- 2. Operation of computers and related equipment;
- 3. Word processing, database, graphics, and other software applications used by the RSD Technology Services.
- 4. Methods and techniques of data entry;
- 5. Office practices, procedures, and equipment:
- 6. Common office clerical terminology, skills, and practices;
- 7. Basic financial and statistical accounting and record-keeping;
- 8. Record-keeping techniques, filing systems, and information management:
- 9. Correct English usage, grammar, spelling, punctuation, and vocabulary:
- 10. Operation of office machines, including a microcomputer and computer terminal;
- 11. Telephone techniques and etiquette; Interpersonal skills using tact, patience, and courtesy; and Oral and written communication skills.

Ability To:

- 1. Perform a variety of responsible and technical data control work in support of an assigned program or department;
- 2. Enter student information and related program data from a variety of source documents;
- 3. Create a variety of lists and reports from input data;
- 4. Inspect files and records and update information as needed:
- Learn, apply, and explain basic laws, policies, and procedures related to assigned program or department:
- 6 Learn new software applications related to data entry;
- 7. Operate a computer terminal and a variety of other data processing equipment.
- 8. Read, interpret, apply and explain rules, regulations, policies, and procedures:
- 9. Learn the terminology of program or department;
- 16. Plan and organize work; Meet schedules and timelines;

- 11. Communicate effectively both orally and in writing:
- 12. Establish and maintain cooperative and effective working relationships with others;
- 13. Perform duties effectively with interruptions:
- 14. Maintain records and prepare reports;
- 15. Understand and follow oral and written directions:
- 16. Operate a variety of office equipment such as typewriter, computer terminal, word processing equipment, and copiers.

EDUCATION AND EXPERIENCE:

1. Any combination equivalent to: graduation from high school and two years of increasingly responsible experience involving the use of computer equipment and related software.

LICENSES AND OTHER REQUIREMENTS:

- 1. Must provide a certified certificate demonstrating the ability to type fifty-five (55) words per minute.
- 2. Some positions in this classification may be required to speak, read, and write a designated second language and/or possess a valid California driver's license.

WORKING CONDITIONS:

- 1. District Office environment.
- 2. Subject to many demands on time and constant interruptions.
- 3. Subject to sitting, bending or stooping, lifting and walking.
- 4. Subject to working in a school environment and exposure to sunlight and other outside conditions.
- 5. Subject to working at computer video workstation(s), operating computer keyboards, looking at computer video screens.

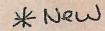
PHYSICAL ABILITIES:

- 1. Vision (which may be corrected) to read small print;
- 2. Hearing and speaking to communicate with others;
- 3. Perform work which is primarily sedentary;
- 4. Sitting or standing for extended periods of time;
- 5. Climbing stairs; Dexterity of hands and fingers to operate office equipment;
- 6. Bending, reaching overhead and above shoulders, and lifting and carrying objects weighing up to 30 pounds; and will be required to work at a computer screen terminal for prolonged periods.

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Adopted by the Rio School District Governing Board on April 23, 1997





1800 Solar Drive. Oxnard. CA 93030 - Telephone: (805) 485-3111 - Fax Number (805) 604-7825 - www.rioschools.org

JOB DESCRIPTION

DISTRICT PROGRAMS & INFORMATION SYSTEMS SUPPORT TECHNICIAN RANGE 33 (8) Hours

BASIC FUNCTION:

Under the direction of an assigned supervisor/administrator, coordinates and performs a wide variety of advanced and complex duties related to ongoing compliance and quality assurance of district programs, serves as support technician to schools and internal departments for data collection, interprets data using advanced statistical techniques, assists with modifying, documenting, and organizing information for analysis of state and federal program compliance and organizational standards. Provides administrative support with technical clerical functions, communications between departments and sites, in-service preparation, and materials, prepares and types a variety of items including forms and performs other related work as required.

REPRESENTITIVE DUTIES:

- Assist will all aspects of quality management related to district programs, including assisting staff with maintaining state and federal program compliance and organizational standards.
- Participates in inter department and school site discussions to assist with strategic planning and development of audit procedures to ensure documentation requirements are met, including any responses required post-audit.
- 3. Supports assigned supervisor/administrator with maintaining schedule of district program audits, state/federal and organizational reports to ensure all required documents are submitted.
- 4. Provides support with compiling data, ad hoc reports, district communications, and work methods related to organizational protocols/procedures.
- 5. Assists with designs or formats and implements new forms, bulletins, and manuals
- 6. Investigates and makes recommendations in connection with district program requirements and informational systems as preventive solutions for improvement.
- 7. Liaison for recommending department website updates with forms and informational resources related to district programs, methods, and procedures.
- 8. Assists with planning, organizing, and coordinating workshops, in-service training programs, and other related meetings.
- 9 Greets office visitors and answers telephones: responds to questions and provides information related to department policies and functions applicable to District rules, regulations, and policies, takes messages or refers callers to appropriate personnel.
- 10. May make minor decisions in accordance with district and department regulations, policies and guidelines and apply them to problem situations.
- 11 Provides information, training, and assistance to department personnel regarding new or revised procedures or resources such as computer programs and equipment
- 12. Takes and transcribes dictation of letters and memoranda, including material of a confidential nature, composes correspondence independently or from oral instruction.
- 13. Serves as a source of information regarding special projects, annual state/federal mandated reports, provide information where judgement, knowledge and interpretation are necessary, refer inquires to appropriate sources
- 14. Attend workshops, seminars, trainings, and other events as assigned

REPRESENTITIVE DUTIES continued:

- 15. Travel to other locations to provide assistance and training as needed.
- 16. Perform other related duties as assigned.

MINIMUM QUALIFICATIONS:

Knowledge of:

- 1. Excel, Microsoft Suite, PowerPoint, G Suite.
- 2. Principles of work simplification, office layout, form design, and records management.
- 3. Modern office methods and procedures.
- 4. Project management strategies.
- 5. Interpersonal skills and conflict resolution strategies.
- 6. Statistical analysis, report writing, presentation skills, and filing systems
- 7. Quality management, strategic planning, and development of audit procedures.
- 8. Coordinating workshops, in-service training programs, and other related meetings
- 9. Basic school district organization, operations, and objectives.
- 10. Concepts of culture and sensitivity to cultural diversity
- 11. Correct English language usage; vocabulary, spelling, grammar, and punctuation.
- 12. Advanced commands and computer operating systems and standard applications.

Ability to:

- 1. Monitor a variety of data for completion and conformance with compliance procedures.
- 2. Provide training and support to schools and internal departments.
- 3 Analyze situations accurately and adopt an effective course of action.
- 4. Prepare comprehensive narratives and statistical reports, analyze data, and draw logical conclusions.
- 5. Plan and organize work to meet deadlines.
- 6. Work independently with little direction.
- 7. Read, interpret, and explain rules, regulations, and procedures.
- 8. Maintain a variety of reports, spreadsheets, and advanced filing systems.
- 9. Effectively build and maintain relationships with multiple departments to proactively identify quality management and take corrective action as needed.
- 10. Conduct research and analysis, write concise, logical, and grammatically correct letters and reports.
- 11. Work both independently and cooperatively, exercise judgement, creativity, and willingness to work with others on a team.
- 12. Maintain confidentiality.
- 13. Maintain consistent, punctual, and regular attendance

Education and Experience:

Any combination of education, experience, and training which would indicate possession of the required knowledge, skills and abilities listed herein.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license

WORKING CONDITIONS:

- 1. Office environment.
- 2. Subject to many demands on time and constant interruptions.
- 3. Subject to sitting, bending, or stooping, lifting, and walking.
- 4. Subject to working in school environment and exposure to sunlight and other outside conditions.
- 5. Subject to working at computer video workstation(s), operating computer keyboards, looking at computer video screens.

PHYSICAL ABILITIES:

Seeing to inspect documents and to read fine print; depth perception to file; hearing and speaking to communicate with others in a normal voice in person and on telephone; speak clearly to communicate with parents, staff and others, sitting or standing alternately for extended periods of time; climbing stairs; dexterity of hands and fingers to operate office equipment; write legibly; bending and stooping; reaching overhead and above shoulders; lifting, carrying, pushing, or pulling objects weighing up to twenty-five (25) pounds.



1800 Solar Drive. Oxnard. C4 93030 - Telephone: (805) 485-3111 - Fax Number (805) 604-7825 - www.rioschools.org

JOB DESCRIPTION

JOURNEYMAN PLUMBER/IRRIGATION SPECIALIST RANGE 40 (8) HOURS/12 Months

JOB SUMMARY:

Under the direction of the Director of Maintenance of Operations & Transportation, the Plumber is responsible for installing, repairing and maintaining pipes, fixtures and other plumbing used for water distribution and wastewater disposal in school and department buildings. Maintains the flow and drainage of water, air, and other gases by assembling, installing, and repairing pipes, fittings, and plumbing fixtures district wide. Maintain and provide for safe condition and operation of all plumbing systems. Performs installation, maintenance and repair of irrigation systems, including operation of large equipment, rodent and insect eradication, development of uniform turf and garden areas and surfaces, application of soil amendments and fertilizer. Monitor and troubleshoot, maintain order, report and take all appropriate steps to maintain district grounds in uniform, relatively weed-free conditions with healthy plant conditions.

REPRESENTATIVE DUTIES:

- Assemble, install, maintain, and pressure test all pipes, fittings, and fixtures of heating, water, drainage. sprinkler, and gas systems according to specifications and plumbing codes.
- Determine sources of plumbing malfunctions and complete repairs as indicated or according to work orders.
- Locate and mark positions for connections and fixtures. 3
- Install and repair pipes. fittings, valves fixtures, and plumbing system equipment, including sinks, commodes, water heaters, water softeners, etc.; install supports and hangers for pipe, fixtures and equipment,
- Read blueprints, drawings, and specifications to determine the layout of plumbing systems, water supply networks and waste and drainage systems.
- Plan install and service plumbing systems, fixtures, piping equipment and controls: test pipe systems and fixtures for leaks.
- Repair dishwashers and kitchen equipment that gas or water consumption.
- Receive and complete work orders. 8.
- Inspect jobs upon completion and ensure areas are clean.
- Work with site principals and department supervisors to complete projects. 10
- Respond to emergency calls as needed. 11
- Perform preventative maintenance on tools and equipment, ensure that equipment is in safe operating 12 condition
- Operate tools and equipment according to established safety procedures 13
- Maintain all building codes. installation requirements and relevant legislation 14.
- Correct unsafe conditions in the work area and report any conditions that are not correctable to the 15 supervisor immediately

Performs related duries as directed & added

IRRIGATION DUTIES:

- Schedules routine testing, orders repair parts and repairs all district's irrigation systems
- Monitors and reports on the condition of, and repairs damage to, garden and field areas and irrigation systems.

IRRIGATION DUTIES CONTINUED:

- 3 Maintains communications with outside monitoring agencies and operates irrigation systems to ensure water levels, times, and frequencies are properly maintained.
- 4. Plans and implements programs designed for the beautification of all district landscape areas, plants, cultivates, waters and sprays omamental plants, shrubs, hedges, trees, flowers and lawns.
- 5. Trims hedges and shrubs, prepares and treats soil for planting, spades and fertilizes flower beds and sets out plants.
- Uses pesticides to keep assigned areas free from pests and plant diseases.
- 7. Rakes leaves, hoes weeds and performs general grounds maintenance work. Sweeps and picks up papers, trash and refuses.
- 8. Properly operates, maintains and repairs all tools, equipment, vehicles and irrigation systems in use.
- Maintains athletic fields and playground equipment.
- 10. May be assigned custodial duties either seasonally or to incidental gardening activities.
- 11. Operate large equipment including, but not limited to back-hoes, trenches, seeders, top-dressers, etc.
- 12. Examines facilities on a regular basis for the purpose of preventative maintenance and safety.

KNOWLEDGE AND ABILITIES

Knowledge Of:

- 1. Knowledge of local and state regulatory plumbing codes and requirements.
- 2 Knowledge of repair and maintaining pipes, fixtures, installations and plumbing
- 3. Knowledge of sprinkler systems.
- Safe working methods and procedures.
- Basic computer skills, such as accessing the internet and e-mails.
- 6. Knowledge of plumbing repairs, maintenance, and installation techniques.
- 7. Extensive knowledge in the use of equipment, materials, methods, plantings, practices and procedures associated with landscaping and irrigation
- 8 Knowledge of and ability to safely use gardening tools, materials, and equipment with skill and efficiency.
- 9. Knowledge of tools, equipment techniques, skills, materials, and methods of irrigation system design, installation and maintenance.
- 10. Knowledge of mixing and the application of appropriate planting mediums.

ABILITY TO:

- 1. Learn quickly and adapt to a variety of technology, tools, instructions, and task methods.
- Meet deadlines in terms of work assignment schedules.
- 3. Interact daily in person with other members of the department and school district staff and possess comfortable interpersonal skills and cooperative attitudes.
- 4. Maintain consistent attendance due to the urgent nature of duties.
- 5 Ability to understand and follow oral and written directions.
- 6. Ability to make independent decisions to respond to numerous requests, deadlines, and to prioritize assignments.
- 7. Ability to read and interpret blueprints, diagrams, schematics, and written reference material
- 8 Ability to perform mathematical calculations.
- 9. Ability to diagnose and resolve power tools.
- 10 Ability to use hand and power tools.
- Ability to operate equipment such as trenching machines and digging tools and other related grounds/landscape equipment.
- 12 Ability to learn and utilize various types of irrigation control systems & added

EDUCATION AND EXPERIENCE:

- 1 (2) Two years of experience as a skilled worker in the plumbing trade
- 2 Equivalent to the completion of the twelfth grade, supplemented by training in plumbing maintenance trades
- 3 longation systems experience desirable * added

LICENSES AND OTHER REQUIREMENTS:

- Possession of valid California Motor Vehicle Operator's License.
- 2. Licensed Journeyman Plumber in the State of California
- Valid Backflow Certification desnable 3
- Must be able to acquire and maintain the appropriate certification required to safely and lawfully apply insectioide, herbicide, and other pesticides on school district property.

PHYSICAL REQUIREMENTS:

- Working around and with machinery having moving parts
- 2. Working at heights.
- Power saws and flying debris or nails. 3
- Chemical fumes. 4
- Electrical power supply and high voltage. 5
- Excessive walking, standing, climbing. 6.
- Excessive stooping, bending, kneeling and reaching. 7.
- Moderate to heavy lifting and carrying.
- Lift and move objects weighing up to seventy-five (75) pounds. * added 9.

WORKING CONDITIONS:

- Frequent exposure to hot or cold temperatures for one hour plus.
- Around moving objects, equipment and vehicles. 2.
- Exposure to chemicals (herbicides and fertilizers). 3.
- Exposure to noise, dust, and fume levels will vary depending on the equipment and projects. 4.
- Frequent district wide travel. 5.
- Subject to working in adverse weather conditions, fumes from chemicals, machine vibration, noise, heat added



2500 1 inevard Ivenue, Oxnard, CA 93036 - Telephone (805) 485-3111 - Fax Number (805) 604-7825 - www.viaschool.org

EDUCATION TECHNOLOGY/NETWORK SUPPORT SPECIALIST (12) Months /RANGE 40

JOB SUMMARY:

Under the direction of the Director of Technology, provide technical support to teachers, administrators and classified staff in educational technology practices. Assist with training, guidance and support to beginning users, including advanced techniques to maximize learning engagement through the use of appropriate technology tools.

- Assists in research and testing related to acquiring new hardware and software; provide support for administrators, teachers, and classified staff in adopting and using new technologies.

 Provide guidance, training and support with digital resources to enhance digital literacy skills to support teaching and learning.

 Assists employees with training.

 - 4 Assists with the implementation of the District Technology Plan and works closely with staff and community to accomplish the implementation of goals.
 - 5 Assists with the development and implementation of the District-wide master plan for training of staff; assist with training in all aspects of district hardware and software products.
 - - Assists with the technology related coordination and development duties of district's pedagogical planning and support including the work with site staff when new technologies or organizational structures are developed and implemented
 - 7 Installs, maintains, and configures LAN's, WAN's microcomputers, data and telecommunications
 - 8 Responds to user requests for assistance and malfunction correction
 - 9 Establishes and maintains electronic communications and data transfer between district sites
 - 10 Reconfigures and upgrades hardware and software as appropriate, performs hardware assembly, installation, configuration, maintenance and repair of microcomputers, LAN's and WAN's
 - 11 Performs the more complex and technical systems designed to maintain and enhance assigned systems, assists with the overall design features and requirements of educational technology
 - 12 Serves as a technical resource to users: providing technical information and assistance by phone or on site
 - 13 Maintains a variety of records related to installation, configurations, inventory, cabling, equipment and maintenance and repair history, time worked and services provided
 - 14 Assists with analyzing software and hardware problems, needs and develops recommendations for possible solutions.
 - 15 Disseminates current literature and research which contributes to the improvement of instruction using technology.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- 1. Principles, basic operation, and installation of LAN's, WAN's, telecommunication systems and related software.
- 2. Configuration documentation techniques
- 3 Advanced commands and computer operating systems and standard applications and languages utilized by the District including but not limited to Novell. Token Ring, Windows, AppleTalk.
- 4. Internet navigation tools and e-mail systems.
- 5. Software maintenance, network performance tuning and system diagnostic software.
- 6 Systems design for voice video and data technologies.
- 7 Network and software maintenance and preventative maintenance techniques.
- 8. Network performance tuning and development of system support software.
- 9 Advanced DOS commands.
- 10. Various software applications including word processing, spreadsheets, database management, telecommunications and graphics programs.

ABILITY TO:

- I Follow the District's technology plan.
- Install, maintain and configure LAN's, WAN's, microcomputers, telecommunications and software applications systems.
- 3. Assist in the analysis of computer systems and requirement
- 4 Perform research, analysis and evaluation of state-of-the-art hardware and software network technologies
- 5 Develop, prepare and present technical briefings and specifications related to the implementation of LAN's within the District.
- 6. Assist with conducting training in all aspects of District hardware and software products.
- 7. Evaluate, test and adapt new information processing and communication techniques.
- 8. Setup and maintain microcomputer software and related systems and their applications.

EDUCATION AND EXPERIENCE:

- 1. Two years of college study in computer science, management information systems or a closely related field, supplemented by training and/or coursework.
- 2 A combination of education and experience that demonstrates desired knowledge and ability.

LICENSES AND OTHER REQUIREMENTS:

- 1 A valid State of California Class driver's license is required.
- 2 CPR and Red Cross First Aid Certificates are desirable.

WORKING CONDITIONS:

- 1. Subject to sitting, bending, stooping, lifting and walking.
- 2 Subject to working at computer video work station, operating computer keyboards looking at computer video screen.
- 3 Manipulation of fingers for typewriters, calculators and computer keyboards
- 4 Subject to working in school environments and exposure to sunlight and other outside conditions

PHYSICAL ABILITIES:

- 1. See to read fine print.
- 2. Speak in a normal voice to be able to be heard in person or by telephone.
- 3. Understand normal conversations and oral instructions.
- 4. Write legibly.
- 5. Use hands and fingers to operate typewriter, computer keyboard, adding machine/calculator.
- 6. Sit or stand alternately for an eight hour day with designed breaks.
- 7. Bend or stoop to perform tasks such as filing and storage of materials.
- 8. Lifting up to thirty pounds without assistance.

Rio School District is an Equal Opportunity/Affirmative Action Employer and Provides a Tobacco Free Environment



1800 Solar Drive, Oxnard, CA 93030 - Telephone: (805) 485-3111 - Fax Number (805) 604-7825 - www.rioschools.org

JOB DESCRIPTION

WAREHOUSE/DELIVERY DRIVER Ware house man

JOB SUMMARY:

Under the direction of the Director of Child Nutrition and Wellness, perform a variety of warehouse functions including the receipt, inspection, verification, storage, processing and distribution of a variety of supplies, materials and equipment assists in inventory control drive a vehicle to various District locations to deliver goods;

REPRESENTATIVE DUTIES:

- Perform a variety of warehouse functions including the receipt, inspection, verification, storage, processing and distribution of assigned goods such as supplies, materials, documents, books, equipment department and/or district mail, money deposits packages and food items; assure designated goods are delivered in a timely manner.
- Receive, unload and inspect shipments for damage and conformity to purchase order specifications
 and packing slips; review shipments for accuracy including quality and quantity; identify and
 resolve shortages, damage goods or other problems and discrepancies.
- 3. Shelve, stock and store items in appropriate sections of the warehouse; load and prepare various items for delivery; receive, fill and process requisition, pull, pack, sort and ship items to various locations according to established procedures; arrange outgoing deliveries and routes with site personnel.
- 4. Drive a vehicle to school sites, offices, cafeterias, mailrooms and other District locations to pick up and deliver a variety of goods, load trucks with appropriate supplies and equipment; assure deliveries comply with quantity and product specifications; obtain signatures; pick up and deliver mail as needed.
- 5. Place food items in racks, coolers or freezers as assigned; assure proper temperature of food items: rotate perishable and nonperishable inventory as needed; clean and sweep warehouse, freezers, refrigerators and storage areas as required.
- 6. Monitors temperatures of freezers and refrigerators on a daily basis. Maintains current temperature logs. Eadded 410
- Communicate with District personnel and various outside agencies to exchange information and resolve issues or concerns.
- 8 Operates a variety of warehouse equipment such as forklifts, pallet jacks, delivery vehicles and dollies; utilize standard office equipment including a copier, fax machine, computer and assignment software (ex. Escape).
- Prepare outgoing shipments for delivery, assure items and supplies are properly loaded and secured for transport; place and store items in appropriate storage areas at schools and other District sites
- Maintain and organize warehouse inventory; assist maintaining appropriate levels of regular store stock items as assigned; participate in conducting and maintaining regular and periodic inventories
- Il Inspect delivery vehicle to assure proper operating condition, perform routine maintenance as needed, check and replenish fuel, oil, water and tire inflation levels as needed
- 12. Restock returned items as needed, repackage various products into smaller issuing units as needed

13. Monitors warehouse inventory for the purpose of ensuring the accurate allocation of expenses and tracking of assets.

14. Makes recommendations as needed to improve procedures for the purpose of meeting the district's goals and objectives.

15. Responds to emergency situations for the purpose of addressing immediate safety concerns.

16. Maintain warehouse and other assigned areas in a clean, orderly and safe condition.

17. Perform other duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge Of:

1. Methods, practices and terminology used in warehouse operations

- 2. Use and terminology of requisitions, purchase orders, packing slips and other warehouse documents.
- 3. Practices, procedures, terminology and techniques involved with receipt, issuing and distribution of supplies and materials.

4. Proper loading and unloading of trucks.

- 5. Traffic laws, defensive driving techniques and rules of the road.
- 6. Operation of forklift, pallet jack and other warehouse equipment.
- 7. Proper methods of storing equipment, materials and supplies.

8 Oral and written communication skills.

9. Interpersonal skills using tact, patience and courtesy.

10. Operation of standard office equipment including a computer and assigned software.

11. Proper lifting techniques.

12 Sanitation, health and safety regulations. added

13. Basic record-keeping techniques.

14. Basic mathematics.

Ability To:

- 1. Perform a variety of warehouse functions including the receipt, inspection verification, storage. processing and distribution of a variety of supplies, material and equipment.
- 2. Drive a vehicle to various district locations to deliver goods.
- 3 Shelve, store and prepare warehouse items for delivery.

4. Load and unload shipments and equipment.

Operate a forklift, pallet jack and other warehouse equipment.

6. Utilize space efficiently and effectively.

7. Maintain various records related to work performed.

8. Make independent decisions and judgments in the field without direct supervision when pertaining to the delivery schedule, rotating stock, and deciding on the appropriate time to take scheduled breaks and fuel stops

9. Maintain and meet tight work schedule(s) and timelines

10 Ability to learn and follow all State and Federal Child Nutrition guidelines

11. Observe health and safety regulations.

- 12. Observe legal and defensive driving practices.
- 13. Understand and follow oral and written instructions.
- 14. Add, subtract, multiply and divide quickly and accurately.

15. Communicate effectively both orally and in writing.

- 16 Establish and maintain cooperative and effective working relationships with others
- 17 Maintain regular and consistent attendance.

EDUCATION AND EXPERIENCE:

Any combination of equivalent to sufficient experience, training and/or education to demonstrate the knowledge and abilities listed above. Typically, this would be gained through graduation from high school and one year warehouse, delivery related experience

LICENSES AND OTHER REQUIREMENTS:

- 1. Valid California driver's license
- 2. Valid Forklift Certification.
- 3. Valid Serv Safe Certification, which can be obtained through the District

WORKING CONDITIONS:

- 1. Subject to exposure to sunlight and other outside conditions.
- 2. Subject to working in adverse weather conditions.
- 3. Work involves heavy physical exertion.
- 4. Driving a vehicle to conduct work.
- 5. Subject to sitting, bending or stooping. lifting, climbing stairs, ladders, standing, and walking.
- 6. Work in areas of extreme temperature change, i.e freezer and refrigerator.

PHYSICAL ABILITIES:

- 1. Dexterity of hands and fingers to operate a variety of warehouse equipment.
- 2. Hearing and speaking to exchange information.
- 3 Seeing to read a variety of materials.
- 4. Sitting or standing, walking for extended periods of time.
- added 5 Mobility to climb stairs and ladders bending at the waist, kneeling and crouching.
 - 6. Reaching overhead and above shoulders; lifting, carrying, pushing, or pulling objects weighing up to seventy-five (75) pounds; pushing students in a wheelchair.

RIO SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER RIO PROVIDES A TOBACCO FREE ENVIRONMENT

9.13

3/10/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 9. Discussion/Action

Subject 9.13 Approval of Request to Bid Project #12-12L at Rio Del Valle for the Sports Field Complex,

Phase 1

Access Public

Type Action

Recommended Action It is recommended that the Board approve the District to request bids for Project #12-12L at

Rio Del Valle for the Sports Field Complex, Phase 1.

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale:

It is requested that the Board approve the District to Bid the Rio Del Valle Sports Field Complex, Phase I project. Plans should arrive by the end of the month and with the Board approval to go ahead and bid the project, we can move forward with assembling a bid package and soliciting bids to award and construct this project.

21-12L RDV PH#1 Sportsfield Project Request for Board Approval to Bid Project 3 4 21 (1) (1).pdf (34 KB)

Administrative Content

Executive Content





March 4, 2021

Rio School District 1800 Solar, 3rd Floor Oxnard, CA 93036 Attn; Dr. John Puglisi, Superintendent

Subject: Request for Board Approval to Bid Phase #1 Sports Field Project RDV

Re: RSD Project #21-12L Rio Del Valle Phase #1 Sports Field Project, RDV

Dear Members of the Rio School District Board of Education and Dr. Puglisi,

Balfour Beatty Construction would like to obtain approval from the Rio School Districts Board of Education and Superintendent of the District to move forward with assembling bids, and solicit Contractors for the following Construction project related to the installation of the Phase #1 Sports Field Project at Rio Del Valle Middle School. The Rio School District has been informed that they will be taking delivery of the Project Plans by March 26, 2021 for bidding and construction.

Balfour Beatty Construction is requesting Approval to Solicit Bids for the following Project:

RSD Project #21-012L Phase #1 Sports Field Project at Rio Del Valle Middle School.
 The Estimated Budget to Construct this project is \$4,000,000.00

The Project listed above that we have requested approval to bid will receive the DSA Approved plan on or about March 26, 2021. Balfour Beatty is of the opinion that it is in the best interest of the Rio School District to approve and move forward with this very important project previously requested as a priority by the Staff at Rio Del Valle and the Rio Board of Education.

It is therefore Balfour Beatty Constructions recommendation that the Rio School District Board of Education and the Superintendent of Schools Issue an Approval to Solicit and Bid this Project.

Should you have any questions or require any additional information, please contact me at any time.

Respectfully,

KH 3/4/2021

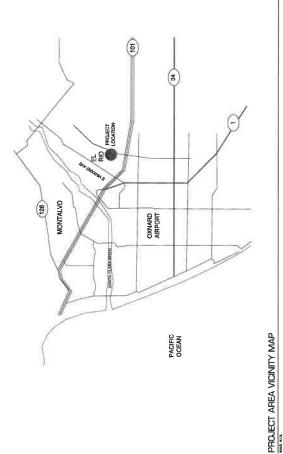
Keith Henderson Senior Project Manager, Balfour Beatty Construction

cc. Wael Saleh Rio S.D.
Dennis Kuykendall BBC
Jesus Muguerza Ibarra BBC

SHEET INDEX GENERAL 6-001

SPORTS FIELDS COMPLEX - PHASE 1 E SCHOOL RIO SCHOOL DISTRICT RIO DEL VALLE MII

3100 NORTH ROSE AVENUE. OXNARD, CA 93036



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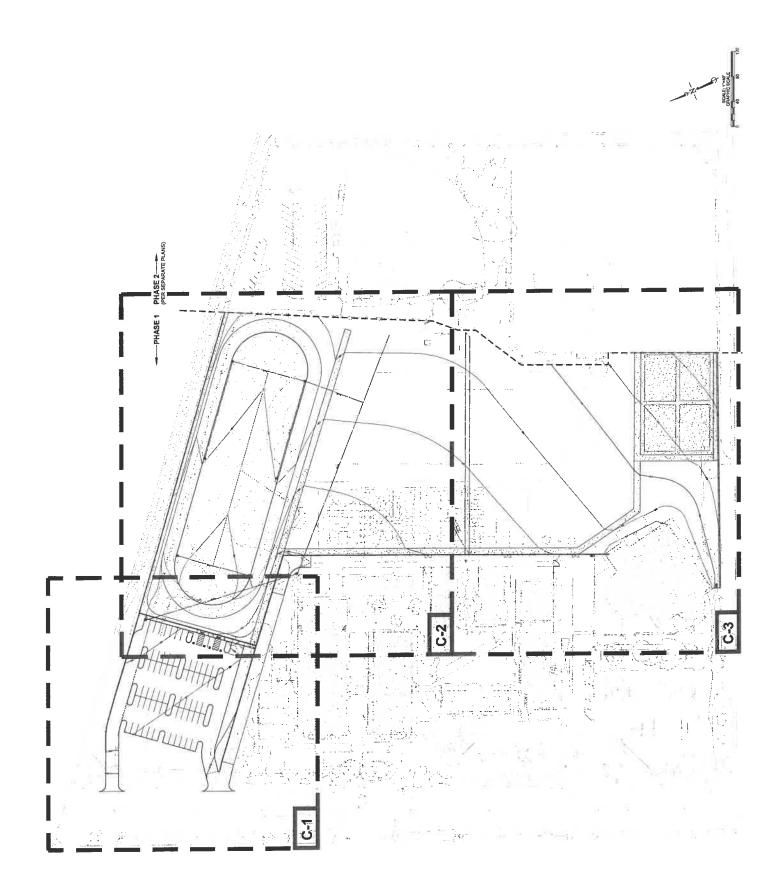
| - CNECK | DESCRIPTION | CENTERLINE | GLEVATION OR 1100 COL | | PROPERTY CONT. | RICHT-OF-WAY UNE | CONTOURS (MAJOR) | SENCH MARK | TREE CANORY | APPROX, SAW CUT LINE LINET OF GRADING LINE | GRADE BREAK LINE | ROW UNE | ECOPE LINE | RETAINING WALL | WATER | STORM ORAN | POWER | | CABLETY | MANAGE E | WATER METER & LATERAL | FIRE HODRANT | | STREET LIGHT | | EBTIMATED EARTHWORK QUANTITIES: | CUT: 5,400 CUBIC YARDS | FILL: 2,400 CUBIC YARDS | NOTE; SHIBINGOE CONSOLIDATION AND BUSSIDSPICE | PACTORS AND LOSSES DUE TO CLEAPING AND DEMOUTHON OPERATIONS ARE NOT INCLUDED. ESTIMATED EARTHWORK | CUANTITIES ARE BABED ON THE APPROXIMATE DIFFERENCE BETWEEN ENGINES AND PROPOSED | FINISH GRADES OR PAYBARRY BUDGRADEB, AS INDICATED ON THE PLANE, AND SHOULD VARY ACCORDING TO THESE CAMPAIRS AND A PARTY. | POSTER LONG BALL LANGER AND PARKETON BUSINESS | TOPOGRAPHIC HIP CRANTON, SHALL REVEW HIP SITE AND THE CROTTECHART STREAM STREAM STREAMS AND MAKE HIS OWN. | INTERPRETATIONS AND CONCLUSIONS WITH RESPECT | SATINGS STATISTED WEST TO BASE HIS BID. CHCS. | HAB BEEN ACCEPTED BY CONTRACTOR. | | | | | | |
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| 12 | AG ASPENDE CONCRETE ACP ASSESTOS CENENT PIPE | | BO BARENEY DRAW BFV BUTTERFLYVALVE | BM BENCHMARK BV BALL VALVE | BACK BEENN VERTICAL CURVE BAN BACK OF WALK | 300 | 5 | 00 | CD CABLE TELEVISION | D DOWN PPE | OI ORGANICATION | ECH ENGLURANE ECH ENGLURANEN | EJ ESPANSON JOHT | ED EDGE OF PAYENERS | EV EACH WAY | FO PLOST DRAW | FG FMBH GRADE | FH FIRE HYDRANT FLORINE FLOWING | 28 | G GAVE BREAK | GAM DASS METTER GSP GALVANCED BTEEL PIPE | GBV GAS VALVE GV GATE VALVE | HB HOSE BIB | | IN LIAMOLE JOHT | 200 | PCC PONT OF COMPOUND CHRVATURE RESPONDED ON PRESENTANT | COR PIL PRODERTY LINE | PRC POINT OF REVERSE CURVATURE PVC POLYVINYL CHLORIDE | PV PLUGVALVE R RADIUS | | RBJ ROUGH RURFACE JOINT RM RIGHT-OF-WAY | 810 | STAT, BTAMCAS STEEL | L STAN | F 0 | ģģ | TT TOP OF FOOTING | | VCP VITATIFIED CLAV PIPE VP VERTICAL POINT OF INTERSECTION ME VERTICAL POINT OF INTERSECTION | WO WALL DRAW | * PERCENT LÉSE THUN | - GREATER THAN |



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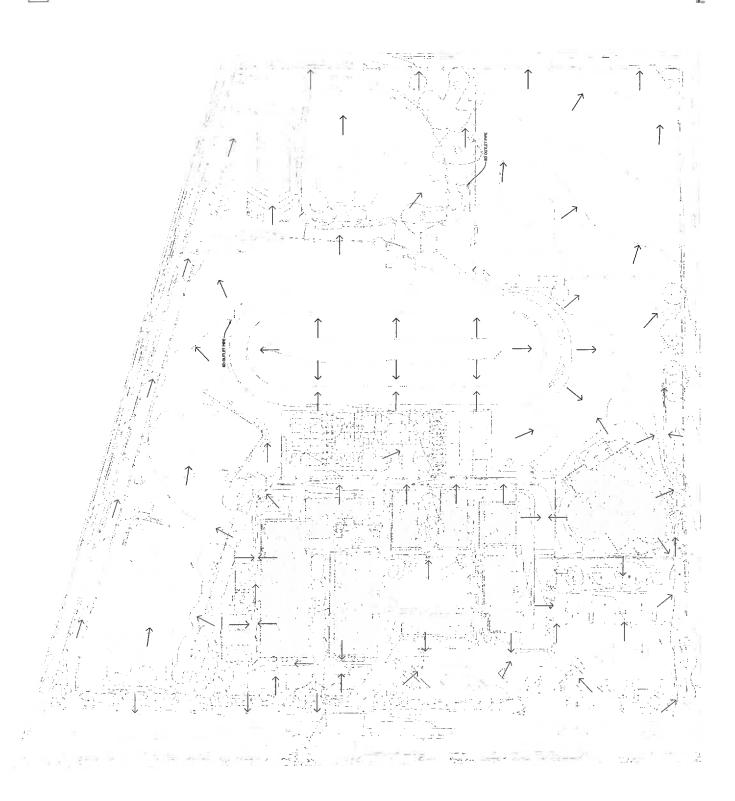








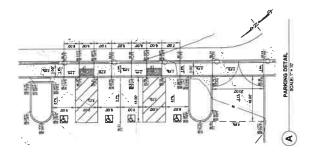


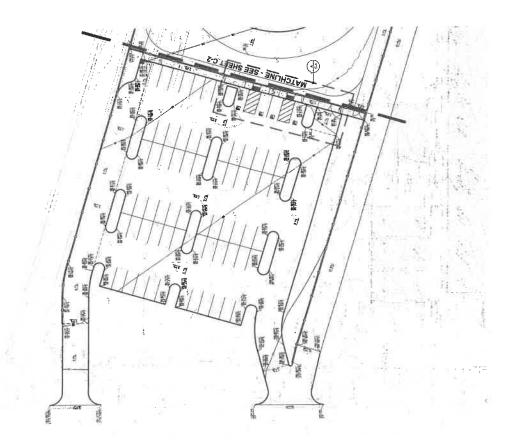




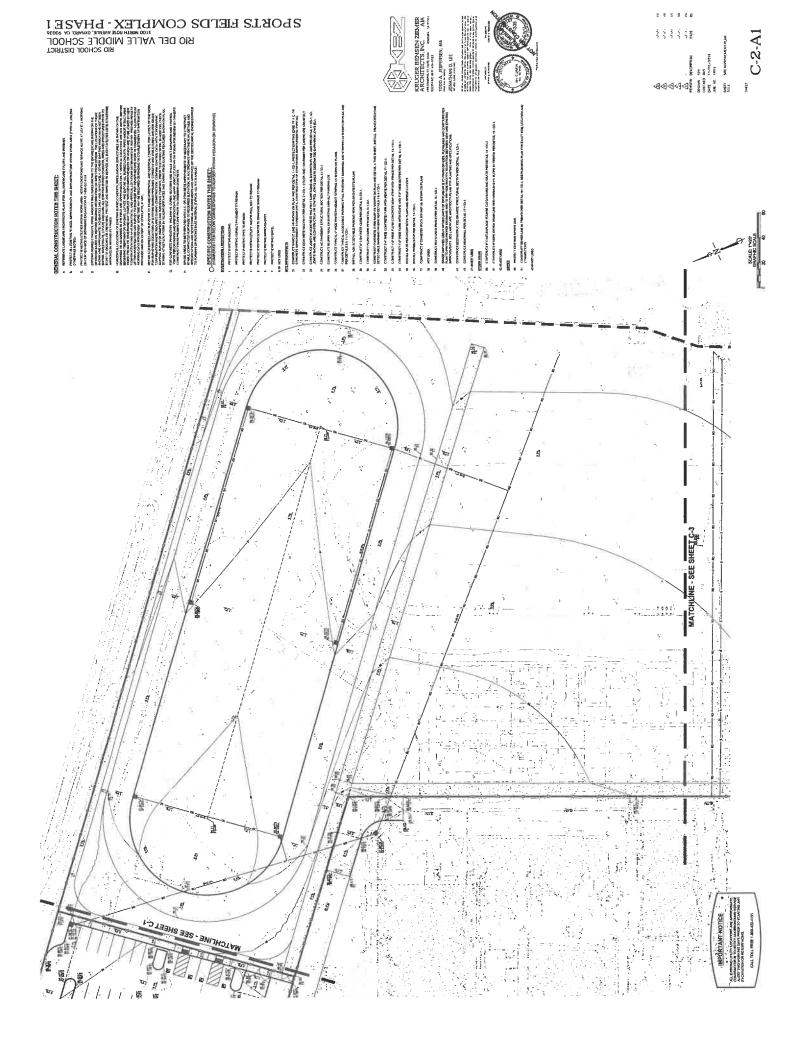
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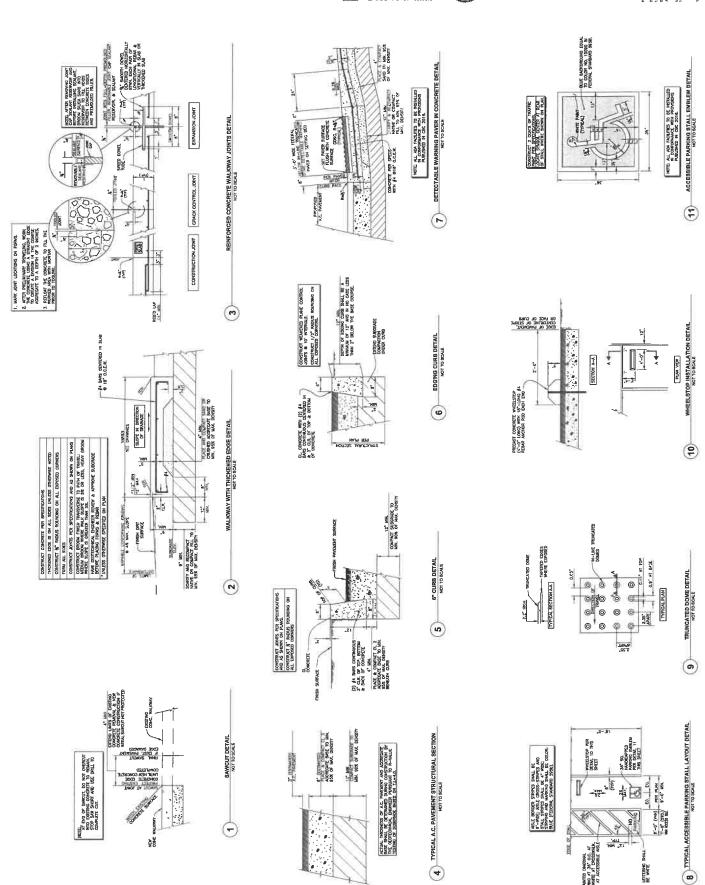






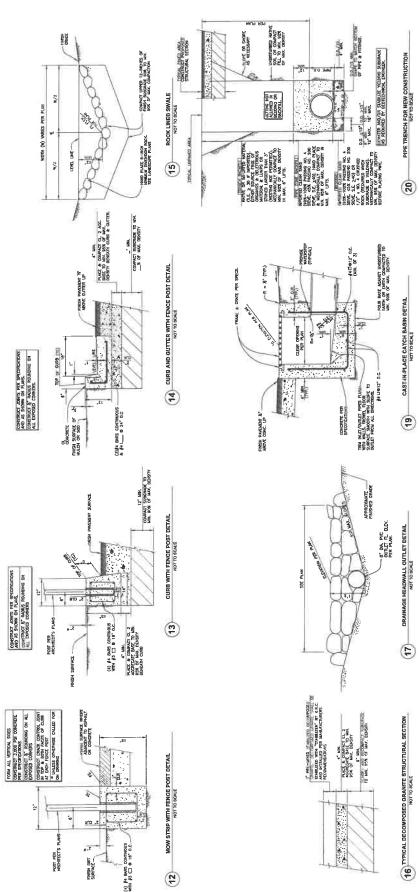
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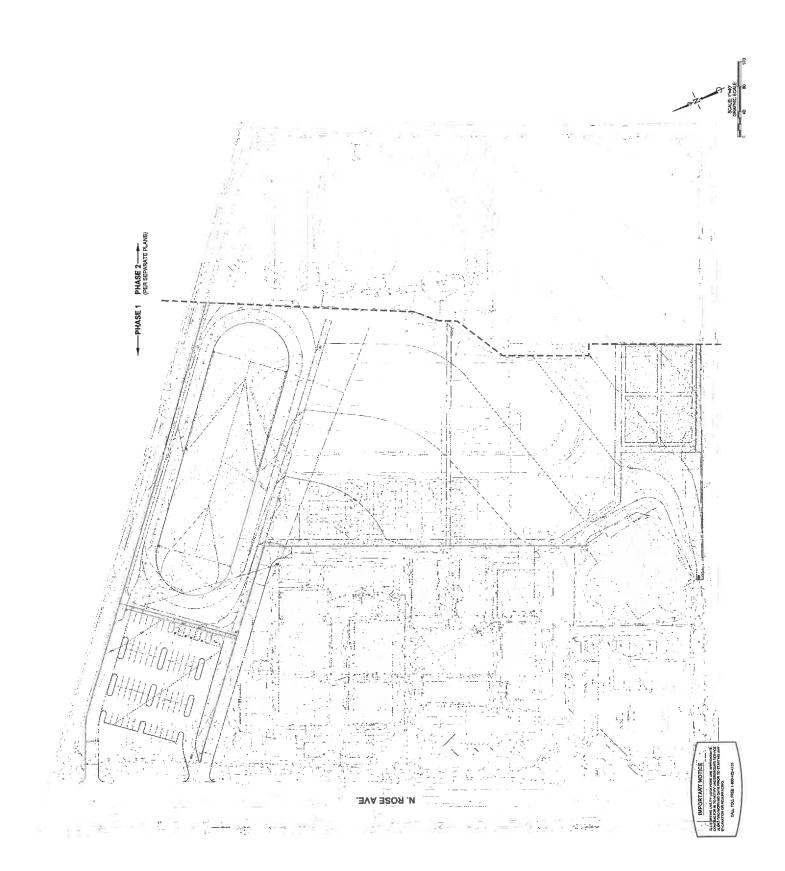










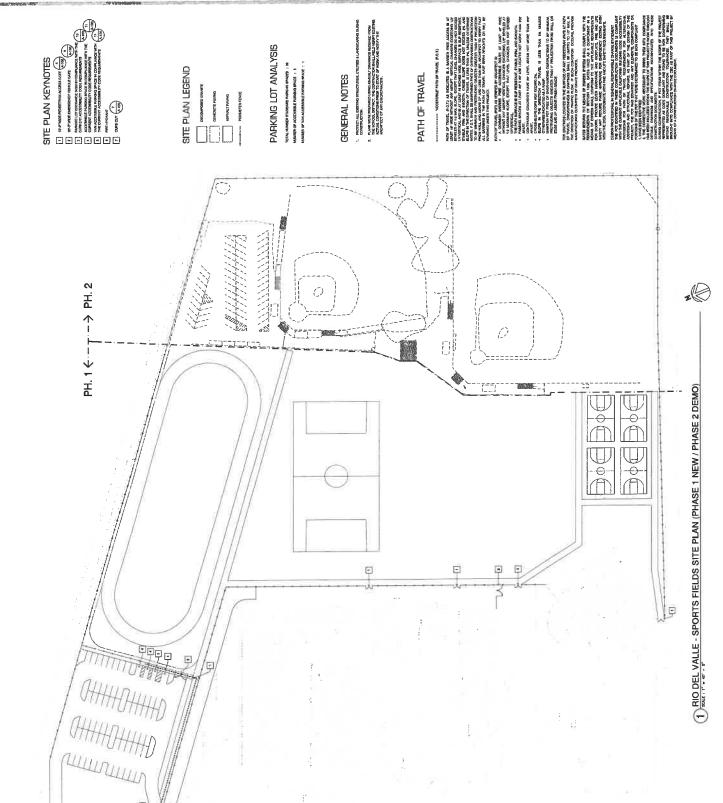


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To the

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PLUMBING NOTES

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DO NOT START ANY EXCAVATION JOB WITHOUT FRIST OBTAINING A POSITIVE RESPONSE FROM SOCALOAS THAT YOUR LOCATE AND MARK REQUEST HAS BEEN ADDRESSED. 8. UNDERGROUND ALERT: CALL 811 BEFORE YOU DIG OR VISIT <u>CALIFORNIA811.DRG</u> TD PEDUES 14 TOACT ONLINE:

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PLUMBING SCHEDULE:

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17. TESTING ALL PIPING AND FIXTURES INSTALLED SHALL BE TESTED IN ACCORDANCE WITH THE RECUIRGMENTS OF THE 2018 CALIFORNIA PLUMBING CODE AND THE LOCAL JARISOLIONE.

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21. CLEANUP. CONTRACTOR SHALL THOROUGHLY CLEAN ENTIRE JOBSITE EVERY DAY OF ALL DESRIS ASSOCIATED WITH PLUMSING INSTALLATION. 23. AS BUILT ORAWINGS SHALL BE GIVEN TO THE SCHOOL DISTRICT PRIDR TO ACCEPTANCE OF THE PROJECT,

23. CUTTING AND PATCHING, WORK INCLUDES CUTTING AND PATCHING (TO MATCH EXIST) ALL SURFACES AND SYSTEMS DISTURBED BY THE PLUMBING WORK, 22. COORDINATION: CONTRACTOR SHALL COORDINATE WITH THE SCHOOL DISTRICTS PROJECT MANAGER AND ALL RELATED TRADES.

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ABBREVIATIONS

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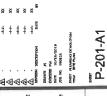












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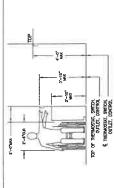
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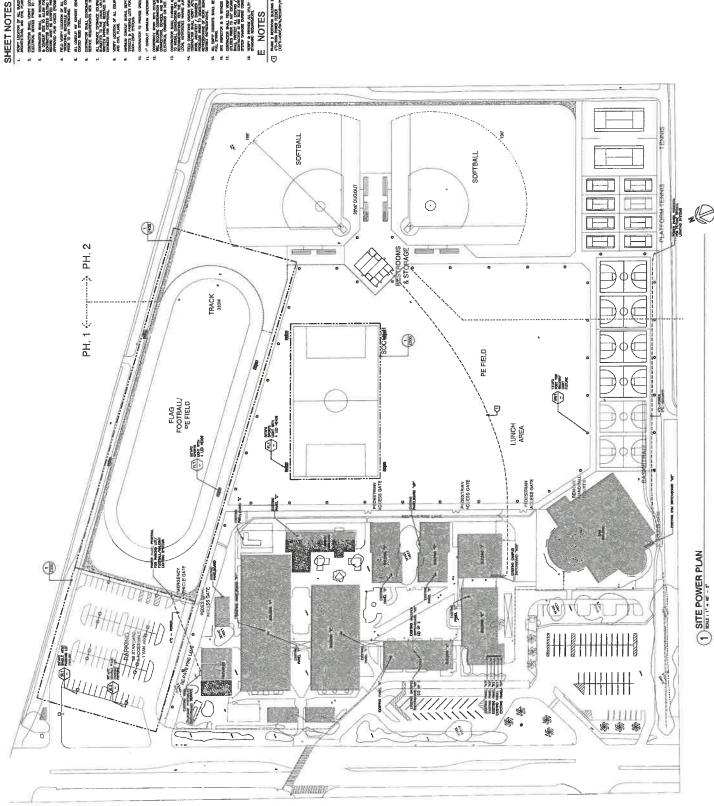
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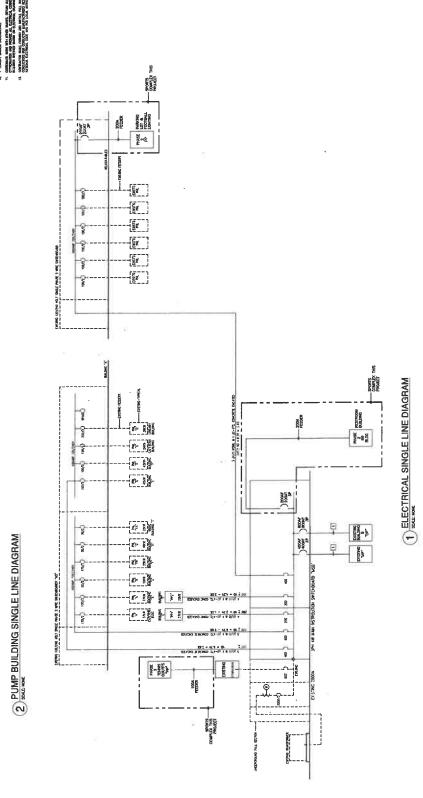




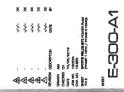
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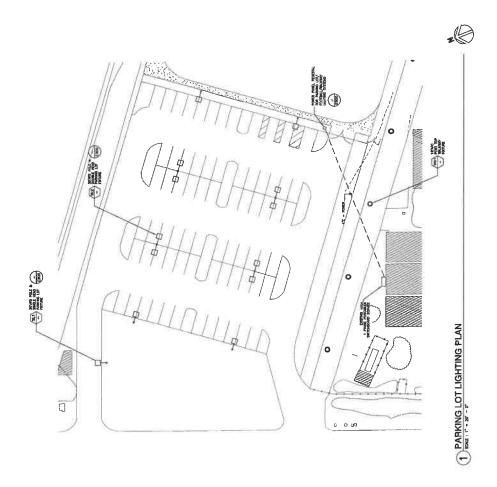
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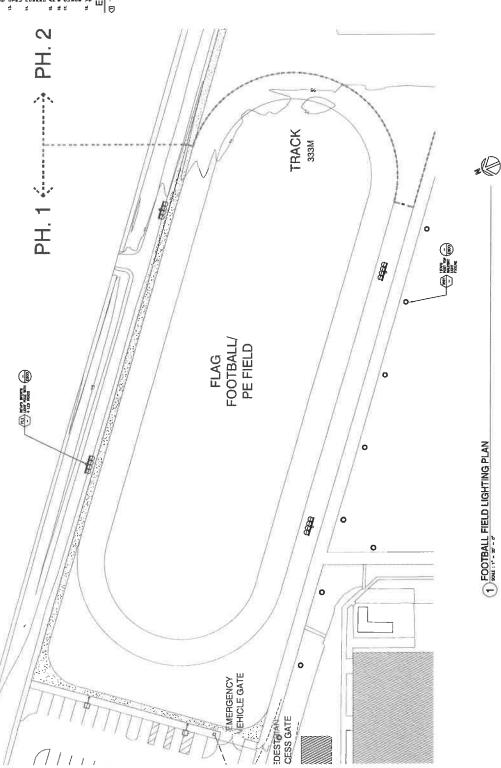








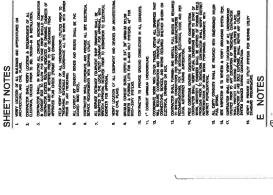


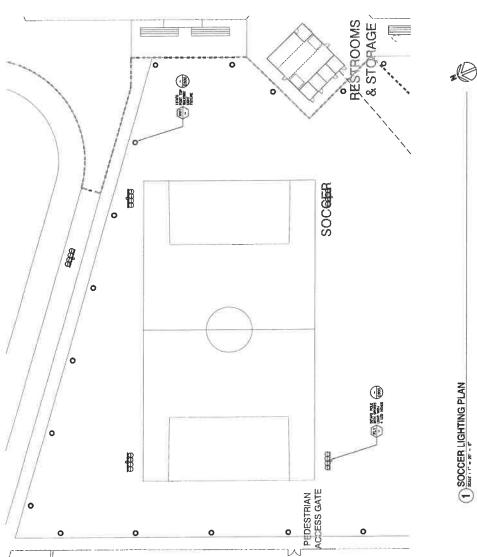






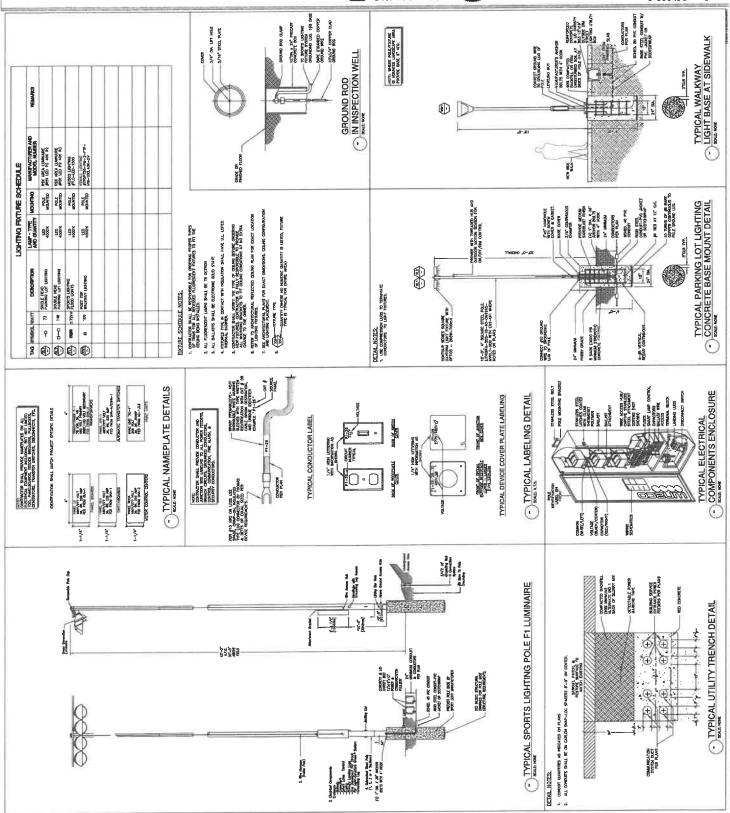






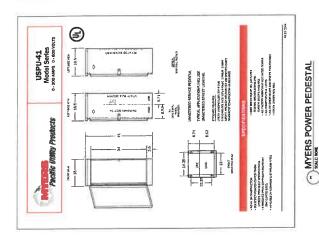


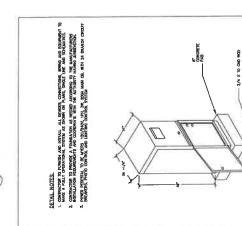


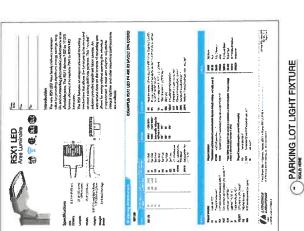


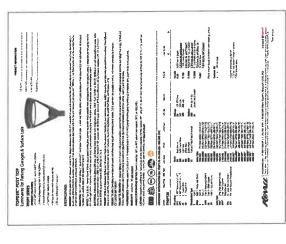












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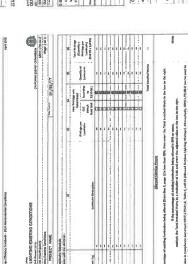
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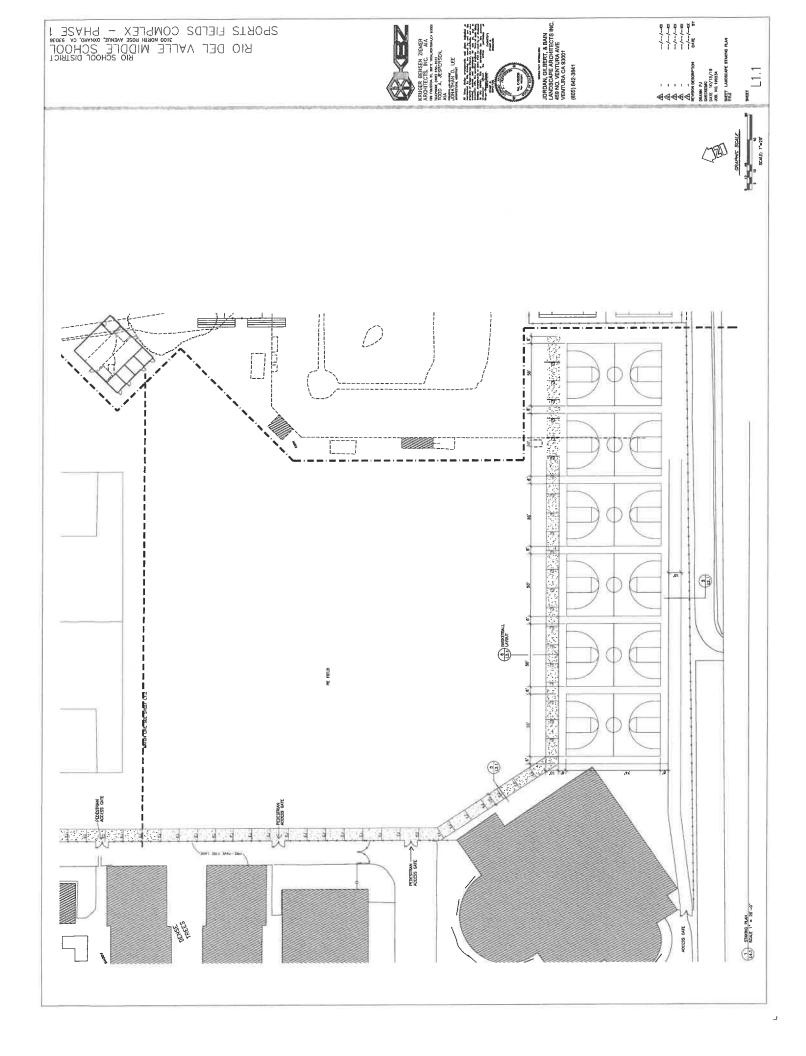
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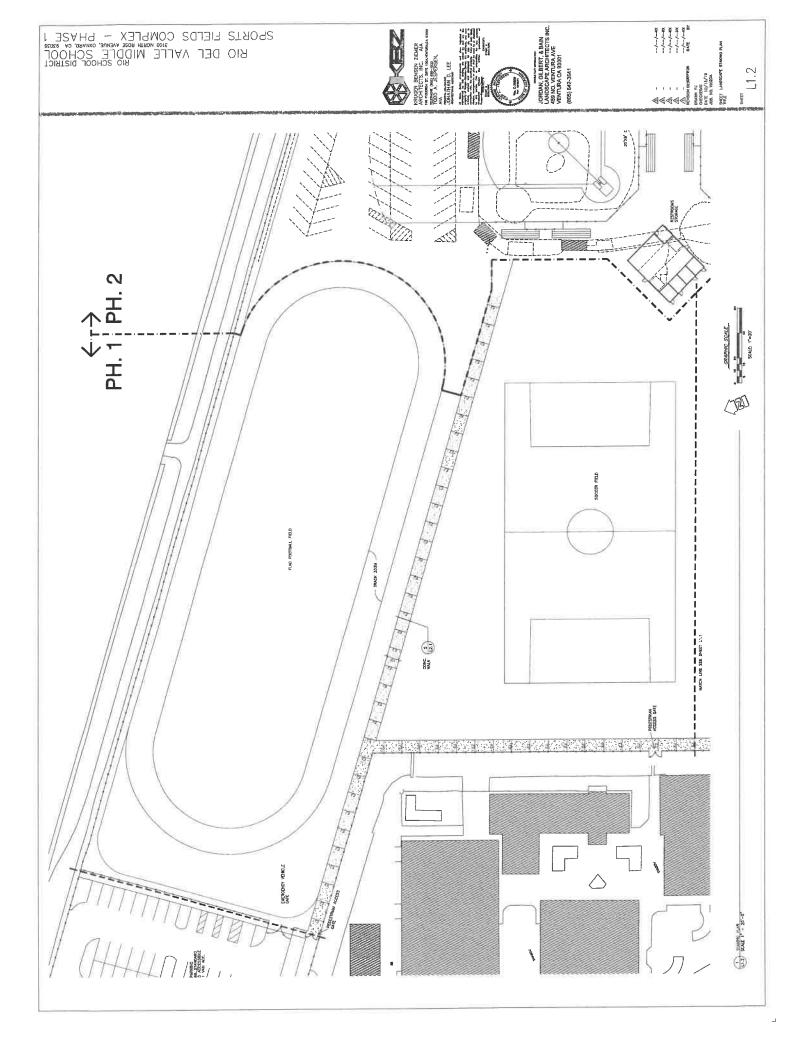
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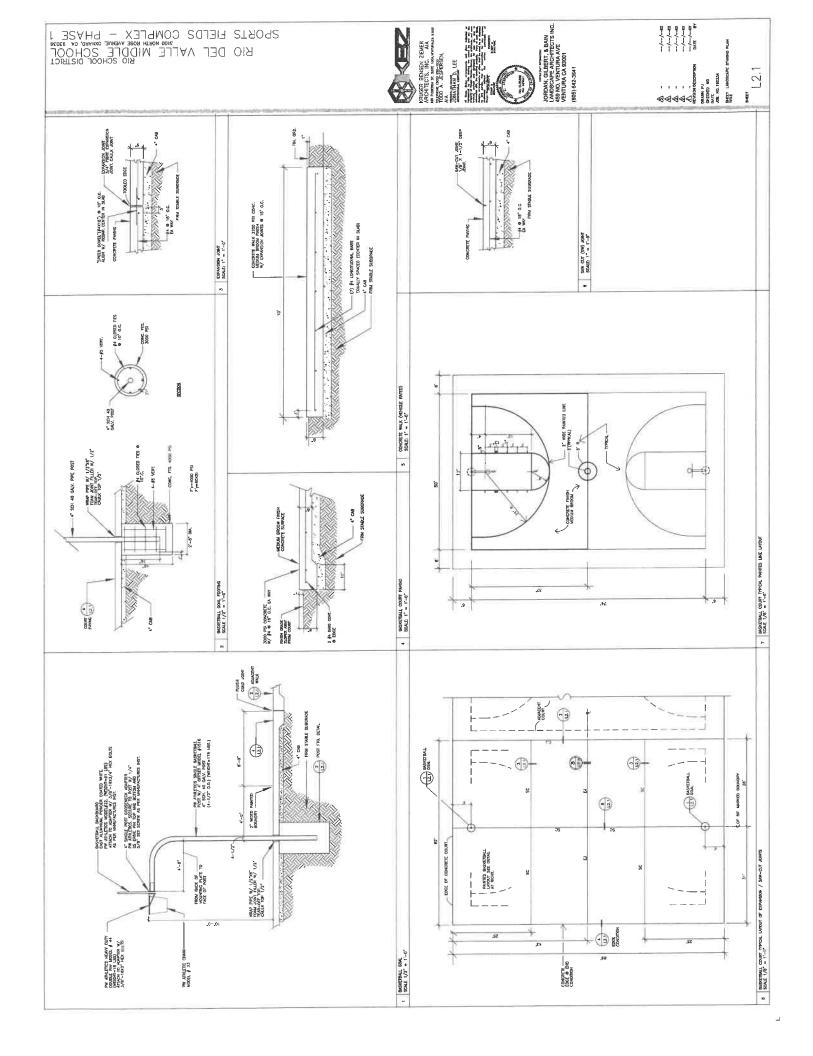
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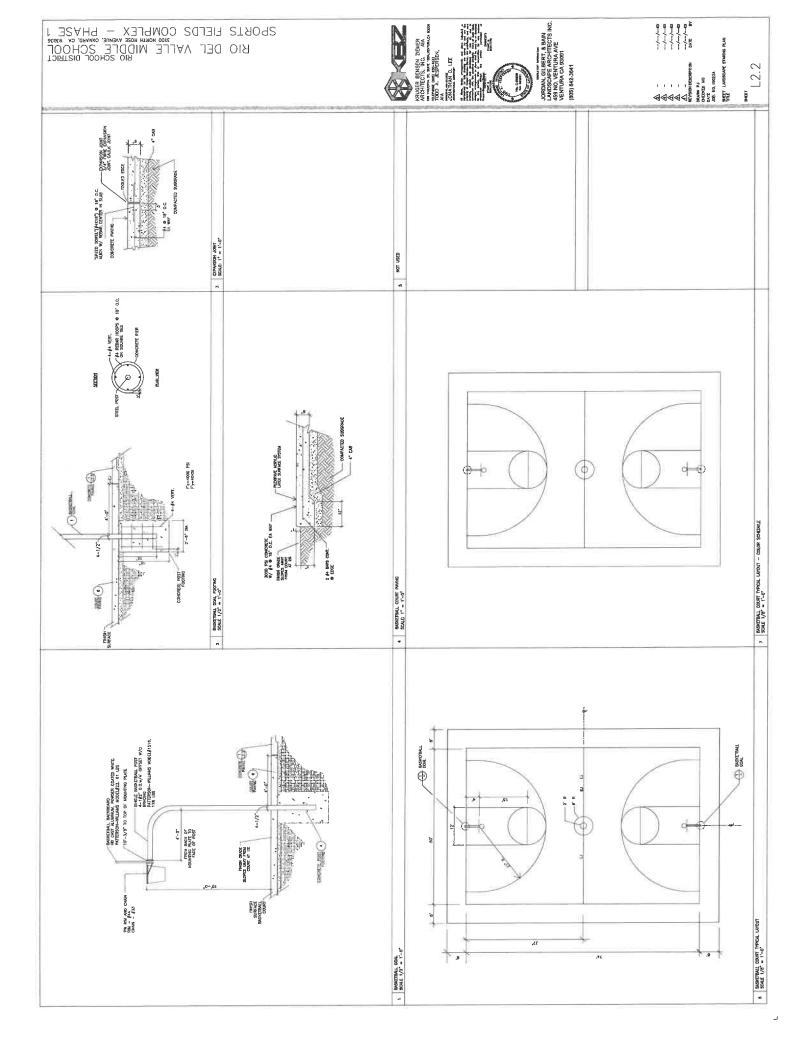
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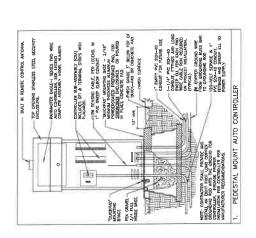


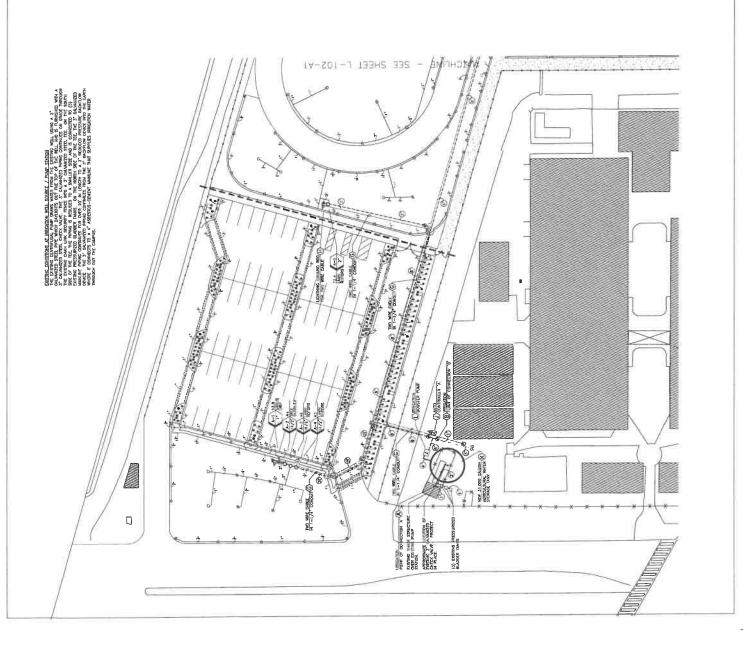








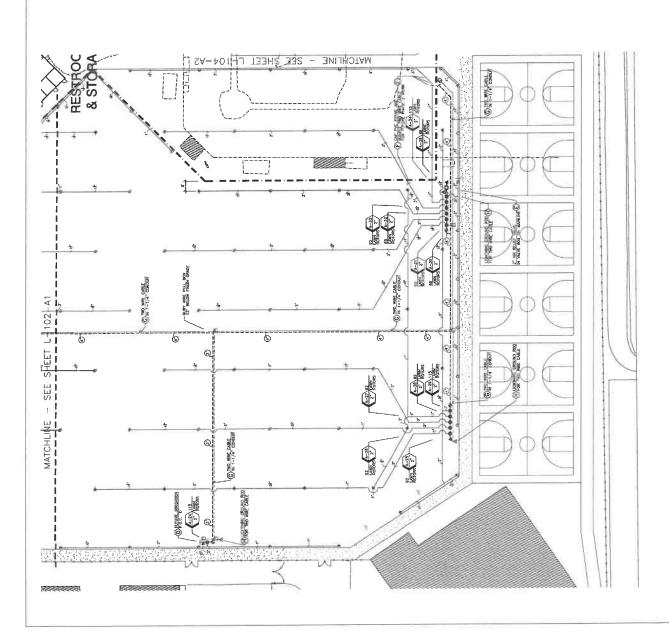


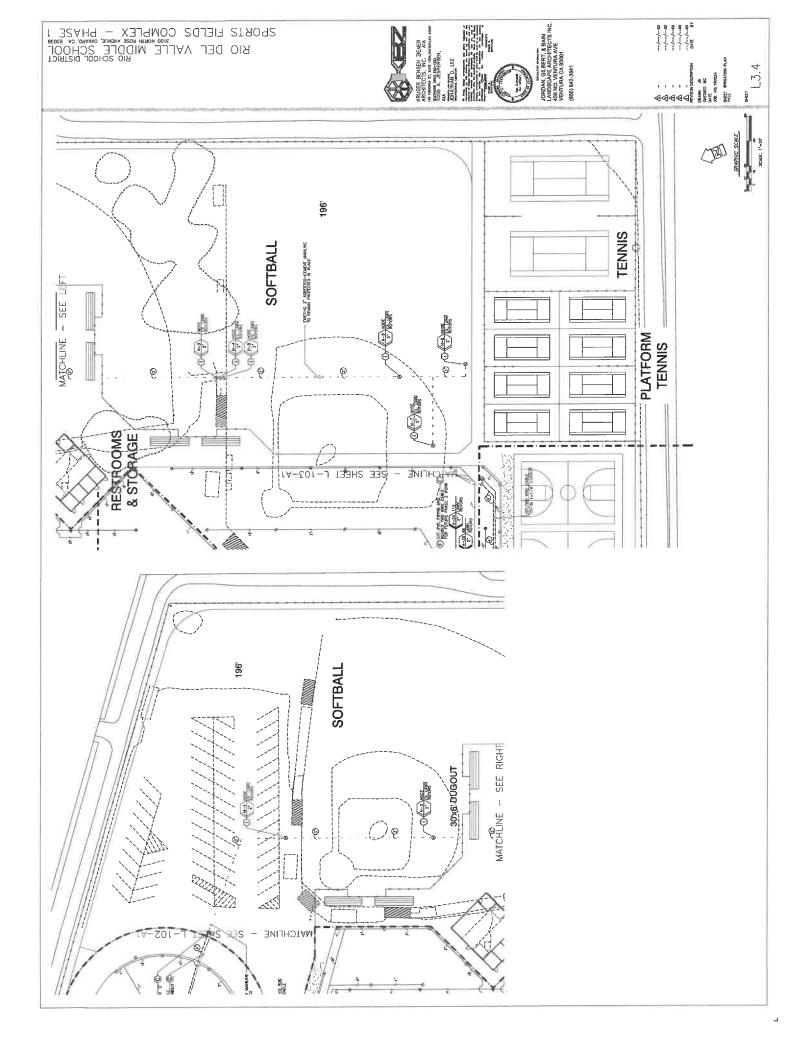


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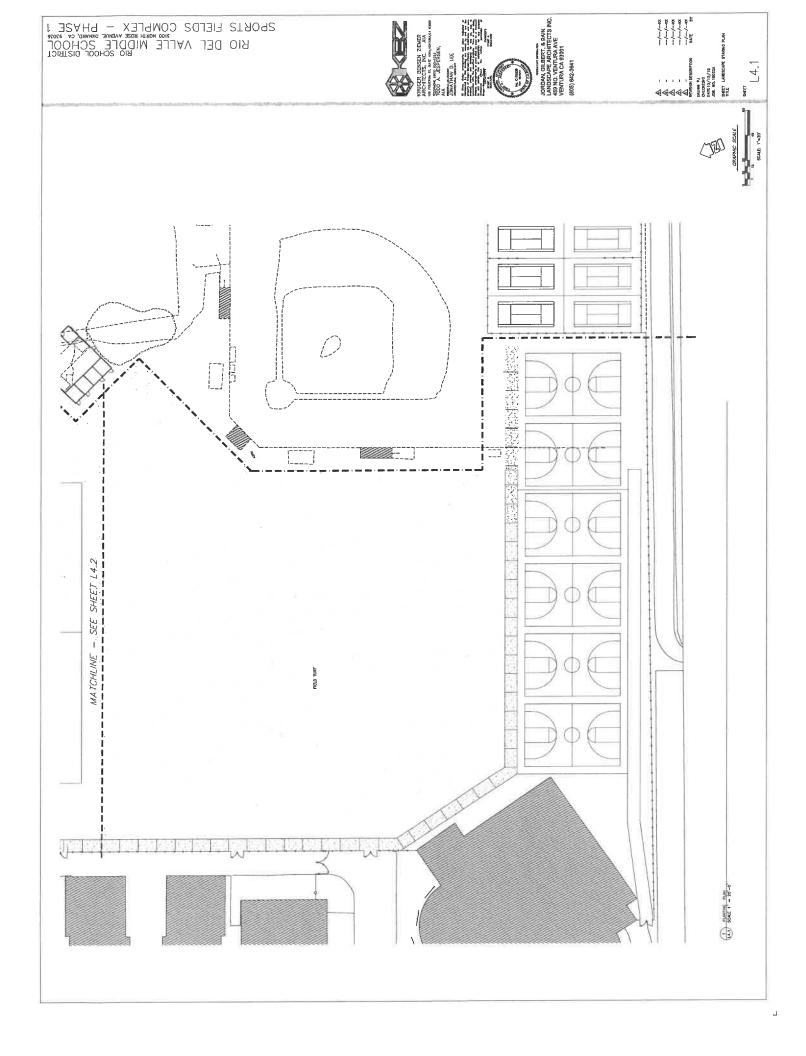
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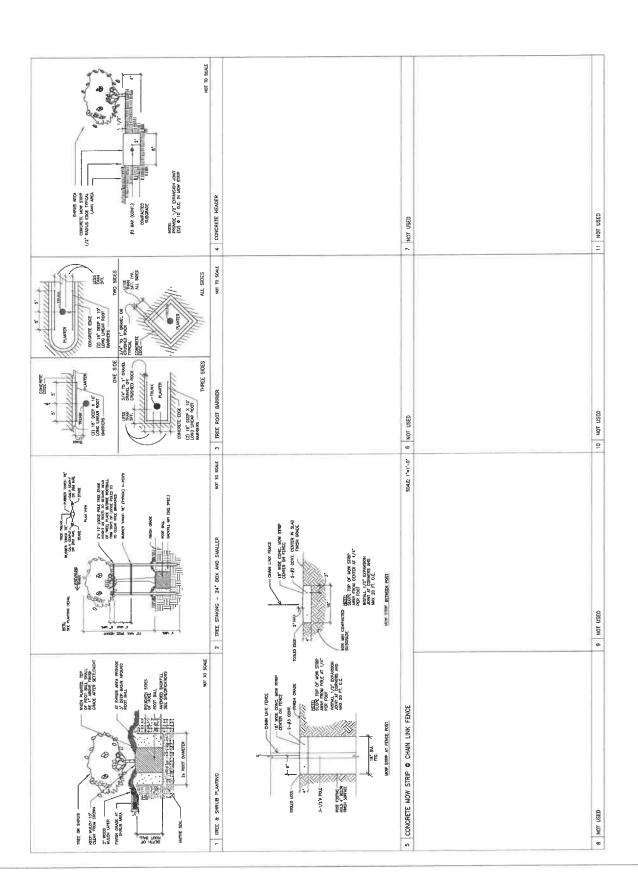
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Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.2 Approval of the Minutes of the Special Board Meeting of February 3, 2021

Access Public

Type Action (Consent), Minutes

Minutes View Minutes for Feb 3, 2021 - Rio School District Special Board Meeting

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Speaker:

Rationale:

MinSpec020321.pdf (48 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



Rio School District Minutes Special Board Meeting February 3, 2021 Rio School District 1800 Solar Drive Oxnard, CA 93030

Open Session: 5:00 p.m.

Members present

Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

1. Preliminary Business

1.1 Call to Order-5:00 p.m.

President Bautista called the meeting to order at 5:00 p.m.

1.2 Pledge of Allegiance President Bautista led the flag salute.

1.3 Roll Call

President Bautista called the roll, Trustee Torres was absent.

2. Approval of the Agenda

2.1 Agenda corrections, additions, and modifications.

There were no corrections or modifications.

2.2 Approval of the Agenda

Staff recommends approval of the agenda as presented.

Motion by Linda Armas, second by Edith Martinez-Cortes.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

3. Open Session 5:00

3.1 Public Comment Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. 1. Special Board Meeting - A member of the public may address the Governing Board on any item(s) on the agenda. (Each person speaking may not exceed a total of three minutes on each item). The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

Public comments were heard from Mary Walzer.

4. Information/Action

4.1 Master Planning Workshop

Superintendent Puglisi and Assistant Superintendent, Mr. Saleh began the presentation with a review and update on the master plan, goals accomplished and progress, recommendations for next steps also a funding timeline and enrollment. Guest speakers included Olivia Graf Doyle and Dr. Joel Kirschenstein.

5. Adjournment5.1 Adjournment

President Bautista adjourned the meeting at 6:59 p.m.

| Approved on this 17th day of March, 2021. | | | | |
|---|------|--|--|--|
| John Puglisi, Ph.D., Secretary | Date | | | |
| Eleanor Torres, Clerk of the Board | Date | | | |

3/10/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.3 Approval of the Minutes of the Special Board Meeting of February 9, 2021

Access Public

Type Action (Consent), Minutes

Minutes View Minutes for Feb 9, 2021 - Rio School District Special Board Meeting

| D. | - 6-1 | Con | tant |
|----|-------|-----|------|
| | | | |

Speaker:

Rationale:

MinSpec020921.pdf (48 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



Rio School District
Minutes
Special Board Meeting
February 9, 2021
Rio School District
1800 Solar Drive
Oxnard, CA 93030

Open Session: 5:00 p.m.

Members present

Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

1. Preliminary Business

1.1 Call to Order-5:00 p.m.

President Bautista called the meeting to order at 5:02 p.m.

1.2 Pledge of Allegiance

President Bautista led the flag salute.

1.3 Roll Call

Trustee Torres called the roll, all present.

2. Approval of the Agenda

2.1 Agenda corrections, additions, and modifications.

There were no corrections or additions to the agenda.

2.2 Approval of the Agenda

Staff recommends approval of the agenda, as presented.

Motion by Eleanor Torres, second by Linda Armas.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine

Anderson

3. Open Session 5:00

3.1 Public Comment Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. 1. Special Board Meeting - A member of the public may address the Governing Board on any item(s) on the agenda. (Each person speaking may not exceed a total of three minutes on each item). The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes. There were no public comments.

4. Information/Discussion4.1 Effective Governance Workshop/Governance Handbook Angelina Pride, Facilitator for California School Board Association, led the board in the effective governance workshop. Ms. Pride touched on the topics of building a stronger team. The workshop will continue on Wednesday, February 10, 2021.

5. Adjournment5.1 Adjournment

President Bautista adjourned the meeting at 8:07 p.m.

| Approved on this 17th day of March, 2021. | | | | | |
|---|------|--|--|--|--|
| John Puglisi, Ph.D., Secretary | Date | | | | |
| Eleanor Torres, Clerk of the Board | Date | | | | |



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.4 Approval of the Minutes of the Special Board Meeting of February 10, 2021

Access Public

Type Action, Minutes

Minutes View Minutes for Feb 10, 2021 - Rio School District Special Board Meeting

Public Content

Speaker:

Rationale:

MinSpec021021.pdf (48 KB)

Administrative Content

Executive Content





Rio School District
Minutes
Special Board Meeting
February 10, 2021
Rio School District
1800 Solar Drive
Oxnard, CA 93030

Open Session: 5:00 p.m.

Members present

Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

1. Preliminary Business

1.1 Call to Order-5:00 p.m.

President Bautista opened the meeting at 5:01 p.m.

1.2 Pledge of Allegiance

President Bautista led the flag salute.

1.3 Roll Call

Trustee Torres called the roll, all present.

2. Approval of the Agenda

2.1 Agenda corrections, additions, and modifications.

There were no additions or corrections to the agenda.

2.2 Approval of the Agenda

Staff recommends approval, as presented.

Motion by Eleanor Torres, second by Cassandra Bautista.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine

Anderson

3. Open Session 5:00

3.1 Public Comment Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. 1. Special Board Meeting - A member of the public may address the Governing Board on any item(s) on the agenda. (Each person speaking may not exceed a total of three minutes on each item). The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes. There were no public comments.

4. Information/Discussion

4.1 Effective Governance Workshop/Governance Handbook

Angelina Pride continued the work with the Governing Board and finalized the Governance Handbook. Input was received by all. Ms. Pride will submit a draft for all to review and will brought back for approval at a later scheduled board meeting.

5. Adjournment

5.1 Adjournment

President Bautista adjourned the meeting at 8:22 p.m.

| Approved on this 17th day of March, 2021. | | | | | |
|---|------|--|--|--|--|
| John Puglisi, Ph.D., Secretary | Date | | | | |
| Fleanor Torres Clerk of the Board | Date | | | | |

3/10/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.5 Approval of the Minutes of the Regular Meeting of February 17, 2021

Access Public

Type Action (Consent), Minutes

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Speaker:

Rationale:

Min021721.pdf (65 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



Rio School District
Minutes
Regular Board Meeting
February 17, 2021
Rio School District
1800 Solar Drive
Oxnard, CA 93030

Closed Session: 5:00 p.m. Open Session: 6:00 p.m.

Members present

Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

1. Open Session 5:00 p.m.

Procedural: 1.1 Call to Order

President Bautista opened the meeting at 5:00 p.m.

1.2 Pledge of Allegiance

President Bautista led the flag salute.

1.3 Roll Call

Trustee Torres called the roll, all present.

2. Approval of the Agenda

2.1 Agenda Correction, Additions, Modifications

Trustee Torres tabled Items 4.5 Public Employee Performance Evaluation [Gov. Code 54967] Title: Staffing 2020/2021 and Superintendent's Evaluation and Item 9.9 Discuss Potential Request for Proposals (RFP) from private law firms to provide legal services to the District (Board Bylaw 9124) and information an RFP should include; also pulled for discussion 10.9 Approval of the Bond Counsel Agreement with Parker & Covert legal services for the upcoming CFD #1 Refunding.

2.2 Approval of the Agenda

Staff recommends approval as amended.

Motion by Eleanor Torres, second by Kristine Anderson.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine

Anderson

3. Public Comment-Closed Session

3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all. There were no public comments.

President Bautista adjourned the meeting into closed session at 5:05 p.m. and informed the public that due to the large closed session items they would be reconvening at approximately 6:15 p.m.

4. Closed Session

- 4.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS Property: 2715 E. Vineyard Avenue, Oxnard, CA 93036 (APN: 132-0-052-175) Agency Negotiator: Dr. John Puglisi, Superintendent; Joel Kirschenstein, Sage Realty Group; Jeff Hoskinson, AALRR Negotiating Parties: TBD Under Negotiation: Price and Terms of Payment
- 4.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS Property: 3410 N. Rose Avenue, Oxnard, CA (APN: 144-0-11-225) Agency Negotiator: Dr. John Puglisi, Superintendent; Joel Kirschenstein, Sage Realty Group; Jeff Hoskinson, AALRR Negotiating Parties: KMS Industries, Inc. Under Negotiation: Price and Terms of Payment for Amendment
- 4.3 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association
- 4.4 Public Employee Discipline/Dismissal/Release [Government Code 54957]
- 4.5 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2020/2021 and Superintendent's Evaluation

This item was tabled to the next regularly scheduled meeting.

5. Reconvene Open Session 6:00 p.m.

5.1 Report of Closed Session

President Bautista reconvened the 6:45 p.m. The following action took place during closed session:

The board by unanimous vote of all its members approved Amendment No. 2 to the Purchase and Sale agreement with KMS Industries, Inc., the details of which will be made available upon request once approved by the Seller. The board took no relative action relative to item 4.1.

On a vote of 5-0, the board took action to non-reelect and to provide notice pursuant to EC 44929.21 to employee numbers 3327, 3559, and 1404.

On a vote of 5-0, the board took action to provide notices of release pursuant to EC 44954 to employee numbers 3756, 3274, 3695, 3696, 3775, 3783, and 3693.

The Governing Board directed counsel to provide notice of possible reassignment to an administrator for the 2021/2022 school year, by unanimous vote.

6. Public Hearing

6.1 2020/2021 RTA TO RSD Sunshine Proposals for Reopener Negotiations President Bautista opened the public hearing at 6:47 p.m. As there were public comments, President Bautista closed the public hearing at 6:48 p.m.

6.2 2020/2021 RSD to RTA Sunshine Proposals for Reopener Negotiations President Bautista opened the meeting at 6:48 p.m. As there were no comments, President Bautista closed the public hearing at 6:48 p.m.

7. Communications

7.1 Acknowledgement of Correspondence to the Board No written correspondence was submitted.

7.2 Board Member Reports

Board member reports were heard from Trustee Torres, Anderson and President Bautista.

7.3 Organizational Reports-RTA/CSEA/Other

Organizational reports were heard from Marisela Valdez, President, Rio Teachers' Association and Patrick Radford, Vice President, CSEA.

7.4 Superintendent Report

Superintendent Puglisi informed the board that he is working with the Ventura County Office of Education to expedite the distribution of vaccines. Also our district is currently complying with guidelines set in order to bring students on campus. Information will be coming in regards to the revised guidelines to reopen school sites.

7.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

There were no public comments.

8. Information

8.1 Business Services Report

Wael Saleh, Assistant Superintendent of Business Services, introduced Lacey Piper, Director of Child Nutrition. Ms. Piper provided an update on COVID numbers, safety, community feeding, distance only learning and Virtual Cook Nights.

8.2 Educational Services Report

Oscar Hernandez, Assistant Superintendent of Educational Services, updated the board on the makeup of the Grading Committee. The committee met twice last week and an item will be discussed in action.

8.3 School and Systems Improvement Updates

Carol Bernal, Ed.D., Assistant Superintendent of School and Systems Improvement, presented an enrollment and COVID update.

We have had more positive and close contact cases but none of the cases have been work related.

8.4 First Reading of CSBA Board Policy Revisions

Superintendent Puglisi presented another round of board policies that will be brought for final reading at the next regularly scheduled meeting.

9. Discussion/Action

9.1 RESOLUTION #2021/49 - AUTHORIZATION OF PUBLIC SALE OF 2715 EAST VINEYARD AVENUE PROPERTY AND ESTABLISHING POLICY AND PROCEDURES FOR RECEIPT OF PROPOSALS FOR PURCHASE, LEASE, OR EXCHANGE

Staff recommends approval.

Motion by Eleanor Torres, second by Cassandra Bautista.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

9.2 2020/2021 RTA Sunshine Proposals for Reopener Negotiations

It is recommended the board take action and approve the 2020/2021 RTA Sunshine Proposals as submitted.

Motion by Linda Armas, second by Cassandra Bautista.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

9.3 2020/2021 RSD Sunshine Proposals for Reopener Negotiations

It is recommended the board take action and approve the RSD sunshine proposals as submitted.

Motion by Linda Armas, second by Eleanor Torres.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine

Anderson

9.4 Approval of BB9270 Board Bylaw Policy Staff recommends board approval of board bylaw BB9270.

Motion by Cassandra Bautista, second by Edith Martinez-Cortes.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine

Anderson

9.5 Second and Final Reading of Trimester 2 and 3 2020/2021 Grading Policy The Governing Board discussed and shared opinions. No action will be taken at this time.

9.6 Review/Approve District Credit Card Guidelines

The Governing Board discussed changes and revisions to the Credit Card policies. An information item on a revised policy will be brought to the board at the next regularly scheduled meeting.

9.7 Approval of new Tech Wall at the Rio Vista Middle School gymnasium that is an antimicrobial COVID 19 treated wall surface.

It is recommended that the Board approve Tech Wall to install a new antimicrobial COVID 19 treated wall surface at Rio Vista Middle School gymnasium.

Motion by Cassandra Bautista, second by Edith Martinez-Cortes.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine

Anderson

9.8 Approval of Resolution No. 20/21-47 of the Board of Trustees of the Rio School District as the Legislative Body of Community Facilities District No. 1 of the Rio Elementary School District, Authorizing the Issuance of Special Tax Refunding Bonds. Staff recommends approval.

Motion by Cassandra Bautista, second by Linda Armas.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Casandra Bautista, Kristine

Anderson

9.9 Discuss potential Request for Proposals (RFP) from private law firms to provide legal services to the District (Board Bylaw 9124), and information an RFP should include This item was tabled.

10. Consent

10.1 Approval of the Consent Agenda Staff recommends approval as amended.

Motion by Eleanor Torres, second by Cassandra Bautista.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Casandra Bautista, Kristine

Anderson

- 10.2 Approval of the Minutes of the Regular Board Meeting of January 20, 2021
- 10.3 Approval of the Donation Report
- 10.4 February 2021 Personnel Report
- 10.5 Authorization of Teaching Assignment Multiple Subjects
- 10.6 Ratification of the Commercial Warrant for January 4, 2021 through February 3, 2021
- 10.7 2nd Quarter Williams Ventura County Office of Education Activity Report
- 10.8 Approval of Annual Parent Engagement Policies for all Nine Rio Schools
- 10.9 Approval of the Bond Counsel Agreement with Parker & Covert legal services for the upcoming CFD 1 Refunding.

It is recommended that the Board approve the Agreement for Bond Counseling from Parker & Covert for the upcoming CFD 1 Refunding.

Motion by Eleanor Torres, second by Cassandra Bautista.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

- 10.10 Approval of COVID 19 Facilities Preparation Work at Rio Real that includes Administrative Office Repairs and Teacher's Workroom #12 Upgrades
- 10.11 Approval of Resolution 20/21-38 for the Notice of Completion for Project #20-05L, New Staff Parking Lot at Rio Lindo by Civic Construction Associates
- 10.12 Approval of Resolution No. 20/21-44 for the Notice of Completion of the Kiln Enclosure by Hughes General Engineering at Rio Del Sol.
- 10.13 Approval of Resolution No. 20/21-45 for the Notice of Completion of Bid Package #1 Site Earthwork, Concrete and CMU, RSD Project #19-0068-015 Rio Del Sol, STEAM Academy, Building C, by MVC Enterprises, Inc. dba Moreno Valley Construction
- 10.14 Approval of Resolution No. 20/21-46 for the Notice of Completion of Bid Package #14 Electrical, Low Voltage Systems, Lighting, Fire and Intrusion Detection Systems, Intercommunication Systems, Computer Networking Systems and Elevator at Rio Del Sol by Venco Electric, Inc.

| 11.1 Future Items for Discussion | |
|--|------|
| 11.2 Future Meeting Dates: March 17, 2021 | |
| 12. Adjournment 12.1 Adjournment President Bautista adjourned the meeting at 9:33 p Approved on this 17th day of March, 2021. | .m. |
| John Puglisi, Ph.D., Secretary | Date |

Date

Eleanor Torres, Clerk of the Board

3/10/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.6 Approval of the Minutes of the Special Board Meeting of March 3, 2021

Access Public

Type Action (Consent), Minutes

Minutes View Minutes for Mar 3, 2021 - Rio School District Special Board Meeting

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Speaker:

Rationale:

MinSpec030321.pdf (48 KB)

Administrative Content

Executive Content

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Rio School District
Minutes
Special Board Meeting
February 10, 2021
Rio School District
1800 Solar Drive
Oxnard, CA 93030

Open Session: 5:00 p.m.

Members present

Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Cassandra Bautista, Kristine Anderson

1. Preliminary Business

1.1 Call to Order-4:30 p.m.

President Bautista called the meeting to order at 4:34 p.m.

1.2 Pledge of Allegiance

Carlo Godoy led the flag salute.

1.3 Roll Call

Trustee Torres called the roll, all present.

2. Approval of the Agenda

2.1 Agenda corrections, additions, and modifications.

There were no corrections or modifications to the agenda.

2.2 Approval of the Agenda

Staff recommends approval of the agenda as presented.

Motion by Eleanor Torres, second by Edith Martinez-Cortes.

Final Resolution: Motion Carries

Yes: Eleanor Torres, Edith Martinez-Cortes, Linda Armas, Casandra Bautista, Kristine

Anderson

3. Public Comments/Closed Session

3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

There were no public comments.

President Bautista adjourned the meeting into closed session at 4:37 p.m.

4. Closed Session

- 4.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS Property: 3410 N. Rose Avenue, Oxnard, CA (APN: 144-0-11-225) Agency Negotiator: Dr. John Puglisi, Superintendent; Joel Kirschenstein, Sage Realty Group; Jeff Hoskinson, AALRR Negotiating Parties: KMS Industries, Inc. Under Negotiation: Price and Terms of Payment for Amendment
- 4.2 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

5. Open Session

5.1 Reconvene/Report of Closed Session
President Bautista reconvened the meeting into open session at 5:43 p.m.

The following action took place during closed session:

The Board met in Closed Session relative to Item 4.1, real property negotiations relative to Rose Avenue Property. As part of that discussion, the Board by unanimous roll-call vote of all of its members approved proposed terms for an Amendment No. 2 to the Purchase and Sale agreement, and authorized the Superintendent to finalize and execute an Amendment consistent with such terms. The details of the Amendment will be made available upon request once approved by the Seller.

6. Adjournment 6.1 Adjournment

President Bautista adjourned the meeting at 5:43 p.m.

Approved on this 17th day of March, 2021.

John Puglisi, Ph.D., Secretary

Date

Eleanor Torres, Clerk of the Board

Date



Agenda Item Details

Meeting

Mar 17, 2021 - RSD Regular Board Meeting

Category

10. Consent

Subject

10.7 Approval of the Donation Report

Access

Public

Type

Action (Consent)

Recommended Action

Staff recommends approval of the Donation Report.

Public Content

Speaker: Superintendent Puglisi

Rationale:

It is recommended the Governing Board accepts the following donations:

Site RRE Donor

Lifetouch

Use of Donation
Teacher Incentives

Amount

\$105.43

Administrative Content

Executive Content

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Agenda Item Details

Meeting

Mar 17, 2021 - RSD Regular Board Meeting

Category

10. Consent

Subject

10.8 March 2021 Personnel Report

Access

Public

Type

Action (Consent)

Recommended Action

It is recommended the board take action and approve the March 2021 Personnel Report as

presented.

Goals

Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed,

collaborative, creative and critical thinkers.

Public Content

Speaker: Carolyn Bernal

Rationale: The March 2021 Personnel Report is presented for approval.

PERS Report - March 17, 2021.pdf (59 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

RIO SCHOOL DISTRICT March 17, 2021

Certificated Personnel Report

Certificated Resignation:

King, Rebecca, SAI Teacher, Rio Plaza, (1.0) FTE, effective 06/17/2021 Douglas, Melissa, SAI Teacher, Rio del Sol, (1.0) FTE, effective 06/17/2021 Parker, Megan, Elementary School Teacher, (2020/2021 LOA) (1.0) FTE, effective 06/17/2021 Riggs, Katie, Elementary School Teacher, (2020/2021 LOA) (1.0) FTE, effective 06/17/2021

Certificated Management Resignation:

Bernal, Carolyn, Assistant Superintendent School and Systems Improvement, District Office, (1.0) FTE, effective 06/30/2021

Certificated Retirement:

Sheppard, Martha, Elementary School Teacher, Rio Plaza. (1.0) FTE, effective 06/17/2021

Certificated Leave of Absence:

Lauer, Meghan, Elementary School Teacher, LOA, (1.0) FTE, effective 2021/2022 school year Stewart, Shaylee, Elementary School Teacher, LOA, (1.0) FTE, effective 2021/2022 school year Schuster, Lauren, SAI Teacher, 80% LOA/0.20 FTE, effective 2021/2022 school year Howell-Avila, Patricia, Elementary School Teacher, 40% LOA/0.60 FTE, effective 2021/2022 school year Juarez, Sara, Elementary School Teacher, 60% LOA/0.40% FTE, effective 2021/2022 school year

Certificated Returning from Leave of Absence:

Cocking, Amanda, Elementary School Teacher, (1.0) FTE, effective 2021/2022 school year Serrano, Jessica, Middle School Teacher, (1.0) FTE, effective 2021/2022 school year

Classified Personnel Report

Classified Leave of Absence:

Gonzales, Myrna, Campus Supervision Assistant, (4.33) hours, Rio Del Mar, effective 3/1/21 - 3/4/21. Ramos, Chloe, Instructional Assistant/SPED, Rio Del Mar. (.40) Leave of Absence effective 4/15/21 - 5/14/21.

Classified Promotion:

Martinez, Veronica, from Food Service Worker I, (3) hours & (2) hours, Rio Lindo to Food Service Worker II, (5.5) hours, Rio Lindo, effective 3/15/21

Classified Ratification of Employment:

Martinez, Karina, Student & Family Support Specialist, (5) hours, Rio Del Mar, effective 3/1/21.

Classified Retirement:

Parks, Monika, Food Service Worker I, (2) hours, Rio Plaza, effective 2/31/21.

Classified Voluntary Transfer:

Flores, Xochitl, from Food Service Worker II, (5.5) hours, Rio Vista, to Food Service Worker II, (5.5) hours, Rio Lindo, effective 3/15/21.



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.9 Ratification of the Commercial Warrant for February 3, 2021 through March 5, 2021

Access Public

Type Action

Fiscal Impact Yes

Dollar Amount 2,492,317.38

Budgeted Yes

Budget Source Various Funds as listed below.

Recommended Action It is recommended that the Ratification of the Commercial Warrant be approved for the period

February 3, 2021 through March 5, 2021.

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale:

The District processed payments to vendors since the last meeting of the Governing Board for a total amount of \$2,492,317.38 which includes processing payments for all funds of the District for the periodFebruary 3, 2021 through March 5, 2021 in the following amounts:

| Fund 010 General Fund | \$1,561,803.97 |
|---|----------------|
| Fund 130 Cafeteria Fund | \$406,783.20 |
| Fund 212 Building Fund, Measure L | \$177,195.05 |
| Fund 251 Capital Facilities - Residential | \$10,331.00 |
| Fund 490 Capital Projects Fund for Blen | \$336,585.92 |

 Less Unpaid Tax Liability
 (\$381.76)

 Total:
 \$2,492,317.38

Monthly Board Report of Checks 2-3 to 3-5-21.pdf (118 KB)

Administrative Content

Executive Content

| Check Number | Check Date | Pay to the Order of | Fund | Expensed Amount | Check Amount |
|-----------------|---------------|---------------------------------------|------|--------------------|-----------------|
| 5009039795 | 02/04/2021 | Lam, Phaedra | 010 | 138.03 | |
| 009039796 | 02/04/2021 | 360 Degree Customer Inc. | 010 | 1,462.07 | |
| 5009039797 | 02/04/2021 | AMAZON CAPITAL SERVICES | 010 | 1,124.95 | |
| 5009039798 | 02/04/2021 | Atkinson, Andelson, Loya, Ruud & Romo | 010 | 23,636.25 | |
| 5009039801 | 02/04/2021 | William Venegas Hip Hop Mindset | 010 | 2,170.00 | |
| 5009039802 | 02/04/2021 | GREEN TREE CARE | 010 | 1,100.00 | |
| 5009039803 | 02/04/2021 | KONICA MINOLTA PREMIER FINANCE | 010 | 2,054.11 | |
| 5009039804 | 02/04/2021 | Michelle Reyes | 010 | 60.00 | |
| 5009039809 | 02/04/2021 | Wireless CCTV LLC | 010 | 3,000.00 | |
| 5009039811 | 02/09/2021 | Vazquez, Sarah E | 010 | 240.00 | |
| 5009039812 | 02/09/2021 | AMAZON CAPITAL SERVICES | 010 | 1,603.94 | |
| 5009039813 | 02/09/2021 | AT&T | 010 | 3,075.20 | |
| 5009039814 | 02/09/2021 | AT&T | 010 | 68.86 | |
| 5009039815 | 02/09/2021 | AT&T | 010 | 227.53 | |
| 5009039816 | 02/09/2021 | Yolanda M. Benitez | 010 | 12,192.59 | |
| 5009039817 | 02/09/2021 | California American Water | 010 | 5,563.02 | |
| 5009039818 | 02/09/2021 | C D W GOVERNMENT, INC. | 010 | 5,044.00- | |
| 5009039819 | 02/09/2021 | CITY OF OXNARD | 010 | 16,774.60 | |
| 5009039820 | 02/09/2021 | CMRS-FP | 010 | 15,000.00 | |
| 5009039821 | 02/09/2021 | De Lage Landen Financial Servi ces, | 010 | 203.65 | |
| 5009039822 | 02/09/2021 | Diane DeLaurantis | 010 | 1,100.00 | |
| 5009039824 | 02/09/2021 | SOUTHERN CALIF. EDISON | 010 | 13,569.90 | |
| 5009039825 | 02/09/2021 | FEDEX | 010 | 52.29 | |
| 5009039826 | 02/09/2021 | Frontier Communications | 010 | 56.59 | |
| 5009039827 | 02/09/2021 | GREATAMERICA FINANCIAL SVCS | 010 | 309.16 | |
| 5009039830 | 02/09/2021 | KONICA MINOLTA PREMIER FINANCE | 010 | 4,839.99 | |
| 5009039831 | 02/09/2021 | Marcus Lopez | 010 | 300.00 | |
| 5009039833 | 02/09/2021 | Maxim Healthcare Staffing | 010 | 1,152.00 | |
| 5009039834 | 02/09/2021 | Open Up Resources | 010 | 482.63 | |
| 5009039837 | 02/09/2021 | Steve Sunnarborg | 010 | 1,075.00 | |
| 5009039840 | 02/09/2021 | Broadview Networks | 010 | 8,757.82 | |
| 5009039842 | 02/16/2021 | Francisco Casmali Lopez | 010 | 560.00 | |
| 5009039843 | 02/16/2021 | Aragon, Kathryn | 010 | 12.88 | |
| 5009039844 | 02/16/2021 | Yurof, Josefina | 010 | 121.73 | |
| 5009039845 | 02/16/2021 | Gibson, Brian D | 010 | 40.92 | |
| 5009039846 | 02/16/2021 | Romero, Teresa | 010 | 49.00 | |
| 5009039847 | 02/16/2021 | Daugherty, Stephen A | 010 | 7.40 | |
| 5009039848 | 02/16/2021 | Mandujano Diaz, Veronica | 010 | 5.12 | |
| 5009039849 | 02/16/2021 | Sanchez, Natacha | 010 | 52.50 | |
| 5009039850 | 02/16/2021 | Cordova, Ralph | 010 | 154.02 | |
| 5009039851 | 02/16/2021 | Stephenson, Rachel L. | 010 | 87.88 | |
| 5009039852 | 02/16/2021 | Ehret, Kristin M | 010 | 128.43 | |
| 5009039853 | 02/16/2021 | Pollard, Andrea | 010 | 5.98 | |

of the Board of Trustees. It is recommended that the preceding Checks be approved.

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| Checks Dat | ted 02/03/20 | 21 through 03/05/2021 | N. E. M. S. L. B. L. | PART I | 7. 24. A. YA |
|-----------------|--------------------------|--|----------------------|----------------------|-----------------|
| Check Number | Check Date | Pay to the Order of | Fund | Expensed Amount | Check Amount |
| 5009039854 | 02/16/2021 | Cardenas, Viviana | 010 | 23.33 | |
| 5009039855 | 02/16/2021 | Franz, Diane F | 010 | 236.52 | |
| 5009039856 | 02/16/2021 | 360 Degree Customer Inc. | 010 | 50,956.80 | |
| 5009039858 | 02/16/2021 | Assistance League School | 010 | 11,500.00 | |
| 5009039859 | 02/16/2021 | Aswell Trophy | 010 | 3,301.11 | |
| 5009039860 | 02/16/2021 | | 010 | 2,107.02 | |
| 5009039861 | 02/16/2021 | Blick Art Materials | 010 | 2,922.82 | |
| 5009039862 | 02/16/2021 | Chumash Indian Museum | 010 | 50.00 | |
| 5009039863 | 02/16/2021 | CITY OF OXNARD | 010 | 6,924.60 | |
| 5009039864 | 02/16/2021 | Stephen Clark | 010 | 1,200.00 | |
| 5009039865 | 02/16/2021 | SCHOOL SPECIALTY | 010 | 48,912.96 | |
| 5009039866 | 02/16/2021 | Diane DeLaurantis | 010 | 1,300.00 | |
| 5009039867 | 02/16/2021 | Demco | 010 | 8,604.49 | |
| 5009039869 | 02/16/2021 | EBS HEALTHCARE | 010 | 6,375.00 | |
| 5009039870 | 02/16/2021 | SOUTHERN CALIF. EDISON | 010 | 2,938.12 | |
| 5009039871 | 02/16/2021 | FOLLETT SCHOOL SOLUTIONS, | 010 | 2,306.96 | |
| | 02/10/2021 | INC. | | , | |
| 5009039872 | 02/16/2021 | Fry's Electronics customer #70893 | 010 | 486.59 | |
| 5009039873 | 02/16/2021 | THE GAS COMPANY | 010 | 804.34 | |
| 5009039874 | 02/16/2021 | HARRIS WATER CONDITIONING | 010 | 122.58 | |
| 5009039875 | 02/16/2021 | IXL Learning | 010 | 1,079.00 | |
| 5009039876 | 02/16/2021 | Kajeet, Inc | 010 | 163,788.20 | |
| 5009039877 | 02/16/2021 | Melinda Zapata Kalainoff | 010 | 918.75 | |
| 5009039878 | 02/16/2021 | Karen Schnee | 010 | 4,300.00 | |
| 5009039879 | 02/16/2021 | LAKESHORE | 010 | 4,241.77 | |
| 5009039881 | 02/16/2021 | LAZEL | 010 | 4,332.00 | |
| 5009039882 | 02/16/2021 | Live Scan Ventura | 010 | 104.00 | |
| 5009039883 | 02/16/2021 | Lynne M Slidders | 010 | 1,587.50 | |
| 5009039884 | 02/16/2021 | M/M Mechanical Inc. | 010 | 2,433.42 | |
| 5009039886 | 02/16/2021 | Maxim Healthcare Staffing | 010 | 14,304.00 | |
| 5009039887 | 02/16/2021 | Myers, Widders, Gibson, Jones | 010 | 130.94 | |
| 5009039888 | 02/16/2021 | | 010 | 229.43 | |
| 5009039889 | 02/16/2021 | | 010 | 250.00 | |
| 5009039891 | 02/16/2021 | | 010 | 635.14 | |
| 5009039892 | 02/16/2021 | PEARSON | 010 | 1,485.08 | |
| | 02/16/2021 | PERMA BOUND | 010 | 44.11 | |
| 5009039893 | | Phisira | 010 | 4,000.00 | |
| 5009039894 | 02/16/2021 02/16/2021 | REALLY GOOD STUFF | 010 | 2,739.36 | |
| 5009039896 | | Rio School District | 010 | 998.28 | |
| 5009039897 | 02/16/2021 | | 010 | 939.86 | |
| 5009039898 | 02/16/2021 | Riverside Insights | 010 | 74.54 | |
| 5009039899 | 02/16/2021 | SCHOLASTIC Positio One Source Inc STS education | 010 | 44,113.12 | |
| 5009039900 | 02/16/2021 | Pacific OneSource, Inc STS education | 010 | 4,953.23 | |
| 5009039901 | 02/16/2021 | SECURE CONTENT SOLUTIONS | 010 | 4,955.25 7,326.79 | |
| 5009039902 | 02/16/2021 | Signature School Products | | 7,320.79 2,113.75 | |
| 5009039903 | 02/16/2021 | Skechers USA Inc. | 010 | 25,614.31 | |
| 5009039907 | 02/16/2021 | VCOE Business | 010 | 20,014.01 | |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE Page 2 of 7

| Check Number | Check Date | Pay to the Order of | Fund | Expensed Amount | Check Amount |
|-----------------|---------------|---|------|--------------------|-----------------|
| 5009039908 | 02/16/2021 | XEROX CORPORATION | 010 | 4,784.86 | |
| 009039909 | 02/18/2021 | DEMSEY, FILLIGER & ASSOCIATES | 010 | 500.00 | |
| 009039910 | 02/18/2021 | Georgia Kerns | 010 | 2,261.49 | |
| 009039911 | 02/18/2021 | Garcia, Primitivo | 010 | 38.71 | |
| 009039912 | 02/18/2021 | Mooney, Erin C | 010 | 29.92 | |
| 5009039913 | 02/18/2021 | Messecar, Fred H | 010 | 32.47 | |
| 009039914 | 02/18/2021 | Zamudio, Aurora | 010 | 31.51 | |
| 009039915 | 02/18/2021 | Morales, Stella M | 010 | 173.34 | |
| 5009039916 | 02/18/2021 | APPLIED BACKFLOW TECHNOLOGIES | 010 | 1,300.00 | |
| 009039917 | 02/18/2021 | Aquarium of the Pacific | 010 | 300.00 | |
| 009039919 | 02/18/2021 | BARON INDUSTRIES | 010 | 240.21 | |
| 009039921 | 02/18/2021 | CCP Industries Inc. | 010 | 989.53 | |
| 009039922 | 02/18/2021 | SCHOOL SPECIALTY | 010 | 58.87 | |
| 5009039923 | 02/18/2021 | COASTAL OCCUPATIONAL MEDICAL GROUP | 010 | 220.00 | |
| 009039924 | 02/18/2021 | COGGS TIRE SERVICE | 010 | 50.23 | |
| 5009039925 | 02/18/2021 | edpuzzle | 010 | 1,300.00 | |
| 5009039926 | 02/18/2021 | Ewing Irrigation Products Inc | 010 | 168.63 | |
| 009039927 | 02/18/2021 | Fence Factory | 010 | 236.98 | |
| 009039928 | 02/18/2021 | FERGUSON FACILITIES SUPPLY | 010 | 702.29 | |
| 009039929 | 02/18/2021 | FGL Environmental | 010 | 560.00 | |
| 009039930 | 02/18/2021 | FRANKLIN TRUCK PARTS, INC. | 010 | 18.96 | |
| 009039931 | 02/18/2021 | Haynes Education Center (NPS) Star Academy | 010 | 765.00 | |
| 5009039932 | 02/18/2021 | LAKESHORE | 010 | 600.07 | |
| 009039933 | 02/18/2021 | MWG MESTMAKER & ASSOCIATES | 010 | 160.00 | |
| 009039934 | 02/18/2021 | Nee Quaison Sackey | 010 | 1,600.00 | |
| 009039935 | 02/18/2021 | Oxnard Union High School Distr ict | 010 | 7,368.03 | |
| 009039936 | 02/18/2021 | Auto Plus Auto Parts | 010 | 392.17 | |
| 009039938 | 02/18/2021 | Sam's Club Direct | 010 | 344.33 | |
| 009039939 | 02/18/2021 | Crown Castle | 010 | 2,227.09 | |
| 5009039941 | 02/18/2021 | VENTURA COUNTY SELF-FUNDING AUTHORITY | 010 | 11,919.00 | |
| 009039943 | 02/18/2021 | Ventura County Office of Education | 010 | 270.00 | |
| 009039944 | 02/18/2021 | WORTHINGTON DIRECT, INC. | 010 | 17,751.41 | |
| 009039945 | 02/18/2021 | Western Psychological Services | 010 | 835.96 | |
| 5009039946 | 02/18/2021 | XEROX CORPORATION | 010 | 275.82 | |
| 5009039947 | 02/22/2021 | CALIFORNIA BUSINESS BUREAU, IN C. | 010 | 548.01 | |
| 009039948 | 02/22/2021 | Mandujano Diaz, Veronica | 010 | 11.90 | |
| 009039949 | 02/22/2021 | Diane DeLaurantis | 010 | 1,400.00 | |
| 009039950 | 02/22/2021 | DURBIANO FIRE EQUIPMENT, INC. | 010 | 2,248.69 | |
| 009039951 | 02/22/2021 | EJL Inc. P.C. | 010 | 5,750.00 | |
| 009039952 | 02/22/2021 | FERGUSON FACILITIES SUPPLY | 010 | 3,124.81 | |
| 009039953 | 02/22/2021 | GIBBS INTERNATIONAL | 010 | 884.63 | |
| 009039954 | 02/22/2021 | Golden State Alarms, Inc. | 010 | 7,772.38 | |

of the Board of Trustees. It is recommended that the preceding Checks be approved.

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| Checks Dat | ed 02/03/20 | 21 through 03/05/2021 | | 0.80 (0.00) | 350 B B D B |
|-----------------|---------------|--|------|--------------------|-----------------|
| Check Number | Check Date | Pay to the Order of | Fund | Expensed Amount | Check Amount |
| 5009039955 | 02/22/2021 | GOLDEN STATE COPIER & MAILING | 010 | 618.50 | |
| 5009039956 | 02/22/2021 | Grainger | 010 | 480.84 | |
| 5009039957 | 02/22/2021 | Green Thumb Nursery | 010 | 659.58 | |
| 5009039958 | 02/22/2021 | HENSON MUSIC STORE | 010 | 1,347.95 | |
| 5009039959 | 02/22/2021 | Hillyard | 010 | 2,695.16 | |
| 5009039960 | 02/22/2021 | House Sanitary Supply | 010 | 640.95 | |
| 5009039961 | 02/22/2021 | Kimball Midwest | 010 | 217.34 | |
| 5009039962 | 02/22/2021 | LRP PUBLICATIONS | 010 | 39.27 | |
| 5009039963 | 02/22/2021 | Nason's Lock & Safe Inc DBA Nasons Lock & Security | 010 | 47.68 | |
| 5009039964 | 02/22/2021 | O'Reilly Auto Parts | 010 | 1,422.53 | |
| 5009039965 | 02/22/2021 | PARKHOUSE TIRE, INC. | 010 | 819.01 | |
| 5009039966 | 02/22/2021 | Auto Plus Auto Parts | 010 | 780.68 | |
| 5009039967 | 02/22/2021 | PRAXAIR DISTRIBUTION INC | 010 | 98.69 | |
| 5009039968 | 02/22/2021 | SC FUELS | 010 | 4,675.14 | |
| 5009039970 | 02/22/2021 | Skechers USA Inc. | 010 | 406.70 | |
| 5009039971 | 02/22/2021 | Skillpath Seminars | 010 | 248.00 | |
| 5009039972 | 02/22/2021 | School Services Of California | 010 | 720.00 | |
| 5009039973 | 02/22/2021 | Steve Sunnarborg | 010 | 1,425.00 | |
| 5009039974 | 02/22/2021 | Traffic Safety Warehous | 010 | 1,077.50 | |
| 5009039975 | 02/22/2021 | Traffic Technologies, LLC | 010 | 634.65 | |
| 5009039976 | 02/22/2021 | VC Metals Inc | 010 | 44.87 | |
| 5009039977 | 02/22/2021 | STEVE ZOLOTAS DBA WEST OAKS PEST CONTROL | 010 | 2,712.00 | |
| 5009039978 | 02/22/2021 | YAMA LAWNMOWER REPAIR | 010 | 43.08 | |
| 5009039979 | 02/23/2021 | William M Brown DBA B&B Services | 010 | 8,727.29 | |
| 5009039980 | 02/23/2021 | VERIZON WIRELESS | 010 | 274.51 | |
| 5009039981 | 02/25/2021 | AT&T | 010 | 101.28 | |
| 5009039982 | 02/25/2021 | SOUTHERN CALIF. EDISON | 010 | 12,755.39 | |
| 5009039983 | 02/25/2021 | Frontier Communications | 010 | 475.06 | |
| 5009039984 | 02/25/2021 | THE GAS COMPANY | 010 | 2,682.47 | |
| 5009039985 | 02/25/2021 | OFFICE DEPOT | 010 | 3,247.63 | |
| 5009039986 | 02/25/2021 | REPUBLIC ELEVATOR COMPNAY | 010 | 385.00 | |
| 5009039987 | 02/25/2021 | Sonitrol | 010 | 1,309.20 | |
| 5009039988 | 02/25/2021 | Southwest School & Office Supply | 010 | 7,255.68 | |
| 5009039989 | 02/25/2021 | T-Mobile | 010 | 173.70 | |
| 5009039990 | 02/25/2021 | UNITED WATER CONSERVATION DIST | 010 | 3,001.85 | |
| 5009039994 | 03/01/2021 | Aswell Trophy | 010 | 742.30 | |
| 5009039996 | 03/01/2021 | Diane DeLaurantis | 010 | 1,450.00 | |
| 5009039997 | 03/01/2021 | E J Harrison & Sons | 010 | 8,299.46 | |
| 5009039998 | 03/01/2021 | EBS HEALTHCARE | 010 | 5,737.50 | |
| 5009039999 | 03/01/2021 | Joanne Espinoza-Law | 010 | 759.70 | |
| 5009040001 | 03/01/2021 | THE GAS COMPANY | 010 | 6,587.09 | |
| 5009040002 | 03/01/2021 | HARRIS WATER CONDITIONING | 010 | 53.38 | |
| 5009040003 | 03/01/2021 | House Sanitary Supply | 010 | 758.81 | |
| 5009040006 | 03/01/2021 | Learning Priority, Inc | 010 | 4,950.00 | |
| The preceding | Checks have I | been issued in accordance with the District's Policy and authorization | | ESCAPE | ONLIN |

| Check | Check | Pay to the Order of | Fund | Expensed Amount | Check Amount |
|------------|------------|--|------|--------------------|-----------------|
| Number | Date | | | | Allivani |
| 5009040007 | 03/01/2021 | Live Scan Ventura | 010 | 416.00 | |
| 5009040009 | 03/01/2021 | Maxim Healthcare Staffing | 010 | 13,670.40 | |
| 5009040010 | 03/01/2021 | Nee Quaison Sackey | 010 | 1,600.00 | |
| 5009040011 | 03/01/2021 | OFFICE DEPOT | 010 | 3,494.38 | |
| 5009040012 | 03/01/2021 | Auto Plus Auto Parts | 010 | 1,206.79 | |
| 009040016 | 03/01/2021 | Southwest School & Office Supply | 010 | 622.39 | |
| 009040017 | 03/01/2021 | Studies Weekly | 010 | 1,087.90 | |
| 5009040018 | 03/01/2021 | Tax Deferred Services Corporate Office Suite 209 | 010 | 91,600.00 | |
| 009040019 | 03/01/2021 | Dr. Elizabeth Yeager | 010 | 2,512.50 | |
| 009040021 | 03/03/2021 | HOME DEPOT CREDIT SERVICES | 010 | 8,187.01 | |
| 009040023 | 03/03/2021 | Steve Sunnarborg | 010 | 600.00 | |
| 6009040024 | 03/03/2021 | U.S. Bank Corporate Payment Systems | 010 | 14,600.00 | |
| 5009040025 | 03/03/2021 | Wireless CCTV LLC | 010 | 3,000.00 | |
| 009040027 | 03/04/2021 | Ramirez, Jisela | 010 | 63.28 | |
| 5009040028 | 03/04/2021 | Ramsey, Emily | 010 | 19.50 | |
| 5009040029 | 03/04/2021 | Facundo, Katherine A | 010 | 300.00 | |
| 5009040030 | 03/04/2021 | A-Z BUS SALES, INC. | 010 | 784.10 | |
| 009040031 | 03/04/2021 | AMAZON.COM CORPORATE CREDIT | 010 | 1,326.54 | |
| 009040032 | 03/04/2021 | Ann Marostica Ransom | 010 | 225.00 | |
| 009040033 | 03/04/2021 | Aswell Trophy | 010 | 120.46 | |
| 5009040034 | 03/04/2021 | AT&T | 010 | 68.78 | |
| 5009040035 | 03/04/2021 | Brandon Lewis | 010 | 2,360.77 | |
| 5009040036 | 03/04/2021 | California Lutheran University CRLP | 010 | 1,000.00 | |
| 5009040037 | 03/04/2021 | ССТС | 010 | 100.00 | |
| 5009040038 | 03/04/2021 | COASTAL OCCUPATIONAL MEDICAL GROUP | 010 | 90.00 | |
| 5009040039 | 03/04/2021 | Document Tracking Service, | 010 | 5,000.00 | |
| 5009040041 | 03/04/2021 | Dual Language Education of New Mexico | 010 | 485.00 | |
| 5009040042 | 03/04/2021 | SOUTHERN CALIF. EDISON | 010 | 11,701.01 | |
| 5009040043 | 03/04/2021 | Educational Design, LLC | 010 | 990.00 | |
| 5009040044 | 03/04/2021 | Frontier Communications | 010 | 54.30 | |
| 5009040045 | 03/04/2021 | Global Equity Communications | 010 | 3,037.50 | |
| 5009040046 | 03/04/2021 | GREATAMERICA FINANCIAL SVCS | 010 | 279.09 | |
| 5009040047 | 03/04/2021 | GW School Supply | 010 | 245.45 | |
| 5009040048 | 03/04/2021 | William Venegas Hip Hop Mindset | 010 | 2,100.00 | |
| 5009040049 | 03/04/2021 | ISCEF | 010 | 228.00 | |
| 5009040050 | 03/04/2021 | KONICA MINOLTA BUSINESS SOLUTIONS USA, INC. | 010 | 1,435.83 | |
| 5009040052 | 03/04/2021 | Leaving the Village | 010 | 95.00 | |
| 5009040053 | 03/04/2021 | LRP PUBLICATIONS | 010 | 763.50 | |
| 5009040055 | 03/04/2021 | Rio School District | 010 | 110.00 | |
| 5009040056 | 03/04/2021 | SISC FINANCE | 010 | 641,522.55 | |
| 5009040057 | 03/04/2021 | Super Nature Adventures, LLC | 010 | 8,500.00 | |
| | | Tammy Van Fleet, PHD, BCBAD | 010 | 2,362.50 | |

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ESCAPE ONLINE
Page 5 of 7

| Check Jumber | Check Date | Pay to the Order of | Fund | Expensed Amount | Check Amount |
|---------------------|---------------|--|-----------|--------------------|-----------------|
| | | XEROX CORPORATION | 010 | 626.86 | 70,1041 |
| 009040062 | 03/04/2021 | Skechers USA Inc. | Cancelled | 020.00 | 1.073.30 |
| 009039806 Cancel | 1 | 4.072.20 | _ | 4 504 000 07 | 1,010.00 |
| Cancer | • | Total Number of Checks | 218 | 1,561,803.97 | |
| 009039799 | 02/04/2021 | CDE/CASHIER'S OFFICE | 130 | 2,280.00 | |
| 009039800 | 02/04/2021 | Driftwood Dairy, Inc. | 130 | 34,339.37 | |
| 009039805 | 02/04/2021 | Tri County Bread Service | 130 | 1,203.01 | |
| 009039807 | 02/04/2021 | SYSCO VENTURA, INC. | 130 | 34,223.22 | |
| 009039810 | 02/09/2021 | Gutierrez, Rosaizela M | 130 | 5.99 | |
| 009039823 | 02/09/2021 | Driftwood Dairy, Inc. | 130 | 3,981.96 | |
| 009039839 | 02/09/2021 | THE BERRY MAN, INC. | 130 | 66,011.50 | |
| 009039857 | 02/16/2021 | Allied Avocados & Citrus Inc | 130 | 1,656.00 | |
| 009039868 | 02/16/2021 | Driftwood Dairy, Inc. | 130 | 7,576.59 | |
| 009039880 | 02/16/2021 | Laubacher Farms, inc | 130 | 4,720.00 | |
| 009039890 | 02/16/2021 | P & R Paper Supply Co., Inc. | 130 | 3,491.96 | |
| 009039895 | 02/16/2021 | Puretec Industrial Water | 130 | 197.93 | |
| 009039905 | 02/16/2021 | SYSCO VENTURA, INC. | 130 | 26,540.39 | |
| 009039906 | 02/16/2021 | THE BERRY MAN, INC. | 130 | 10,919.25 | |
| 009039908 | 02/16/2021 | · | 130 | 156.29 | |
| 009039956 | 02/22/2021 | Grainger | 130 | 247.66 | |
| 009039968 | 02/22/2021 | SC FUELS | 130 | 362.74 | |
| 009039985 | 02/25/2021 | OFFICE DEPOT | 130 | 1,638.90 | |
| 009039991 | 02/25/2021 | VENTURA REFRIGERATION SALES & SERVICE | 130 | 504.61 | |
| 009040005 | 03/01/2021 | Laubacher Farms, inc | 130 | 3,612.00 | |
| 009040014 | 03/01/2021 | Puretec Industrial Water | 130 | 399.00 | |
| 009040020 | 03/03/2021 | Allied Avocados & Citrus Inc | 130 | 4,439.00 | |
| 009040022 | 03/03/2021 | Tri County Bread Service | 130 | 6,326.43 | |
| 009040026 | | THUSHARI ARIYARATNA | 130 | 34.50 | |
| 009040040 | 03/04/2021 | Driftwood Dairy, Inc. | 130 | 60,754.01 | |
| 009040051 | 03/04/2021 | Laubacher Farms, inc | 130 | 3,816.00 | |
| 009040054 | 03/04/2021 | Tri County Bread Service | 130 | 3,495.11 | |
| 009040058 | 03/04/2021 | SYSCO VENTURA, INC. | 130 | 85,140.44 | |
| 009040059 | 03/04/2021 | THE BERRY MAN, INC. | 130 | 38,709.34 | |
| | | Total Number of Checks | 29 | 406,783.20 | |
| ****** | 00/04/070 | Task Mali | 040 | 2 002 70 | |
| 009039808 | 02/04/2021 | Tech-Wall | 212 | 3,983.70 | |
| 009039818 | 02/09/2021 | C D W GOVERNMENT, INC. | 212 | 6,181.75 | |
| 009039828 | 02/09/2021 | JPI Development Group Inc. | 212 | 7,000.00 | |
| 009039829 | 02/09/2021 | Kiwitt General Building | 212 | 4,450.00 | |
| 009039832 | 02/09/2021 | M/M Mechanical Inc. | 212 | 597.63 | |
| 009039885 | 02/16/2021 | School Specialty | 212 | 4,787.79 | |
| 009039904 | 02/16/2021 | Sweetwater | 212 | 68,037.49 | |
| 009039918 | 02/18/2021 | | 212 | 4,408.75 | |
| 009039937 | 02/18/2021 | Reed Mechanical Systems Inc. | 212 | 47,532.15 | |
| 009039940 | 02/18/2021 | Tierney Brothers, Inc | 212 | 4,651.57 | |

of the Board of Trustees. It is recommended that the preceding Checks be approved.

| Check Number | Check Date | Pay to the Order of | Fund | Expensed Amount | Check Amount |
|-----------------|---------------|---------------------------------------|------|--------------------|-----------------|
| 5009039969 | 02/22/2021 | Signs & Lucile Products, Inc. | 212 | 3,325.10 | |
| 5009039995 | 03/01/2021 | BALFOUR BEATTY CONSTRUCTION | 212 | 6,296.00 | |
| 5009040004 | 03/01/2021 | K & Z Cabinet Cpo. Inc. | 212 | 161.61 | |
| 5009040008 | 03/01/2021 | M/M Mechanical Inc. | 212 | 6,360.00 | |
| 5009040015 | 03/01/2021 | Reed Mechanical Systems Inc. | 212 | 5,770.20 | |
| 5009040061 | 03/04/2021 | Venco Electric | 212 | 3,651.31 | |
| | | Total Number of Checks | 16 | 177,195.05 | |
| 5009039798 | 02/04/2021 | Atkinson, Andelson, Loya, Ruud & Romo | 251 | 2,992.50 | |
| 5009039838 | 02/09/2021 | Tetra Tech Divisions | 251 | 7,338.50 | |
| | | Total Number of Checks | 2 | 10,331.00 | |
| 5009039798 | 02/04/2021 | Atkinson, Andelson, Loya, Ruud & Romo | 490 | 213.75 | |
| 5009039835 | 02/09/2021 | RND Contractors, INC | 490 | 113,931.58 | |
| 5009039836 | 02/09/2021 | Standard Drywall, Inc. | 490 | 132,035.35 | |
| 5009039841 | 02/09/2021 | ZIONS BANK CORPORATE TRUST DIVISION | 490 | 6,050.00 | |
| 5009039920 | 02/18/2021 | Benner and Carpenter Inc. | 490 | 411.60 | |
| 5009039942 | 02/18/2021 | Venco Electric | 490 | 6,056.25 | |
| 5009039992 | 03/01/2021 | ACH Mechanical Contractors | 490 | 37,234.84 | |
| 5009039993 | 03/01/2021 | A4E | 490 | 7,640.77 | |
| 5009040000 | 03/01/2021 | Floored Tile & Stone, Inc | 490 | 1,550.00 | |
| 5009040004 | 03/01/2021 | K & Z Cabinet Cpo. Inc. | 490 | 18,561.88 | |
| 5009040013 | 03/01/2021 | Pierre Landscapes, Inc | 490 | 12,899.90 | |
| | | Total Number of Checks | 11 | 336,585.92 | |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|------|---|-------------|-----------------|
| 010 | General Fund | 217 | 1,561,803.97 |
| 130 | Cafeteria Fund | 29 | 406,783.20 |
| 212 | Building Fund Measure L | 16 | 177,195.05 |
| 251 | CAPITAL FACILITIES - RESIDENTI | 2 | 10,331.00 |
| 490 | Capital Projects Fund for Blen | 11 | 336,585.92 |
| | Total Number of Checks | 267 | 2,492,699.14 |
| | Less Unpaid Tax Liability | | 381.76- |
| | Net (Check Amount) | | 2,492,317.38 |
| | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | | |



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.10 Approval of Agreement for Police School Resource Officer Services by Ventura County

Sheriff's Office and Rio School District for 2020/2021 at Rio Del Valle.

Access Public

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source General Fund

Recommended Action Staff recommends the approval of the Contract between the the Ventura County Sheriff's

Office and the Rio School District for a Resource Officer at Rio Del Valle.

Goals Goal 3-Create welcoming and safe environments where students attend and are connected

to their school

Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale:

During the 2020-2021 school year, the district entered into an agreement for School Resource Officer services with the Ventura County Sheriff's Office. The SRO Officer will commence services starting March 22, 2021 through June 30, 2021. Services will be provided for 8 hours per Monday and 4 hours per Wednesday, for a total of \$12,696.00.

Rio Contract 2021 (2).pdf (92 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board

Bill Ayub Sheriff Monica McGrath Undersheriff

800 South Victoria Avenue, Ventura CA 93009 | 805.654.2380 | VenturaSheriff.org

February 22, 2021

Wael Saleh, Assistant Superintendent Rio School District 2500 East Vineyard Avenue Oxnard, CA 93036

Dear Mr. Saleh:

Re: Agreement for Police Services - Rio School District

The purpose of this letter is to outline the reimbursement to be paid by the District in accordance with the Sheriff's Department contract rates for a School Resource Officer (SRO) at Rio Del Valle Middle School. Please sign and return to me. I will return fully executed copies.

This agreement encompasses one deputy sheriff as a School Resource Officer at Rio Del Valle Middle School for an abbreviated school year of 15 weeks beginning March 22, 2021 and concluding June 30, 2021. This includes 8 Mondays at eight hours each and 7 Wednesdays at four hours each.

The anticipated billing for the contracted services period of March 22, 2021 through June 30, 2021 for Rio School District will be \$12,696.00 (8 weeks @ 8hrs/Mondays + 7 weeks @ 4hrs/Wednesdays = 92 hrs. x \$138.00/hour). This figure is an estimate only and may vary when the actual associated costs are known. Also, this figure does not include any additional costs associated with summer school, special events, modifications of schedules, or unforeseen incidents where the SRO is requested to stay beyond normal working hours. The figure also does not include costs associated with filling behind the SRO should he/she need to take a day off and coverage is requested.

The contract is contingent upon Rio School District agreeing to pay the fee listed above. The Ventura County Sheriff's Office will maintain control and responsibility for the deputy's duties and actions. By signing below, the District is agreeing to the terms and conditions outlined above.

Please sign this letter and return to me via email at randy.downard@ventura.org. Sincerely,

Randy Downard Date
Captain
Ventura County Sheriff's Office

Wael Saleh Assistant Superintendent Rio School District

Date

3/11/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.11 Approval of California Lutheran University MOU - ADEPT Training

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount 10,000.00

Budgeted Yes

Budget Source Title II funds Professional Development

Recommended Action Staff recommends board approval of the California Lutheran University MOU to hold an ADEPT

training on March 23, 2021.

Public Content

Speaker: Oscar Hernandez

Rationale:

California Luthern University will provide a workshop session on March 23, 2021 from 3:30 to 6:30 pm in A Developmental English Proficiency Test (ADEPT) for teachers in Rio School District. The professional learning workshop will be held virtually via Zoom. No cost allowance will be made for training facilities or equipment. During the last hour of this workshop, participants will learn how to administer the ADEPT assessment in a virtual setting. Teachers who have previously attended a CRLP ADEPT workshop may attend the last hour of the session in order to learn about the online administration of ADEPT.

Training cost will not exceed \$10,000. Cost depends on the number of registered participants.

March 2021 ADEPT Rio School District MOU.pdf (119 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board

Memorandum of Understanding

California Reading & Literature Project at California Lutheran University And Rio School District

This agreement is entered into between the California Reading & Literature Project (CRLP-CLU) at California Lutheran University and Rio School District (RSD).

Now therefore, the parties mutually agree to accomplish specific goals as follows:

I. Project Work Plan

CRLP-CLU to provide a workshop session in A Developmental English Proficiency Test (ADEPT) for teachers in Rio School District. The professional learning workshop will be held virtually via Zoom. No cost allowance will be made for training facilities or equipment. During the last hour of this workshop, participants will learn how to administer the ADEPT assessment in a virtual setting. Teachers who have previously attended a CRLP ADEPT workshop may attend the last hour of the session in order to learn about the online administration of ADEPT.

CRLP-CLU will provide ADEPT manuals and handouts as needed.

II. Project Period

The session will be held from 3:30-6:30pm after the regular school day.

Session Date: March 23, 2021

III. Personnel and other Expenses

CRLP-CLU to provide:

- Trainer
- Clerical staff time
- ADEPT Teacher's Manuals
- CSMP demographic and evaluation forms
- Training Materials/ Handouts
- Zoom registration link
- ADEPT workshop flyer to distribute to the RSD teachers

Rio School District:

• The district will help in distributing ADEPT manuals and usage agreements.

IV. Cost of Services and Payment

The enrollment fee for the training course is \$175 per new participant to the ADEPT training. The enrollment fee for the training course is \$60 per participant, who have previously attended ADEPT trainings. There is no charge for administrators to attend. Additional manuals for previous ADEPT attendees will be \$30 per manual.

CRLP-CLU will directly invoice the school district after the completion of the training. The school district will remit payment to CRLP-CLU within 30 days of receipt of the invoice. A minimum of 15 participants must be registered in order for this training to occur.

Checks should be made payable to "California Lutheran University" and sent to: California Lutheran University-CRLP Attn: Courtney Ketcham, Administrative Assistant 60 W. Olsen Road # 4100 Thousand Oaks, CA 91360

V. General Terms and Conditions

A minimum of 15 participants must be registered in order for this training to occur. Additional participants may be added less than 2 weeks prior to training if there are sufficient materials available for them. Any participants who are added before/after the registration deadline or attend the day of the event will be charged the enrollment fee. Participants registering for just the final hour of the session (online administration of the assessment) may be added up to 1 day before the training.

Insurance Hold Harmless

CRLP-CLU agrees to render a certificate of liability insurance to Rio School District indicating coverage of CRLP-CLU and its agents, employees, and students for their acts, failure to act, or negligence arising out of or caused by the activity which is the subject of this Agreement.

Rio School District agrees that it will indemnify and hold harmless CRLP-CLU, its servants, agents and employees, and any students acting as such, from any and all liability, damage, expense, causes of action, suits, claims, or judgments arising from injury to person(s) or personal property or otherwise which arises out of the act, failure to act, or negligence of Rio School District, its servants, agents, or employees, in connection with or arising out of the activity which is the subject of this Agreement.

Rio School District will be additionally insured.

VI. Project Management

The parties responsible for review and approval of activities supported by this agreement are named below:

Tom Marsh

Controller California Lutheran University 60 West Olsen Road, #1290 Thousand Oaks, CA 91360-2700 (805) 493-3181

Michael R. Hillis, Ph.D.

Dean, Graduate School of Education California Lutheran University 60 West Olsen Road, #4100 Thousand Oaks, CA 91360 (805) 493-3422

Oscar Hernandez

Assistant Superintendent, Educational Services Rio School District 1800 Solar Drive Oxnard, CA 93030 (805) 485-3111

Questions about this training may be directed to the following parties:

Nancy Myers

Director, CRLP Project California Lutheran University 60 West Olsen Road, #4100 Thousand Oaks, CA 91360-2700 (805) 493-3599

Courtney Ketcham

Administrative Assistant California Lutheran University 60 West Olsen Road, #4100 Thousand Oaks, CA 91360-2700 (805) 493-3705

In Witness whereof, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

| By: | | | By: | |
|----------|-------------------|------|-----------------|------|
| -,- | Tom Marsh | Date | Oscar Hernandez | Date |
| | | | | |
| By: _ | | | | |
| <i>J</i> | Michael R. Hillis | Date | | |

3/11/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.12 Approval of California Mini-Corps MOU

Access Public

Type Action (Consent)

Fiscal Impact No

Budgeted No

Budget Source Not applicable

Recommended Action Staff recommends board approval of the California Mini-Corps MOU.

Public Content

Speaker: Oscar Hernandez

Rationale:

The Mini-Corps (MC) Program partners with schools in addressing the academic needs of migratory students throughout California by providing tutorial instruction, including via schools' distance learning platforms, to migratory students.

Our MC tutors are full-time college students pursuing a career in education. Butte County Office of Education is the employing agency and all tutors have TB and fingerprint clearance and have successfully passed a basic skill assessment set forth by BCOE hiring guidelines. The role of tutors is to provide instructional tutorial services in content areas, primarily in the areas of the language arts and mathematics and may also include progress monitoring.

The program relies on college students to work as teacher assistants ("Mini-Corps Tutors") in migrant impacted schools, serving as role models and mentors, and providing the following direct services to migratory students: various forms of tutoring, home visits; post-secondary awareness; career awareness; ELD or bilingual instruction and other content areas including math and ELA.

2020-21 BCOE-CMC & Rio School District MOU - BCOE Signed.pdf (518 KB)

Administrative Content

Executive Content



Mary Sakuma Superintendent msakuma@bcoe.org

Tad Alexander Associate Superintendent talexander@bcoe.org (530) 532-5720

California Mini-Corps 1760 Creekside Oaks Drive, Suite 190 Sacramento, CA 95833 (916) 929-2713 Fax: (916) 929-2739



Yvette Medina Sr. Director ymedina@bcoe.org

Board of Education

Mike Walsh Karin Matray Brenda J. McLaughlin Roger Steel Amy Christianson Alan White Julian Diaz

Statewide & Local Support Services

1859 Bird Street Oroville, CA 95965 (530) 532-5761 Fax (530) 532-5762 www.bcoe.org

An Equal Opportunity Employer January 1, 2021

Oscar Hernandez, Assistant Superintendent Educational Services Rio School District 2500 E Vineyard Ave, Suite #100 Oxnard, CA 93036

Dear Mr. Hernandez,

Thank you in advance for supporting the California Mini-Corps (CMC) program and the migratory students in your school during these unprecedented times. The Mini-Corps (MC) program is pleased to once again partner with schools in addressing the academic needs of migratory students throughout California by providing tutorial instruction, including via schools' distance learning platforms, to migratory students.

Our MC tutors are full-time college students pursuing a career in education. Butte County Office of Education (BCOE) is the employing agency and all tutors have TB and Fingerprint Clearance and have successfully passed a basic skills assessment set forth by BCOE hiring guidelines. Mini-Corps tutors are placed under the direct supervision of certificated teachers at all times and they do not transport students or parents. The role of tutors is to provide instructional tutorial services in content areas, primarily in the areas of language arts and mathematics and may also include progress monitoring and puppetry presentations to migratory students. The MC tutors may assist the teacher by providing review and reinforcement of the concepts taught by working with migratory students on an individual basis, small or large group settings. The MC instructional support may take place during the regular school program, summer school, after school or Saturday school, provided the tutor is under the supervision of a credentialed teacher. The MC tutor is a bilingual role model and can also provide instruction in Spanish or in the primary home language of the migratory student. Through these assignments and guidance from the supervising teacher, the tutors will gain valuable field experience in many areas including lesson planning, classroom curricula, classroom management and group instruction, using technology platforms for distance learning support (i.e. Zoom, Google Classroom, etc.).

The CMC program is working with CDE representatives to identify valid and reliable assessment tools that examine the academic growth of migratory students. The assessments' focus will be English Language Arts. Once established and upon implementation of the assessment, the CMC program will capture the data and analyze the results which may be shared with the migrant region and CDE as per our CDE contract.

Please keep in mind that we are a categorical program and can only provide supplemental instructional services to identified migratory students. If you are interested in having Mini-Corps tutors in your district, enclosed are two copies of the Memorandum of Understanding (MOU) that Mini-Corps utilizes when collaborating with educational organizations throughout the state. Please sign both MOUs and return one set to our office at your earliest convenience. The College Coordinator is available to work closely with you and your staff when making assignments and placements of Mini-Corps tutors during this fiscal year, up to June 30th, 2021.

If you have any questions or concerns, please contact the Mini-Corps college coordinator or call me directly.

Sincerely,

Yvette Medina, Sr. Director CALIFORNIA MINI-CORPS

YM/la

Cc: Sandra Montecalvo, College Coordinator

MEMORANDUM OF UNDERSTANDING FOR BUTTE COUNTY OFFICE OF EDUCATION/CALIFORNIA MINI-CORPS AND RIO SCHOOL DISTRICT (2020-2021 FISCAL YEAR)

This Agreement for Services ("Agreement") is made and entered into as of the ___1st__ day of _______ January, 2021 ___, by and between the BUTTE COUNTY OFFICE OF EDUCATION/CALIFORNIA MINI-CORPS ("BCOE"), a component of the California Master Plan for Migrant Education, P.L. 98-211, and RIO SCHOOL DISTRICT ("DISTRICT"), (together, "Parties").

WHEREAS, the primary objective of the California Mini-Corps Program ("Program") is to provide direct instructional services to migratory students in the district.

WHEREAS, the Program relies on college students to work as teacher assistants ("Mini-Corps Tutors") in migrant impacted schools, serving as role models and mentors, and providing the following direct services to migratory students: various forms of tutoring, including individual tutoring, tutorial instruction in academic subjects, extended day tutoring, home visits; post-secondary awareness; career awareness; ELD or bilingual instruction and other content areas including math and ELA.

WHEREAS, there is a need for the Program in the District, which is located within the Migrant Operating Agency, Region 17 (the "Region");

WHEREAS, the Program is administered by BCOE; and

WHEREAS, District seeks the provision of Program services from BCOE for migratory students in the Region.

NOW, THEREFORE, in order to implement and conduct the program during the 2020-2021 fiscal year, the Parties agree as follows:

- Services. This Agreement is made and entered into for the provision of Program services for migratory students grades K-12 located within the Region, as further described in Exhibits "A" and "B," attached hereto and incorporated herein by this reference ("Services").
- 2. **Term**. The term of this agreement is contingent upon BCOE's receipt of funding. Services shall commence under this Agreement on January 1, 2021 and will continue until June 30, 2021, unless this Agreement is terminated and/or otherwise cancelled prior to that time.
- Payment. In the event additional Mini-Corps Tutors and/or hours are requested beyond what
 is available to the region per BCOE's contract with the California Department of Education
 (CDE), District shall pay BCOE for the actual cost of the Services as described in Exhibits "A"
 and "B".
- 4. **Termination**. It is expressly understood and mutually agreed that the success of the program is the condition for the continuation of this agreement. Either party may, at any time, with or without reason, terminate this Agreement. Written notice by the terminating party shall be sufficient to stop further provision of Services. Notice shall be deemed given when received by the non-terminating party or no later than three (3) days after the day of mailing, whichever is sooner.
- 5. **Indemnification**. To the furthest extent permitted by California law, each party shall defend, indemnify, and hold harmless the other party, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "indemnified parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or

willful misconduct of the indemnifying party. The indemnifying party shall have the right to accept or reject any legal representation that the other party proposes to defend the indemnified parties.

- 6. Insurance. Each party shall procure and maintain at all times insurance with minimum limits as customary for that party's course of business. Certificates and insurance policies for each party shall name the other party and Tutors provided under this Agreement as additional insureds, and provide for not less than thirty (30) days' notice of cancellation or material charge. Parties shall provide each other with a certificate of insurance stating these conditions prior to the commencement of services under this Agreement. Such insurance shall be maintained with insurance carriers licensed to transact business in the State of California.
- 7. Anti-Discrimination. It is the policy of the BCOE that in connection with all work performed under contracts there be no discrimination against any person engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore District agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy.
- 8. No Rights in Third Parties. This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 9. Limitation of BCOE Liability. Other than as provided in this Agreement, BCOE's financial obligations under this Agreement shall be limited to the provision of funding and expenses provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall BCOE be liable, regardless of whether any claim is based on contract or tort. for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.
- 10. Notice. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

BCOE:

Butte County Office of Education Mini-Corps Sr. Director 1760 Creekside Oaks Drive, Suite 190 Sacramento, CA 95833

FAX: (916) 929-2739

ATTN: Yvette Medina

DISTRICT:

Rio School District Assistant Superintendent 2500 E. Vineyard Ave. Oxnard, CA 93036

FAX:

ATTN: Oscar Hernandez

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

11. Integration/Entire Agreement of Parties. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

- 12. **Assignment.** The obligations and/or interests of either party under this Agreement shall not be assigned or transferred in anyway without written consent from the other party.
- 13. **Independent Contractor.** The BCOE, in the performance of its obligations under this Agreement, shall be and act as an independent contractor and at no time be considered the agent of District.
- 14. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Butte County.
- 15. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 16. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 17. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
- 18. Authority to Bind Parties. Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
- 19. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
- 20. Captions and Interpretations. Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
- 21. Calculation of Time. For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
- 22. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
- 23. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 24. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

| IN WITNESS below. | WHEREOF, the Parties hereto have | executed this Agreement on the da | te indicated |
|-------------------|----------------------------------|-----------------------------------|--------------|
| Dated: | , 20 | Dated: | , 20 |
| BUTTE COUN | ITY OFFICE OF EDUCATION | RIO SCHOOL DISTRICT | |
| Ву: | Mary Sakumo | | |
| Print Name: | Mary Sakuma | Print Name: | |
| Print Title: | Superintendent | Print Title: | |
| | TA () | | |

EXHIBIT "A" BUTTE COUNTY OFFICE OF EDUCATION/CALIFORNA MINI-CORPS DUTIES AND OBLIGATIONS

UNDER THIS AGREEMENT BCOE AGREES TO:

- 1. Provide 1 Mini-Corps Tutor, subject to funding availability, to work with migratory students at select schools within the district, during the 2020-2021 fiscal year.
- Select Tutors may use pre/post assessments with select migrant students served. In some cases, 3rd 12th grade students may be surveyed for the purpose of assessing our program services.
- 3. If puppetry tutors are requested for summer school, puppetry presentations may be conducted during summer school programs, depending on availability of trained Mini-Corps Tutors.
- 4. Provide the District with a Program College Coordinator that will directly supervise Mini-Corps Tutors assigned to the region and will monitor Mini-Corps Tutors' work hours.
- 5. Ensure the Program Coordinator meets with District Administrator or designee to review the placement list and provide program updates as needed.
- 6. Ensure Mini-Corps Tutors are assigned to work under the direct supervision of a credentialed teacher and preferably in a classroom setting.
- 7. Provide professional development for Mini-Corps Tutors that will include but it is not limited to:
 - a. A minimum of 54 hours of training.
 - b. A Summer Institute Training in Sacramento, or alternate location, in June.
- 8. Develop all necessary recruitment announcements, posters, brochures, applications, etc.
- 9. Provide presentation(s) by Program Coordinator and Mini-Corps Tutor(s) at the local sites of the district on the Mini-Corps Program as needed.
- 10. Recruit former migratory high school students.
- 11. Recruit, select, and hire the Mini-Corps Tutors.
- 12. Ensure that all Mini-Corps staff obtains DOJ/FBI clearances before they are assigned to work at a school. If necessary, provide verification letters of fingerprint clearances to the district.
- 13. Ensure all Mini-Corps staff is covered under workmen's compensation insurance.
- 14. Ensure that all Mini-Corps Tutors have TB and Fingerprint clearance and have successfully passed a basic skills assessment set forth by BCOE hiring guidelines.
- 15. Work with Priority for Service (PFS) and other migratory students and be involved in traditional and non-traditional school activities.
- 16. Work cooperatively with District designee in making Mini-Corps Tutor placements during the fiscal year.
- 17. Communicate with designated staff regarding any problems or issues with Mini-Corps Tutor placements.
- 18. Take immediate action to remedy any problems regarding Mini-Corps program at all placement sites.
- 19. Supervise, observe, and monitor Mini-Corps Tutors that are providing instructional services to migratory students.
- 20. Complete an evaluation of the Mini-Corps Tutor with input from the master teacher for school year and summer program.
- 21. The Program Coordinator and Mini-Corps Tutors will attend local in-service trainings conducted by the region if needed.

- 22. Provide information to the district regarding Mini-Corps activities.
- 23. Meet with District staff as needed.
- 24. Schedule and provide presentations to Migrant Parent Advisory Council(s) if needed.
- 25. Schedule state staff business meetings and training sessions for the Program Coordinators so they can use the Trainer of Trainers model with the tutors that provide tutorial support to the migratory students served.
- 26. Additional Mini-Corps Tutor Hours:
 - a. If District requests additional Mini-Corps Tutor hours, BCOE shall invoice District for any additional Tutor slots/hours beyond the allocation in item number 1 above as provided in this section.
 - b. <u>Rate</u>: District will be invoiced for the actual cost of additional Mini-Corps Tutor hours at the rate of \$13.50/hr or actual cost (in the event BCOE increases the tutor hourly rates) including statutory benefits and the CDE approved indirect rate for BCOE.
- 27. Mini-Corps will provide District with progress report from assessment(s) as needed.

EXHIBIT "B" DISTRICT DUTIES AND OBLIGATIONS

UNDER THIS AGREEMENT DISTRICT AGREES TO:

- 1. Identify the schools to be served by Mini-Corps Tutors where there is an academic need to provide tutorial and progress monitoring services to select migratory students.
- 2. District will identify schools to be served by Mini-Corps Tutors if puppetry tutors are requested for summer school. This request will be dependent on availability of trained Mini-Corps Tutors.
- 3. Distribute recruitment forms to their area staff and high school seniors.
- 4. Inform the Program Coordinator of regional parent meetings where the Program Coordinator can distribute program information.
- 5. Provide a list of graduating migratory students to Program Coordinator for recruitment purposes.
- 6. Assist in recruiting prospective Mini-Corps Tutors and participate in the interview panel as needed.
- 7. Inform schools, as needed, that Mini-Corps Tutors completed a basic skills assessment adopted by BCOE that meets the paraprofessional ESSA (Every Student Succeeds Act) requirement guidelines and Department of Justice (DOJ)/Federal Bureau of Investigation (/FBI) clearances.
- 8. Submit a request for Mini-Corps Tutors for college/university based and/or special projects with dates of program, work hours, site contact person, etc., if applicable.
- 9. Collaborate and coordinate with Program Coordinator to ensure that Mini-Corps Tutors assist and participate in educational activities such as Student/Parent Conferences, Saturday Schools, or Leadership Conferences.
- 10. Ensure Mini-Corps Tutors are assigned to work under the direct supervision of a credentialed teacher and preferably in a classroom setting.
- 11. Confer with the Program Coordinator on the placement, program schedule changes and reassignments of Mini-Corps Tutors during the fiscal year.
- 12. Notify the Program Coordinator of local trainings in which Mini-Corps staff can attend.
- 13. Notify the Program Coordinator of meetings where the Program Coordinator's presence is required.
- 14. Contact the Mini-Corps Program when there is a problem impacting the programs.
- 15. Provide Mini-Corps Tutors with instructional material to work with migrant children during special projects or summer programs.
- 16. If District requests additional Mini-Corps Tutor slots/hours, as provided in **Exhibit "A"**, District will be invoiced for the actual costs beyond the allocation stipulated in **Exhibit "A"**.

3/11/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.13 Approval of Service Learning Agreement with California State University Channel Islands

Access Public

Type Action (Consent)

Fiscal Impact No

Budgeted No

Budget Source Not applicable

Recommended Action It is recommended that the Governing Board approves this Volunteer Service Agreement. The

purpose of this activity is to enrich students' lives" by extending education into the worldwide classroom through activities with CSUCI university students, and providing an opportunity for

learning through reading, discussing literature, experiencing, and interacting.

Public Content

Speaker: Oscar Hernandez

Rationale:

Río Real Elementary School and the Río School District have both had a long standing relationship with California State University Channel Islands and the (CSU) system. These partnerships significantly contribute to student and faculty learning. Each year Río s benefit from the collaboration with university professors, student teachers and other CSU faculty, staff, and students. Together thr training, research, and service projects, they contribute to shaping solutions that address the needs of Río's schools and students. Community partners are integral to the success of our schools and we benefit from volunteers who look like and sound like our students. CSUCI is a Hispanic serving institution which reflects the demographic makeup of our district. Our CSUCI partners serve as co-edu who facilitate onsite learning and reflection for Río and CSU Channel Islands (CI) students.

The Center for Community Engagement (CCE) at CSUCI serves to create, maintain, and sustain partnerships with local and regional communities. It is our goal to initiate a partnership with the CSUCI which will allow Río Real to work with CSUCI professors and students, on various projects one of which is a Book Club for Río Real middle school students. We are looking for a long term, formal agreement which requires a Service Learning Agreement (SLA) to be on file. The SLA guides risk management and addresses potential liability issues. With the SLA in place, participating CSUCI students are covered by the CSU's Student Academic Field Experience for Credit Liability Insurance Program (SAFECLIP). SAFECLIP provides indemnity to the partner (Río School District) and prevailing third party, as well as legal defense costs for CSUCI students, faculty, University, and partner, should a claim or lawsuit involving injury to others or damage to property arise.

The SLA supports efforts to prepare and monitor university students, provide quality service, and apprise community partners of expectations for our students' quality of experience. Moreover, the SLA ensures that the community partner is listed in the SL database (CSUCI SERVES), providing visibility and opportunities to more students to volunteer in schools.

With approval, Rio will be eligible to host CSUCI service-learning students for a period of up to three years, with renewals offered and managed by Contracts staff.

Questions regarding the service-learning agreement can be directed at Risk Management (805-437-8846).

DRAFT Service Learning Agreement_2019 (006).pdf (249 KB)

This Agreement entered into between the Trustees of the California State UNIVERSITY on behalf of California State UNIVERSITY Channel Islands, hereafter referred to as "UNIVERSITY," and thereafter referred to as Community-Based Organization or "CBO".

I. STATEMENT OF PURPOSE

CBO and UNIVERSITY recognize the opportunity for meaningful service-learning experiences for the UNIVERSITY, CBO and service-learning students (STUDENT). The UNIVERSITY supports the goals and objectives of the CBO program in which the STUDENTS will participate.

II. RESPONSIBILITIES

A. CBO's responsibilities:

- 1. California law may require the CBO to obtain STUDENT's fingerprints and submit them to the Department of Justice, and/or the Federal Bureau of Investigation, for a criminal background check. It is the CBO's responsibility to: 1) determine whether such fingerprinting is required; 2) obtain the STUDENT's fingerprints; and 3) obtain criminal background clearance from the appropriate agency, and 4) incur the costs of fingerprinting.
- 2. Inform student of the need for a tuberculosis test; testing shall be at the expense of the CBO; maintain the confidentiality of any results as required by federal and state law.
- 3. Identify the student's supervisor. The supervisor agrees to meet with the student regularly to facilitate the student's learning experience, provide support, review progress on assigned tasks, verify service hours and give feedback.
- 4. Provide an orientation that includes a site tour; an introduction to staff; a description of the characteristics of and risks associated with the CBO's operations, services and/or clients; a discussion concerning safety policies and emergency procedures; and information detailing where students check-in and how they log their time.
- 5. Provide student with a written description of the student's tasks and responsibilities.
- 6. Provide appropriate training, equipment, materials and work area for students prior to students performing assigned tasks or working with the CBO's clients.
- 7. Evaluate the student if requested by the UNIVERSITY and contact the UNIVERSITY if the student fails to perform assigned tasks or engages in misconduct.
- 8. Notify the UNIVERSITY as soon as is reasonably possible of any injury or illness to a student participating in a learning activity at the CBO.
- 9. Refrain from providing service learning opportunities that involve:
 - · driving as part of service responsibilities
 - participating in activities that pose a significant safety risk to participants
 - any paid service activities

B. UNIVERSITY's responsibilities

- 1. Advise that STUDENT agrees to participate in all training required by the CBO.
- 2. Advise that STUDENT agrees to Exhibit professional, ethical and appropriate behavior when at the CBO.
- 3. Advise that STUDENT agrees to complete all assigned tasks and responsibilities in a timely and efficient manner.
- 4. Advise that STUDENT agrees to abide by the CBO's rules and standards of conduct.
- 5. Advise that STUDENT agrees to maintain the confidentiality of the CBO's proprietary information, records and information concerning its clients.
- 6. The UNIVERSITY will advise STUDENTS that neither the UNIVERSITY nor the CBO assumes any financial responsibility in the event he/she is injured or becomes ill as a result of his/her participation a learning activity at the CBO.
- 7. Provide the STUDENT with general and professional liability insurance in the amount of \$1,000,000 per occurrence, \$3,000,000 general aggregate. This insurance is activated upon full execution of this Agreement.

III. GENERAL PROVISIONS

- A. This Agreement will become effective as of the date last written below and continue for a period of 3 years unless terminated by either party after giving the other party 30 days written notice of the intent to terminate. If the CBO terminates this Agreement, it will permit any student working at the CBO at the time of termination to complete his/her work. At the 3-year termination date the agreement can be renewed once it has been reviewed, updated as applicable and executed by the appropriate parties.
- B. The CBO and the UNIVERSITY agree to indemnify, defend and hold harmless each other from any and all liability for any personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligence or willful misconduct of their respective officers, employees, agents or volunteers in the performance of this Agreement. This paragraph will survive expiration or termination of this Agreement.
- C. Each party agrees to maintain general liability coverage of at least \$1,000,000 per occurrence, \$2,000,000 aggregate and to provide evidence of coverage upon request. Insurance must be placed with insurers with a current A.M. Best rating of at least A: VII.
- D. The CBO and the UNIVERSITY will meet upon request or as necessary to resolve any potential conflicts and to facilitate a mutually beneficial experience for all involved.

- E. The CBO may dismiss a student if the student violates its standards, mission or goals. The CBO will document its rationale for terminating a student and provide the UNIVERSITY with a copy of the rationale upon request.
- F. Students participating in a learning activity at the CBO are not officers, employees, agents or volunteers of the UNIVERSITY or the CBO.
- G. Nothing contained in this Agreement confers on either party the right to use the other party's name without prior written permission, or constitutes an endorsement of any commercial product or service by the UNIVERSITY.
- H. This Agreement may not be altered unless both parties agree in writing. The parties agree to follow all applicable federal, state and local laws and regulations, including but not limited to laws prohibiting discrimination and harassment.
- I. Any notices required by this Agreement will be deemed to have been duly given if communicated to the following individuals:

UNIVERSITY: CBO:

Pilar Pacheco Name
Director, Service Learning Title
(805) 437-8851 Phone
pilar.pacheco@csuci.edu Email

III. CSU POLICIES, RULES AND REGULATIONS—TITLE IX

As established under California State University Executive Orders 1096 and 1097, it is CSU policy to provide equal opportunity for all persons regardless of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, sex, genetic information, marital status, gender, gender identity, gender expression, age, sexual orientation, and military and veteran status in its programs and activities. UNIVERSITY provides equal accommodations, advantages, facilities, privileges and services for all members of the campus community, as well as third parties, in its programs and activities.

CBO agrees to abide by all CSU policies to the extent such policies apply to UNIVERSITY students, staff, faculty and guests, including CSU policies prohibiting discrimination, harassment, and retaliation of all students, employees and third parties in CSU educational programs and activities. CSU Executive Orders 1096 and 1097 are accessible here:

CSU Executive Order 1096 "Systemwide *Policy* Prohibiting Discrimination, Harassment, Retaliation, Sexual Misconduct, Dating and Domestic Violence, and Stalking against Employees and Third Parties and Systemwide *Procedure* for Addressing Such Complaints by Employees and Third Parties"

http://www.calstate.edu/eo/EO-1096-rev-6-23-15.html

CSU Executive Order 1097 "Systemwide *Policy* Prohibiting Discrimination, Harassment and Retaliation, Sexual Misconduct, Dating and Domestic Violence, and Stalking against Students and Systemwide *Procedure* for Addressing Such Complaints by Students"

http://www.calstate.edu/eo/EO-1097-rev-6-23-15.html

UNIVERSITY shall respond promptly and effectively to all reports of discrimination, harassment, and retaliation, and will take appropriate action to prevent, correct, cease, and when necessary, discipline behavior that violates this policy. Reports of possible discrimination, harassment or retaliation by CBO will result in the immediate termination of this agreement and immediate departure of the STUDENT from the CBO premises, regardless of the status of the UNIVERSITY's investigation.

IN WITNESS WHEREOF, this Agreement has been fully executed by the parties as of the date last written below.

| For CSU Channel Islands: | For | |
|---------------------------------|-------------|--|
| Name | Name of CBO | |
| | Signature | |
| Signature | Title | |
| Procurement and Contracts Title | Date | |
| Date | | |

10.14

3/11/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.14 Approval of California Lutheran University MOU for Professional Development Services

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount 7,000.00

Budgeted Yes

Budget Source Title II Funds

Recommended Action Staff recommends board approval of the MOU with California Lutheran University.

Public Content

Speaker: Oscar Hernandez

Rationale:

California Lutheran University will provide a customized Results word recognition and fluency institute for Rio School District kindergarten push-in teachers. The ten one-hour professional learning session will be held virtually and facilitated by an RSD teacher who is a certified California Reading & Literature Project (CRLP) trainer. The teachers can later participate in Results review sessions provide by the lead CRLP-RSD Results coach. Total cost of services will be a \$7,000 flat rate for the institute, coaching sessions and office hours.

CLU Results PD MOU.pdf (184 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board

Memorandum of Understanding

California Reading & Literature Project at California Lutheran University and **Rio School District**

This agreement is entered into between the California Reading & Literature Project at California Lutheran University and Rio School District.

Now therefore, the parties mutually agree to accomplish specific goals as follows:

Project Work Plan I.

CRLP-CLU to provide a customized Results Word Recognition and Fluency institute for Rio School District Kindergarten Push-In Teachers. The ten one-hour professional learning sessions will be held virtually and facilitated by an RSD teacher who is a certified CRLP trainer. The teachers can later participate in Results review sessions provided by the lead CRLP-RSD Results Coach. No cost allowance will be made for training facilities or equipment.

П. **Project Period**

- Ten one-hour Results Word Recognition and Fluency sessions presented by a certified CRLP Results trainer (all sessions will be held time TBD)
 - o Dates TBD

Ongoing CRLP Results Foundational Skills Office Hours (voluntary attendance)

| | Monthly sessions | All sessions 2:00-3:00pm |
|------|--------------------------------------|--------------------------|
| | | February 16, 2021 |
| | | February 17, 2021 |
| | | February 23, 2021 |
| III. | Personnel and other Expenses | February 25, 2021 |
| | | March 2, 2021 |
| | CRLP-CLU to provide: | March 4, 2021 |
| | - | March 9, 2021 |
| | • Trainer | March 11, 2021 |
| | Clerical staff time | March 16, 2021 |
| | • Cicioai stati tillic | March 18, 2021 |

Rio School District to provide (in event of in-person trainings):

- Binders and printing of handouts (CRLP trainer/RSD staff will prepare the materials at the district office)
- Instructional routines materials (CRLP trainer/RSD staff will prepare the materials at the district office)

IV. Cost of Services and Payment

Cost of services to be \$7,000 flat rate for the institute, coaching sessions, and office hours. CRLP-CLU will directly invoice Rio School District after the completion of the second institute session.

Please make checks payable to:
California Lutheran University – CRLP
Attn: Courtney Ketcham, Administrative Assistant
60 W. Olsen Road # 4100, Thousand Oaks, CA 91360

V. General Terms and Conditions

participants may be added less than 2 weeks prior to training if there are sufficient materials available for them.

Insurance Hold Harmless

CRLP-CLU agrees to render a certificate of liability insurance to Rio School District indicating coverage of CRLP-CLU and its agents, employees, and students for their acts, failure to act, or negligence arising out of or caused by the activity which is the subject of this Agreement.

Rio School District agrees that it will indemnify and hold harmless CRLP-CLU, its servants, agents and employees, and any students acting as such, from any and all liability, damage, expense, causes of action, suits, claims, or judgments arising from injury to person(s) or personal property or otherwise which arises out of the act, failure to act, or negligence of Rio School District, its servants, agents, or employees, in connection with or arising out of the activity which is the subject of this Agreement.

Rio School District will be additionally insured.

VI. Project Management

The parties responsible for review and approval of activities supported by this agreement are named below:

Tom Marsh

Controller
California Lutheran University
60 W. Olsen Road, #1290
Thousand Oaks, CA 91360-2700
(805) 493-3181

Michael Hillis, PhD

Dean, Graduate School of Education California Lutheran University 60 W. Olsen Road, #1400 Thousand Oaks, CA 91360 (805) 493-3422

Oscar Hernandez

Assistant Superintendent, Educational Services Rio School District 2500 E. Vineyard Ave, Suite #100 Oxnard, CA 93036

Questions about this training may be directed to the following parties:

Nancy Myers

Director

California Reading and Literature Project

60 W. Olsen Rd., #4100

Thousand Oaks, CA 91360-2700

Courtney Ketcham

Administrative Assistant

California Reading and Literature Project

60 W. Olsen Rd., #4100

Thousand Oaks, CA 91360-2700

Thousand Oaks, CA 91360-2700

(805) 493-3705

In Witness whereof, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

By: Tom Marsh Date By: Oscar Hernandez Date

By: Michael Hillis 2/3/21

Michael Hillis Date

(805) 493-3599

10.15



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.15 Approval of Change Order #1 from Kiwitt General Contractor for the added scope of

work at Rio Real for the Installation of Additional Flooring and Vision Light Windows and

Painting

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount 9,750.00

Budgeted Yes

Budget Source Measure L Funds

Recommended Action It is recommended that the Board Approve Change Order #1 from Kiwitt General Contractor

for added scope of work at Rio Real for additional Flooring and Vision Light Windows and

additional Painting

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale

Additional work was added to the original job #20-27L which created a change order. The change order is for Kiwitt General Contractor to add flooring and vision light windows and additional painting to the Administration Building at Rio Real Elementary.

RSD Project #20-27L COR#1 FINAL KIWITT for March Board Approval 3 3 21 (1).pdf (125 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board

Balfour Beatty

Construction

Rio School District 1800 Solar, 3rd Floor Oxnard, CA 93030 March 3, 2021

Attn; Dr. Puglisi

Subject:

Rio Real Elementary School

Rio School District

Oxnard, CA

Re:

Project 20-27L COVID 19 Admin Bldg & Room #12 Renovations at Rio Real Elementary

School

Kiwitt's General Building

Recommendation to Approve CO #1 to Kiwitt's General Building

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #1 to Kiwitt's General Building for Added & Deleted scope of work items at the above Project, and as amendment to their contract. Scope change to the project is as follows.

PCO No.1 GC No. KIWITT

Description: Install Additional Flooring, 2 Vision Light Windows and Additional Painting at Rio Real Reason Cost/Credit: Upon completing a job walk with Rio Real Administrators to review the scope of work, a determination was made that additional flooring, painting and windows would need to be included that were not previously identified in the prior scope of work approved by the Rio Board Change Order Cost: \$9,750.00

Total CO #1 \$9,750.00
Previous Approved CO's \$0

Original Contract \$63,922.00 Revised Contract \$73,672.00

Should you have any questions, please contact me at any time.

Respectfully.

Keith Henderson

Senior Project Manager, Balfour Beatty

CC.

Wael Saleh, Rio School District Dennis Kuykendall, Balfour Beatty

Jesus Muguerza Ibarra

Rio School District 1800 Solar, 3rd Floor Oxnard, Ca 93030

<u>CO 1</u> 3-03-2021

PROJECT NO: RSD 20-27L

CO NO: 1

| PROJECT NAME: | COVID 19 | Admin Bldg & | Room #12 | Renovations, | Rio | Real |
|---------------|----------|--------------|----------|--------------|-----|------|
|---------------|----------|--------------|----------|--------------|-----|------|

CONTRACTOR: Kiwitt's General Building

SCOPE OF WORK: SEE ATTACHED

| CO' | CT. | |
|-----|-----|--|
| | | |

| Original Contract Amount | \$ 63,922.00 |
|---------------------------------|--------------|
| Previous Approved Change Orders | \$ 0.00 |
| This Change Order | \$ 9,750.00 |
| Adjusted Contract Amount | \$ 73,672.00 |

TIME:

| Original Contract Completion Date | May 2021 |
|---|----------|
| Previously Approved Completion Extension Days | 0 |
| Completion Days Extension this Change Order | 0 |
| Adjusted Contract Completion Date | May 2021 |

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

| RIO SCHOOL DISTRICT | Contractor: Kiwitt's General Building |
|-------------------------|---|
| Ву | Ву |
| Date | Date |
| District Architect; N/A | District PM/CM; Balfour Beatty Construction |
| Ву | Ву |
| Date | Pate |

PCO to Contract Rio Bid RSD #20-27L

Project No RSD 20-27L

CO #1 3/3/2021

COVID 19 Admin Bldg & Room #12 Renovations Rio Real Elementary School

Original Contract

\$ 63,922.00

| PCO No. | GC No. | Description | Reason | Cc | st/Credit |
|---------|--------|---|---|----|-----------|
| 1 | KIWITT | Install Additional Flooring, 2 Vision Light Windows and Additional Painting at Rio Real | Upon completing a job walk with Rio Real Administrators to review the scope of work, a determination was made that additional flooring, painting and windows would need to be included that were not previously identified in the prior scope of work approved by the Rio Board | \$ | 9,750.00 |

| Total CO #1 | \$ 9,750.00 |
|------------------------|-----------------|
| Previous Approved CO's | \$ - |
| Original Contract | \$ 63,922.00 |
| Revised Contract | \$ 73.672.00 |

CHANGE ORDER #1

KIWITT'S GENERAL BUILDING CONTRACTOR P.O. Box 1359

SOMIS CA 93066 1359

(805) 986-4882 FAX (805) 531 0035 kiwittclan@aol.com DR#1000041195716 * 45/865

| Rio School District | 3/2/2021 |
|--|--|
| 1800 Solar, 3rd Floor Oxnard, CA 93030 Attn; Dr. Puglisi | Rio Real School 1140 Kenny street Oxnard CA 93036 |
| | RSD Project #20-27L |
| We hereforeithene disciplification and estimate for the transfer | the california may be the comment of |

Install vct flooring in all work areas including hallway and future nurses office with VCT and rubber base \$5,800.00

Install (2) additional vision lights in the 2 new doors \$750.00

Paint the hallway, and future nurses office walls including the new vision lights \$3200.00

Acceptage given to by the contract of the medical contract of the property of the above payments upon details to the contract of the above payments upon details to the contract of the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the above payments upon details to the contract of the contract of the above payments upon details to the contract of the contract Mar Property Carolyna mished 9,750.00 Should All agreements contact of the country of the country of the country of the season of the country of the -Househsation insurance withdrawn by us if not accepte I within 1. Acceptance of Proposal conductions are satisfactory and an Euroby accounted

10.16

3/11/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.16 Approval of Project Award to Oilfield Electric for the District Office Generator

Replacement

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount 111,750.00

Budgeted Yes

Budget Source General Fund

Recommended Action It is recommended that the Board of Education issue a Notice of Award to Oilfield Electric for

the generator replacement at the District Office on 1800 Solar Drive, Oxnard, California.

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Office

Rationale:

The Rio School District received bids for RSD Project #21-01DO Generator Replacement at 1800 Solar Dr. Oxnard, Ca. The following companies submitted bids in the order listed. This Project is tentatively scheduled to be completed by May 10, 2021.

It is our recommendation that the Superintendent of Schools, per authorization by the Board of Education at its March 17, 2021 board meeting, proceed with issuing a Notice of Award to Oilfield Electric.

CONTRACTOR Total Bid

Oilfield Electric \$111,750.00

Venco \$130,000.00

1800 Solar Drive Generator Replacement Proposal.pdf (1,267 KB)

1800 SOLAR GENERATOR BID DOCS, VENCO.pdf (5,149 KB)

21-01DO Oilfield Recommendation to award 2 24 2021.pdf (136 KB)

SECTION 00210

BID FORM (CUPCCAA PROJECTS UP TO \$200K)

| TO: | RIO SCHOOL DISTRICT, a po acting by and through its Boa Oxnard, CA 93030. | litical subdivision of the State (ard of Trustees ("Board"), 18(| of California ("District"), 00 Solar Dr. 3 rd Floor, |
|-------|---|--|--|
| FROM: | Oilfield Electric Company dba Oil (Name of Bidder as listed on a 1801 N Ventura Ave (Address) Ventura, CA 93001 | field Electric & Motor License) | |
| | (City, State, Zip Code) 805.648.3131 (Telephone) Alan D Fletcher, President (Name(s) of Bidder's Authoriz | 805.648.4806 (FAX) red Representative(s) & Title) | |

1. Bid.

1.1 Bid Amount. Pursuant to and in compliance with the Notice to Contractors Calling for Bids, the Instructions for Bidders and the other documents relating thereto, the undersigned bidder having reviewed the Instructions for Bidders and all other Contract Documents¹ and upon compliance with all requirements therein with reference to the submittal of this bid, hereby proposes and agrees to perform the Contract including, without limitation, all of its component parts; to perform everything required to be performed; to provide and furnish any and all of the labor, materials, tools, equipment, applicable taxes, and services necessary to perform the Contract and complete in a workmanlike manner all of the Work required for the CUPCCAA Project described as:

Generator Replacement at 1800 Solar, Oxnard, Ca. RSD Project # 21-01DO in accordance with the Contract Documents for the sum of:

| "Total" Base Bid: Ger | nerator Replacement at 1800 Se | olar, Oxnard, Ca, RSD Project |
|-------------------------|--------------------------------|--|
| #21-01DO | | and the same of th |
| Cap, Hundred | Heleven thousand | Dollars (\$ 11, 150 |
| (Amount in Words) | Seven humared to | (In Numbers) |
| The undersigned bidde | er agrees to achieve Final Com | pletion of the Work within the |
| Contract Time set forth | in the Contract Documents. | |

Capitalized terms used herein shall have the same meanings as those set forth in the General Conditions, Section 700, unless otherwise defined herein.

| 1.2 Alternate Bid Items Proposal. Bidders must provide a or deductive alternate bid item set forth herein; failure to the bid proposal for non-responsiveness. After the publish, the District will in its sole and exclusive discretion additive or deductive alternate bid items for inclus hereunder. The foregoing notwithstanding, if the District all of the alternate bid items in the Contract to be award such alternate bid items will be by priority, as follows: | o do so will result in rejection of plic opening and reading of the select all, some or none of the ion in the Contract awarded elects to include some, but not |
|--|---|
| Alternates are listed from the highest to lowest priority ba | sed on their numerical orders. |
| Add/Alternate Bid No. 1 | |
| NONE (Amount in Words) | Dollars (\$ $\frac{0.00}{(In Numbers)}$) |
| 1.3 Acknowledgment of Bid Addenda. In submitting th acknowledges receipt of all bid addenda issued by or of forth below. The bidder confirms that this bid incorporate or other matters contained in bid addenda. | on behalf of the District, as set |
| Addenda No. None dated through No received, acknowledged and incorporated into this bid. | o, dated, |
| 1.4 Alternate Bid Items. The bidder's price proposal(s) for forth in the form of alternate bid item proposal in acknowledges that, in accordance with the Instruction for Work may be awarded in the District's sole discretion with of the alternate bid items being incorporated into the sorthe bidder further acknowledges that the District's selection, for inclusion in the Contract awarded will be in accordingly. | acluded herewith. The bidder or Bidders, the Contract for the th or without some, all or none cope of the Contract awarded. action of alternate bid items, if |
| Rejection of Bid; Holding Open of Bid. It is understood the to reject this bid and that this bid shall remain open and not time specified in the Call for Bids, except as provided by law. | be withdrawn for the period of |
| 3. Documents Comprising Bid. The undersigned bidd | ler has submitted as its bid the |
| following: 1. 00210 Bid Form | |
| 2. 00215 Designation of Subcontractors | |
| 00218 Contractors Registration Certification (DI 00220 Non-Collusion Affidavit | R) |
| 00220 Non-Collusion Amdavit 00222 Certification of Prevailing Wage | |
| 6. 00230 Contractor's Statement of Experience | |
| 7. 00240 Acknowledgment of Bidding Practices Re | egarding Indemnity |

2.

The bidder acknowledges that if this bid is not fully in compliance with applicable requirements set forth in the Call for Bids, the Instructions for Bidders and in each of the foregoing documents, the bid may be rejected as non-responsive.

- 4. Award of Contract. It is understood and agreed that if written notice of the acceptance of this bid and award of the Contract thereon is mailed, telegraphed or delivered by the District to the undersigned after the opening of bids and within the time this bid is required to remain open or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District the Agreement in the form attached hereto in accordance with the Bid as accepted within ten (10) calendar days after notification of acceptance and award. Concurrently with delivery of the executed Agreement to the District, the bidder awarded the Contract shall deliver to the District: (a) certificates of insurance evidencing all insurance coverage required under the Contract Documents; (b) the performance bond; (c) the labor and material payment bond; (d) the Certificate of Workers' Compensation Insurance; and (e) the drug-free workplace certificate. The Work under the Contract Documents shall be commenced by the undersigned bidder, if awarded the Contract, on the date stated in the District's Notice to Proceed issued pursuant to the Contract Documents and completion of the Work shall be achieved within the Contract Time specified in the Contract Documents.
- 5. Notices. All notices or other correspondence shall be addressed to the District and the bidder at their respective addresses set forth herein. Notices shall be effective only if in writing and in conformity with the requirements for service of notices set forth in the Contract Documents.
- 6. Contractor's License. The undersigned Bidder is currently and duly licensed in accordance with the California Contractors License Law, California Business & Professions Code §§ 7000, et seq., under the following:

| License Number: 125250 | |
|--------------------------------------|-----------------------|
| Class C10 Expiration date 06/30/2021 | Class Expiration date |
| Class Expiration date | Class Expiration date |

By executing this bid, the bidder hereby certifies that: (a) it is duly licensed, in the necessary class(es), for performing the Work of the Contract Documents; (b) that such license shall be in full force and effect throughout the duration of the performance of the Work under the Contract Documents; and (c) that all Subcontractors providing or performing any portion of the Work of the Contract Documents shall be so similarly and appropriately licensed to perform or provide such portion of the Work.

7. Designation of Subcontractors. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code §§ 4100, et seq.) and amendments thereof, each bidder shall set forth in the Subcontractors List: (a) the name and location/address of the place of business of each Subcontractor who will perform work or labor or render services to the bidder in or about the construction of the Work to be performed under the Contract Documents in an amount in excess of one-half of one percent (0.005%) of the bidder's bid; and (b) the portion of the Work which will be performed by each listed Subcontractor. The bidder shall list only one Subcontractor for each portion of

the Work as is defined by the bidder in its bid. If a bidder fails to list a Subcontractor or if the bidder specifies more than one Subcontractor for the same portion of Work to be performed under the Contract Documents valued in excess of one-half of one percent (0.005%) of the bidder's bid amount, the bidder shall be deemed to have agreed that it is "fully qualified" to perform that portion of the Work itself and that it shall perform that portion of the Work.

(In addition, refer to Specification Section 00100 Instruction to Bidders, Section 21 Subcontractors, Sub Section 21.1 Designation of Subcontractors; Subcontractors list of the contract documents.)

- 8. Confirmation of Figures. By submitting this bid, the bidder confirms that it has checked all of the above figures and understands that neither the District nor any of its agents, employees or representatives shall be responsible for any errors or omissions on the part of the undersigned bidder in preparing and submitting this bid.
- 9. Acknowledgment and Confirmation. The undersigned bidder acknowledges its receipt, review and understanding of the Drawings, the Specifications and other Contract Documents pertaining to the proposed Work. The undersigned bidder certifies that the Contract Documents are, in its opinion, adequate, feasible and complete for providing, performing and constructing the Work in a sound and suitable manner for the use specified and intended by the Contract Documents. The undersigned bidder certifies that it has, or as available, all necessary equipment, personnel, materials, facilities and technical and financial ability to complete the Work for the amount bid herein within the Contract Time and in accordance with the Contract Documents.

| - (4 - 1 年) - 開発性のできる。 - 行発を使うする。 | Signature of Bidder's Authorized Representative |
|---|--|
| (Corporate Seal) | |
| Section 1 | Alan D Fletcher |
| | Typed or Printed Name |
| | |
| of New York (1997) - New York (1997) | President |
| 1 475 FE | Title |
| | info@oilfld.com |
| treater | E-mail Address of Bidder's Authorized Representative |
| | |
| | 1000001413 |
| (a) Car | Department of Industrial Relations Registration Number |
| Commence . | 02/18/21 |
| | Date |

Ç.

DESIGNATION OF SUBCONTRACTORS (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

- 1. In compliance with the Subletting and Subcontracting Fair Practices Act (Government Code Section 4100, et seq.) and any amendments thereof, each bidder shall set forth below:
 - a. The name and the location of the place of business of each services to the prime contractor in or about the construction of the work or improvement to be performed under this contract in an amount in excess of one-half of one percent (0.005%) of the prime contractor's total bid, and
 - b. The portion of the work which will be done by each subcontractor under this act. The prime contractor shall list only one subcontractor for each portion as is defined by the prime contractor in this bid.
- 2. If a prime contractor fails to specify a subcontractor or if a prime contractor specifies more than one subcontractor for the same portion of work to be performed under the contract in excess of one-half of one percent (0.005%) of the prime contractor's total bid, the prime contractor shall be deemed to have agreed to be fully qualified to perform that portion of work, and that it shall be performed by the contractor.
- 3. No prime contractor whose bid is accepted shall:
 - a. Substitute any subcontractor without written approval by the District,
 - b. Permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid,
 - c. Sublet or subcontract any portion of the work in excess of one-half of one percent of the prime contractor's total bid as was originally bid and did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act.

Subletting or subcontracting of any portion of the work in excess of one-half of one percent (0.005%) of the prime contractor's total bid as to which subcontractor was designated in the original bid shall only be permitted to cases of public emergency or necessity, and then only after a finding reduced to writing as public record of the authority awarding this contract, setting forth the facts constituting the emergency or necessity.

NOTE: If alternate bids are called for and bidder intends to use different or additional subcontractors on the alternates, a separate list of subcontractors must be provided for each such alternate.

| 4. | MANDATORY REGISTRATION WITH THE DEPARTMENT OF INDUSTRIAL |
|----|--|
| | RELATIONS - Senate Bill 854 requires ALL contractors and subcontractors submitting |
| | bids on public works projects to be registered with the Department of Industrial Relations |
| | ("DIR") for purposes of labor compliance. All contractors and subcontractors must |
| | submit proof of valid, accurate, and current DIR registration with their bid. Rio School |
| | District will not accept bids from any contractors or subcontractors who are not |
| | registered with the DIR at the time the bid is submitted. Any contractors or |
| | subcontractors submitting a bid without being registered with the DIR at the time of bid |
| | will have their bid rejected as being non responsive. All contractors must affirmatively |
| | acknowledge their obligation not to hire subcontractors who lack an accurate, valid DIR |
| | registration number. |
| | |

| | SUBCON' | TRACTOR LIST | |
|--|--|--|--|
| Subcontractor's Licensed Name <u>and</u> DIR Registration Number (Required) | Subcontractor Valid License Number (Required) | Complete address of Subcontractor's Office, Mill or Shop (Required) | Subcontractor's Trade or Portion of Work (Required) |
| RICHARD A REED BACKHOE SERVICE INC, DIR 1000032330 | 665998 | PO Box 7164 Ventura, CA 93006 | Trenching |
| A&A Concrete Inc DIR 1000059736 | 874119 | 9452 Telephone Rd Ventura, CA 93004 | Concrete |
| rg, streampowers.com, market (supply) construction (supply) | | | |
| Subcontinutor's | | | . 30 metan V |
| Licensed Name aud Registration Humb | | : | the t |
| PICHARD A F | | | |
| F72 (3.10 M) (1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1. | | | |
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| er Ayl Ayl N | | months and the second s | |
| grants to | | | |

| Name of Bidder: Ollfield Electric Company dba Oilfield Electric & Motor Authorized Signature: | | | | | | |
|---|---|--|--|--|--|--|
| (CUDCCA A | BBO IECT\ Decignation of Subcontractors - 00215 | | | | | |

SECTION 00218 CERTIFICATION OF CONTRACTOR AND SUBCONTRACTOR DIVISION OF INDUSTRIAL RELATIONS REGISTRATION (DIR) (CUPCCAA PROJECTS UP TO \$200K)

Pursuant to Public Contract Code Section 1725.5, a contractor or subcontractor must be registered with the Department of Industrial relations in order to bid on, to be listed in a bid proposal or to engage in the performance of

| any defined public work contract. | | |
|---|--|------------------------------|
| Alan D Fletcher | President | certify that |
| (Name) | (Title) | |
| Oilfield Electric Company dba Oilfield Electric & Motor | is currently registered as a contractor with the | ne Department of Industrial |
| (Contractor Name) | | |
| Relations (DIR): | | |
| Contractor's DIR Registration Nu | mber | • |
| Expiration date June 30, 20 <u>21</u> | | |
| Contract further acknowledges: | | |
| 2. Contractor shall note in its invitat | gistered status for the duration of the project withoution to bid the DIR's registration requirement for a | all subcontractors and their |
| 3. Contractor shall ensure that all s | ubcontractors are registered at time of bid openion ect. istration Number for all subcontractors on the pro- | |
| hid opening | subcontractor with a DIR registered contractor | |
| Failure to comply with any of the above ma | ay result in a determination of non-responsivenes | SS. |
| declare under penalty of perjury under Ca | alifornia law that the foregoing is true and correct | |
| alan Illhen | | |
| Signature | | |
| 02/18/2021 | | |
| Date | | |
| | | |

NON-COLLUSION AFFIDAVIT (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

| STATE OF C | | |
|----------------------------------|---|---|
| COUNTY OF | Ventura | |
| i, Alan D Flo | etcher r Printed Name) | , being first duly sworn, deposes and |
| says that I am | the President | of Oilfield Electric Company, |
| the party subr | (Title) mitting the foregoing bid propo "Bid Proposal"), the undersign | (Company Name) sal (the "Bidder"). In connection with the foregoing ed declares, states and certifies that: |
| 1. | person, partnership, company | e in the interest of, or on behalf of, any undisclosed y, association, organization or corporation. |
| 2. 3. | put in a false or sham bid, as connived, or agreed with any to refrain from bidding. | or indirectly induced or solicited any other bidder to nd has not directly or indirectly colluded, conspired, other bidder or anyone else to put in sham bid, or |
| 4. | other bidder, or to fix any over of any other bidder, or to sec | nanner, directly or indirectly, sought by agreement, be with anyone to fix the bid price, or that of any erhead, profit or cost element of the bid price or that ure any advantage against the public body awarding rested in the proposed contract. |
| 5. 6. | All statements contained in the The Bidder has not, direct breakdown thereof, or the relative thereto, or paid, and partnership, company, associated as the contained in the thereto. | le Bid Proposal and related documents are true. Ity or indirectly, submitted the bid price or any contents thereof, or divulged information or data it will not pay, any fee to any person, corporation, ociation, organization, bid depository, or to any ffectuate a collusive or sham bid. |
| Executed this | 18th day of February, 2 | 021 at Ventura, Ventura Co, California (City, County and State) |
| I declare unde true and corre | er penalty of perjury under the | laws of the State of California that the foregoing is |
| (Signal | ture) | 1801 N Ventura Ave (Address) |
| Alan D Fletch | ner | Ventura, CA 93001 |
| (Name | Printed or Typed) | (City, State and Zip) |
| (<u>805</u>) (Area Code ar | 648-3131 nd Telephone Number) | info@oilfld.com (Email) |
| | | |

| | END OF SECTION | |
|----|-------------------------------------|--|
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| | | |

CERTIFICATION OF PREVAILING WAGE AND RELATED LABOR REQUIREMENTS (CUPCCAA PROJECTS UP TO \$200K)

| PROJECT/CONTRACT NO.: | #21-01DO | between Rio School District |
|--|--|--|
| ("District") and Oilfield El | | ("Contractor |
| or "Bidder") ("Contract" or " | | |
| requirements regarding previous payroll records, and apprent | vailing wages, be lice and trainee on hout limitation, l | ate of California Public Works Contract enefits, on-site audits with 48-hours notice, employment requirements, for all Work on the abor compliance monitoring and enforcement b |
| Date: | 02/18/2021 | |
| Proper Name of Contractor: | Ollfield Electric | Company dba Oilfield Electric & Motor |
| Contractor Signature: | (llan) | Stiller |
| Print Name: | Alan D Fletcher | |
| Title: | President | |

ACKNOWLEDGMENT OF BIDDING PRACTICES REGARDING INDEMNITY

(CUPCCAA PROJECTS UP TO \$200K)

| TO: | Rio School District, 1800 Solar Dr. 3 rd Floor, Oxnard, California 93030 |
|------------------|---|
| RE: | Project Number #21-1DO |
| | Project NameGenerator Replacement at 1800 Solar, Oxnard, Ca |
| | Please be advised that with respect to the above-referenced Project, the undersigned ctor, on behalf of itself and all subcontractors, hereby waives the benefits and protection or Code Section 3864, which provides: |
| | If an action as provided in this chapter prosecuted by the employee, the employer, or both jointly against the third person results in judgment against such third person, or settlement by such third person, the employer shall have no liability to reimburse or hold such third person harmless on such judgment or settlement in absence of a written agreement so to do executed prior to the injury. |
| prompt subcon | This agreement has been signed by an authorized representative of the contracting and shall be binding upon its successors and assigns. The undersigned further agrees to the contracting party or any attractor while this Agreement is in force. d Electric Company dba Oilfield Electric & Motor |
| | cting Party |
| | D Fletcher |
| Name o | of Agent/Title |
| 02/18 | /2021 |
| Date | |

BID FORM (CUPCCAA PROJECTS UP TO \$200K)

| TO: | RIO SCHOOL DISTRICT, a political subdivision of the State of California ("District"), acting by and through its Board of Trustees ("Board"), 1800 Solar Dr. 3rd Floor, Oxnard, CA 93030. |
|---|--|
| FROM: | Name of Ridder as listed on I inantal |
| | (Address) OXNOVO CA 930.30 (City. State. 7in Code) |
| | (Telephone) Jennier Morris Socretary (Name(s) of Bidder's Authorized Representative(s) & Title) |
| 1. Bid. | |
| Bid un Do sui wit pe ap wo G e | d Amount. Pursuant to and in compliance with the Notice to Contractors Calling for dis, the Instructions for Bidders and the other documents relating thereto, the dersigned bidder having reviewed the Instructions for Bidders and all other Contract cuments and upon compliance with all requirements therein with reference to the bmittal of this bid, hereby proposes and agrees to perform the Contract including, hout limitation, all of its component parts; to perform everything required to be rformed; to provide and furnish any and all of the labor, materials, tools, equipment, plicable taxes, and services necessary to perform the Contract and complete in a rkmanlike manner all of the Work required for the CUPCCAA Project described as: Internation Replacement at 1800 Solar, Oxnard, Ca. RSD Project # 21-01DO in cordance with the Contract Documents for the sum of: |
| "T | otal" Base Bid: Generator Replacement at 1800 Solar, Oxnard, Ca, RSD Project |

The undersigned bidder agrees to achieve Final Completion of the Work within the Contract Time set forth in the Contract Documents.

#21-01DO

_ Dollars (\$ <u>/30, 005, °</u>°) (*In Numbers*)

¹ Capitalized terms used herein shall have the same meanings as those set forth in the General Conditions, Section 700, unless otherwise defined herein.

| 1.2 Alternate Bid Items Proposal. Bidders must provide a proposal price for each additive |
|--|
| or deductive alternate bid item set forth herein; failure to do so will result in rejection of |
| the bid proposal for non-responsiveness. After the public opening and reading of th |
| bids, the District will in its sole and exclusive discretion select all, some or none of th |
| additive or deductive alternate bid items for inclusion in the Contract awarde |
| hereunder. The foregoing notwithstanding, if the District elects to include some, but no |
| all of the alternate bid items in the Contract to be awarded hereunder, the selection of |
| such alternate bid items will be by priority, as follows: |

Alternates are listed from the highest to lowest priority based on their numerical orders.

| Add/Alternate Bid No. 1 | |
|---|---|
| NONE (Amount in Words) | Dollars (\$) (In Numbers) |
| | submitting this bid, the undersigned bidder ssued by or on behalf of the District, as set bid incorporates and is inclusive of, all items |
| Addenda No, datedreceived, acknowledged and incorporated in | through No, dated, to this bid. |

- 1.4 Alternate Bid Items. The bidder's price proposal(s) for alternate bid items is/are set forth in the form of alternate bid item proposal included herewith. The bidder acknowledges that, in accordance with the Instruction for Bidders, the Contract for the Work may be awarded in the District's sole discretion with or without some, all or none of the alternate bid items being incorporated into the scope of the Contract awarded. The bidder further acknowledges that the District's selection of alternate bid items, if any, for inclusion in the Contract awarded will be in accordance with the Instructions for Bidders.
- 2. Rejection of Bid; Holding Open of Bid. It is understood that the District reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period of time specified in the Call for Bids, except as provided by law.
 - 3. **Documents Comprising Bid.** The undersigned bidder has submitted as its bid the following:
 - 1. 00210 Bid Form
 - 2. 00215 Designation of Subcontractors
 - 3. 00218 Contractors Registration Certification (DIR)
 - 4. 00220 Non-Collusion Affidavit
 - 5. 00222 Certification of Prevailing Wage
 - 6. 00230 Contractor's Statement of Experience
 - 7. 00240 Acknowledgment of Bidding Practices Regarding Indemnity

The bidder acknowledges that if this bid is not fully in compliance with applicable requirements set forth in the Call for Bids, the Instructions for Bidders and in each of the foregoing documents, the bid may be rejected as non-responsive.

- 4. Award of Contract. It is understood and agreed that if written notice of the acceptance of this bid and award of the Contract thereon is mailed, telegraphed or delivered by the District to the undersigned after the opening of bids and within the time this bid is required to remain open or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District the Agreement in the form attached hereto in accordance with the Bid as accepted within ten (10) calendar days after notification of acceptance and award. Concurrently with delivery of the executed Agreement to the District, the bidder awarded the Contract shall deliver to the District: (a) certificates of insurance evidencing all insurance coverage required under the Contract Documents; (b) the performance bond; (c) the labor and material payment bond; (d) the Certificate of Workers' Compensation Insurance; and (e) the drug-free workplace certificate. The Work under the Contract Documents shall be commenced by the undersigned bidder, if awarded the Contract, on the date stated in the District's Notice to Proceed issued pursuant to the Contract Documents and completion of the Work shall be achieved within the Contract Time specified in the Contract Documents.
- 5. Notices. All notices or other correspondence shall be addressed to the District and the bidder at their respective addresses set forth herein. Notices shall be effective only if in writing and in conformity with the requirements for service of notices set forth in the Contract Documents.
- **6. Contractor's License.** The undersigned Bidder is currently and duly licensed in accordance with the California Contractors License Law, California Business & Professions Code §§ 7000, et seq., under the following:

| License Number | : 44677 | 0. | | | |
|----------------|---------------|--------|-------|-----------------|--|
| Class C-10 Ex | | 130/21 | Class | Expiration date | |
| Class Ex | oiration date | | Class | Expiration date | |

By executing this bid, the bidder hereby certifies that: (a) it is duly licensed, in the necessary class(es), for performing the Work of the Contract Documents; (b) that such license shall be in full force and effect throughout the duration of the performance of the Work under the Contract Documents; and (c) that all Subcontractors providing or performing any portion of the Work of the Contract Documents shall be so similarly and appropriately licensed to perform or provide such portion of the Work.

7. Designation of Subcontractors. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code §§ 4100, et seq.) and amendments thereof, each bidder shall set forth in the Subcontractors List: (a) the name and location/address of the place of business of each Subcontractor who will perform work or labor or render services to the bidder in or about the construction of the Work to be performed under the Contract Documents in an amount in excess of one-half of one percent (0.005%) of the bidder's bid; and (b) the portion of the Work which will be performed by each listed Subcontractor. The bidder shall list only one Subcontractor for each portion of

the Work as is defined by the bidder in its bid. If a bidder fails to list a Subcontractor or if the bidder specifies more than one Subcontractor for the same portion of Work to be performed under the Contract Documents valued in excess of one-half of one percent (0.005%) of the bidder's bid amount, the bidder shall be deemed to have agreed that it is "fully qualified" to perform that portion of the Work itself and that it shall perform that portion of the Work.

(In addition, refer to Specification Section 00100 Instruction to Bidders, Section 21 Subcontractors, Sub Section 21.1 Designation of Subcontractors; Subcontractors list of the contract documents.)

- 8. Confirmation of Figures. By submitting this bid, the bidder confirms that it has checked all of the above figures and understands that neither the District nor any of its agents, employees or representatives shall be responsible for any errors or omissions on the part of the undersigned bidder in preparing and submitting this bid.
- 9. Acknowledgment and Confirmation. The undersigned bidder acknowledges its receipt, review and understanding of the Drawings, the Specifications and other Contract Documents pertaining to the proposed Work. The undersigned bidder certifies that the Contract Documents are, in its opinion, adequate, feasible and complete for providing, performing and constructing the Work in a sound and suitable manner for the use specified and intended by the Contract Documents. The undersigned bidder certifies that it has, or as available, all necessary equipment, personnel, materials, facilities and technical and financial ability to complete the Work for the amount bid herein within the Contract Time and in accordance with the Contract Documents.

| m addition min in our laude | Lew L |
|-----------------------------|--|
| (0 | Signature of Bidder's Authorized Representative |
| (Corporate Seal) | Jenniter Morris |
| | Typed or Printed Name |
| | Decretary |
| | Title |
| | E-mail Address of Bidder's Authorized Representative |
| | Department of Industrial Relations Registration Number |

DESIGNATION OF SUBCONTRACTORS (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

- 1. In compliance with the Subletting and Subcontracting Fair Practices Act (Government Code Section 4100, et seq.) and any amendments thereof, each bidder shall set forth below:
 - a. The name and the location of the place of business of each services to the prime contractor in or about the construction of the work or improvement to be performed under this contract in an amount in excess of one-half of one percent (0.005%) of the prime contractor's total bid, and
 - b. The portion of the work which will be done by each subcontractor under this act. The prime contractor shall list only one subcontractor for each portion as is defined by the prime contractor in this bid.
- 2. If a prime contractor fails to specify a subcontractor or if a prime contractor specifies more than one subcontractor for the same portion of work to be performed under the contract in excess of one-half of one percent (0.005%) of the prime contractor's total bid, the prime contractor shall be deemed to have agreed to be fully qualified to perform that portion of work, and that it shall be performed by the contractor.
- No prime contractor whose bid is accepted shall:
 - a. Substitute any subcontractor without written approval by the District,
 - b. Permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid,
 - c. Sublet or subcontract any portion of the work in excess of one-half of one percent of the prime contractor's total bid as was originally bid and did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act.

Subletting or subcontracting of any portion of the work in excess of one-half of one percent (0.005%) of the prime contractor's total bid as to which subcontractor was designated in the original bid shall only be permitted to cases of public emergency or necessity, and then only after a finding reduced to writing as public record of the authority awarding this contract, setting forth the facts constituting the emergency or necessity.

NOTE: If alternate bids are called for and bidder intends to use different or additional subcontractors on the alternates, a separate list of subcontractors must be provided for each such alternate.

| 4. | MANDATORY REGISTRATION WITH THE DEPARTMENT OF INDUSTRIAL |
|----|---|
| | RELATIONS - Senate Bill 854 requires ALL contractors and subcontractors submitting |
| | bids on public works projects to be registered with the Department of Industrial Relations |
| | ("DIR") for purposes of labor compliance. All contractors and subcontractors must |
| | submit proof of valid, accurate, and current DIR registration with their bid. Rio Schoo |
| | District will not accept bids from any contractors or subcontractors who are not registered with the DIR at the time the bid is submitted. Any contractors of |
| | subcontractors submitting a bid without being registered with the DIR at the time of bid will have their bid rejected as being non responsive. All contractors must affirmatively |
| | acknowledge their obligation not to hire subcontractors who lack an accurate, valid DIR registration number. |
| | |

| SUBCONTRACTOR LIST | | | | |
|--|--|--|--|--|
| Subcontractor's Licensed Name <u>and</u> DIR Registration Number (Required) | Subcontractor Valid License Number (Required) | Complete address of Subcontractor's Office, Mill or Shop (Required) | Subcontractor's Trade or Portion of Work (Required) | |
| Draper Contractors, | 1033059 | POBOX 751 Somis, CA 93066 | Concrete | |
| | | | | |
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Name of Bidder: Venco Electric, Inc.

Authorized Signature:

(CUPCCAA PROJECT) Designation of Subcontractors – 00215
Generator Replacement at 1800 Solar
RSD Project #21-01DO
Page 3 of 4



SECTION 00218 CERTIFICATION OF CONTRACTOR AND SUBCONTRACTOR DIVISION OF INDUSTRIAL RELATIONS REGISTRATION (DIR)

(CUPCCAA PROJECTS UP TO \$200K)

| Pursuant to Public Contract Code Section 1725.5, a contractor or subcontractor must be registered with the |
|--|
| Department of Industrial relations in order to bid on, to be listed in a bid proposal or to engage in the performance of |
| any defined public work contract. |
| 1 Jennifer Morris Secretary certify that |
| Vence Electric JUC. is currently registered as a contractor with the Department of Industrial (Contractor Name) |
| Relations (DIR): |
| Contractor's DIR Registration Number |
| Expiration date June 30, 20 <u>2/</u> |
| |

Contract further acknowledges:

- 1. Contractor shall maintain DIR registered status for the duration of the project without a gap in registration.
- 2. Contractor shall note in its invitation to bid the DIR's registration requirement for all subcontractors and their
- 3. Contractor shall ensure that all subcontractors are registered at time of bid opening and maintain registered status for the duration of the project.
- 4. Contractor is to furnish DIR Registration Number for all subcontractors on the project within 24 hours of the bid opening.
- 5. Contractor shall substitute any subcontractor with a DIR registered contractor if listed subcontractor is unable to perform the work.

Failure to comply with any of the above may result in a determination of non-responsiveness.

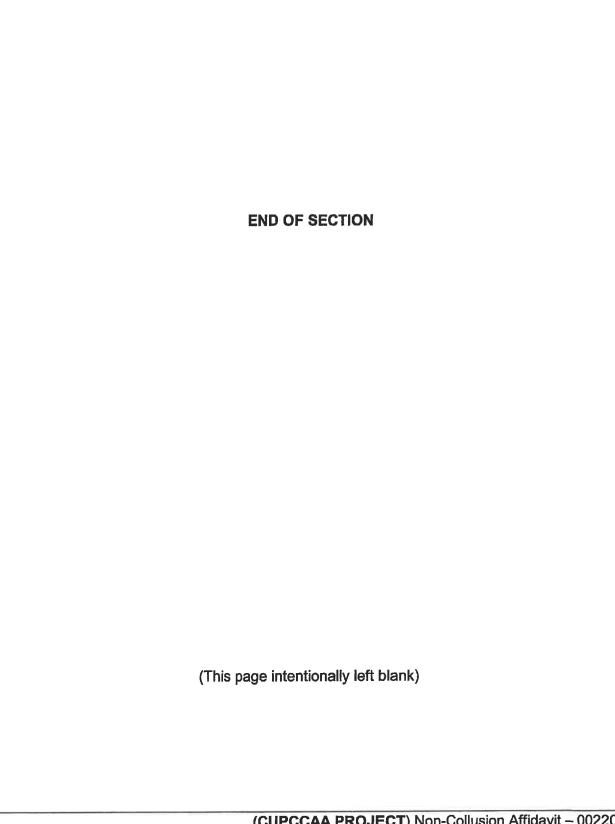
I declare under penalty of perjury under California law that the foregoing is true and correct.

Date

NON-COLLUSION AFFIDAVIT (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

| STATE OF CA | ALIFORNIA Vertura |
|-----------------|--|
| I, | her Morris , being first duly sworn, deposes and reprinted Name) |
| 1. 2. 3. | The Bid Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation. The Bid Proposal is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in sham bid, or to refrain from bidding. |
| 4. 5. | The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to fix any overhead, profit or cost element of the bid price or that of any other bidder, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract. All statements contained in the Bid Proposal and related documents are true. |
| 6. | The Bidder has not, directly or indirectly, submitted the bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid. |
| Executed this | day of Feb , 2021 at Oxmed, Ventuna, CA (City, County and State) |
| Signat (Name | (Address) Oxnard CA 93030 Printed or Typed) (Address) Oxnard CA 93030 (City, State and Zip) |
| (Area Code an | d Telephone Number) (Email) |



CERTIFICATION OF PREVAILING WAGE AND RELATED LABOR REQUIREMENTS (CUPCCAA PROJECTS UP TO \$200K)

| PROJECT/CONTRACT NO.: _("District") and | lectric Tinc. | between | <u> </u> | ()(|
|---|--|-------------------------------|--|-----|
| I hereby certify that I will co requirements regarding prev payroll records, and apprent above Project including, with the Department of Industrial | ailing wages, benefits, on-s ice and trainee employment out limitation, labor compli | ite audits wit requirement | h 48-hours notice, s, for all Work on | the |
| Date: | 2-19-3 | 2 | | |
| Proper Name of Contractor: | Venco Elect | DIC, I | nc. | |
| Contractor Signature: | Sems M | | | |
| Print Name: | Tennifer | Moa | 1215 | |
| | Sacrata | 01/ | | |
| Title: | Jellera | | | |

ACKNOWLEDGMENT OF BIDDING PRACTICES REGARDING INDEMNITY

(CUPCCAA PROJECTS UP TO \$200K)

| TO: | Rio School District, 1800 Solar Dr. 3 rd Floor, Oxnard, California 93030 |
|--------|---|
| RE: | Project Number 2 -0 DO |
| | Project Name Grenerator Replacement at 1800 Solar |
| | Please be advised that with respect to the above-referenced Project, the undersigned actor, on behalf of itself and all subcontractors, hereby waives the benefits and protection or Code Section 3864, which provides: |
| | If an action as provided in this chapter prosecuted by the employee, the employer, or both jointly against the third person results in judgment against such third person, or settlement by such third person, the employer shall have no liability to reimburse or hold such third person harmless on such judgment or settlement in absence of a written agreement so to do executed prior to the injury. |
| promp | This agreement has been signed by an authorized representative of the contracting and shall be binding upon its successors and assigns. The undersigned further agrees to the contracting party or any antractor while this Agreement is in force. |
| Ve | nco Electric, Inc. |
| Contra | cting Party 1 |
| Jei | nifer Morris/Secretary of Agent/Title |
| Maille | |
| | 2-19-21 |
| Date | |
| | |





February 24, 2021

Rio School District 1800 Solar, 3rd Floor Oxnard, CA 93036 Attn; Dr. John Puglisi, Superintendent

Subject: Request for Board Approval to Award Joint Project at District Office (Rio/OUHSD)

Re: RSD Project #21-01DO Generator Replacement at 1800 Solar, Oxnard, Ca.

Recommendation to Award to the Lowest Responsive Bidder

Dear Dr. Puglisi,

The Rio School District received bids for RSD Project #21-01DO Generator Replacement at 1800 Solar, Oxnard, Ca. The following company's submitted bids in the order listed. This Project is tentatively scheduled to be completed by May 10, 2021.

| CONTRACTOR | BASE BID | Add Alternate (Not accepted) | Total Bid |
|-------------------|--------------|---------------------------------|--------------|
| Oilfield Electric | \$111,750.00 | n/a | \$111,750.00 |
| Venco | \$130,000.00 | n/a | \$130,000.00 |

It is our recommendation that the Superintendent of Schools, per authorization by the Board of Education at its March 17, 2021 board meeting, proceed with issuing a Notice of Award to Oilfield Electric.

Should you have any questions or require any additional information, please contact me at any time.

Respectfully,

KH 2/24/2021

Keith Henderson Senior Project Manager, Balfour Beatty Construction

cc. Wael Saleh Rio S.D.
Dennis Kuykendall BBC
Jesus Meugerza Ibarra BBC

10.17

3/11/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.17 Approval to Bid Rio School District Projects 21-08L, 21-09L, and 21-10L for the new fire

alarm projects at Rio Real, Rio Plaza, and Rio Del Valle.

Access Public

Type Action (Consent)

Recommended Action
It is recommended that the Board approve the Request to Bid Rio School District Projects 21-

08L, 21-09L, and 21-10L for the new fire alarm projects at Rio Real, Rio Plaza, and Rio Del

Valle.

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale:

This request is to Bid Rio School District Projects 21-08L, 21-09L, and 21-10L for the new fire alarm projects at Rio Real, Rio Plaza, and Rio Del Valle. Each of the projects have already received DSA approval of the plans. For the Safety of Students, staff and the public while occupying these campuses Balfour Beatty recommends that the Board approve Balfour Beatty to solicit bids.

21-08L Request for Board Approval to Bid Project (3).pdf (35 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.





March 2, 2021

Rio School District 1800 Solar, 3rd Floor Oxnard, CA 93036 Attn; Dr. John Puglisi, Superintendent

Subject:

Request for Board Approval to Bid Fire Alarm Projects at Rio Plaza, Rio Real & Rio Del Valle

Re:

Request Board Approval to Issue/Advertise & Solicit Bids for RSD Project #21-08L Campus Wide Fire Alarm @ Rio Plaza, RSD Project #21-09L Campus Wide Fire Alarm @ Rio Real and RSD Project #21-10L Campus Wide Fire

Alarm at Rio Del Valle.

Dear Members of the Rio School District Board of Education and Dr. Puglisi,

Balfour Beatty Construction would like to obtain approval from the Rio School Districts Board of Education and Superintendent of the District to move forward with assembling bids, and solicit Contractors for the following Construction projects related to Fire/Life Safety at 3 Rio School District campuses that are desperately in need of a Fire Alarm System Replacement.

Balfour Beatty Construction is requesting Approval to Solicit Bids for the following Projects:

- RSD Project #21-08L Campus Wide Fire Alarm at Rio Plaza Elementary School. Estimated Budget to Construct of \$385.000.00
- 2) RSD Project #21-09L Campus Wide Fire Alarm at Rio Real Elementary School. Estimated Budget to Construct of \$395,000.00
- 3) RSD Project #21-10L Campus Wide Fire Alarm at Rio Del Valle Middle School. Estimated Budget to Construct of \$390,000.00

Each of the Projects above that we have requested approval to bid all have DSA Approved plans on standby. Balfour Beatty is of the opinion that it is in the best interest of the Rio School District to approve and move forward with these very important projects for the Safety of Students, Staff, and the Public while occupying these campuses.

It is therefore Balfour Beatty Constructions recommendation that the Rio School District Board of Education and the Superintendent of Schools Issue an Approval to Solicit and Bid these 3 fire alarm projects.

Should you have any questions or require any additional information, please contact me at any time.

Respectfully,

KH 3/2/2021

Keith Henderson Senior Project Manager, Balfour Beatty Construction

CC.

Wael Saleh Rio S.D. Dennis Kuykendall BBC Jesus Meugerza ibarra BBC



10.18



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.18 Approval of Award of Bid received for Project #21-03L, Modular Classroom Building

Electrical Service at Rio Del Valle from Taft Electric

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount 209,900.00

Budgeted Yes

Budget Source Measure L Funds

Recommended Action
It is recommended that the Board approve the Award of Bid for the Modular Classroom

Building Electric Service at Rio Del Valle be awarded to Taft Electric

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale:

Taft Electric submitted a bid for \$209,900 for the Electrical service to the Modular Classroom Building at Rio Del Valle. We believe this proposal and bid amount is within budget.

TOTAL BID PACKAGE RIO SCHOOLS, 21-03L (1).pdf (1,631 KB)

21-03L TAFT Recommendation to award 3 4 2021 (1) (1).pdf (63 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board

BID FORM (CUPCCAA PROJECTS UP TO \$200K)

| TO: | RIO SCHOOL DISTRICT, a political subdivision of the State of California ("District"), acting by and through its Board of Trustees ("Board"), 1800 Solar Dr. 3 rd Floor Oxnard, CA 93030. |
|--|--|
| FROM: | (Name of Bidder as listed on License) Ave. (Address) |
| | (City, State, Zip Code) 7925 (Telephone) (FAX) Mark Tovias, Service Department Manager (Name(s) of Bidder's Authorized Representative(s) & Title) |
| Bio und Do sul wit per app wo | d Amount. Pursuant to and in compliance with the Notice to Contractors Calling for lis, the Instructions for Bidders and the other documents relating thereto, the dersigned bidder having reviewed the Instructions for Bidders and all other Contract cuments and upon compliance with all requirements therein with reference to the mittal of this bid, hereby proposes and agrees to perform the Contract including hout limitation, all of its component parts; to perform everything required to be formed; to provide and furnish any and all of the labor, materials, tools, equipment, policable taxes, and services necessary to perform the Contract and complete in a remanlike manner all of the Work required for the CUPCCAA Project described as: bdular Classroom Building Electrical Service RDV. RSD Project # 21-03L incordance with the Contract Documents for the sum of: |

The undersigned bidder agrees to achieve Final Completion of the Work within the Contract Time set forth in the Contract Documents.

"Total" Base Bid: Modular Classroom Building Electrical Service RDV, RSD

Project #21-03L

(Amount in Words)

Two hundred nine thousand, nine hundred

Dollars (\$ 209,900

(In Numbers)

¹ Capitalized terms used herein shall have the same meanings as those set forth in the General Conditions, Section 700, unless otherwise defined herein.

| 1.2 Alternate Bid Items Proposal. Bidders must provide a proposal price for each additive | /e |
|--|----|
| or deductive alternate bid item set forth herein; failure to do so will result in rejection | |
| | |
| the bid proposal for non-responsiveness. After the public opening and reading of the | е |
| bids, the District will in its sole and exclusive discretion select all, some or none of the | е |
| additive or deductive alternate bid items for inclusion in the Contract awarde | d |
| hereunder. The foregoing notwithstanding, if the District elects to include some, but no | |
| all of the alternate bid items in the Contract to be awarded hereunder, the selection of | |
| such alternate bid items will be by priority, as follows: | |

Alternates are listed from the highest to lowest priority based on their numerical orders.

| Add/Alternate Bid No. 1 | |
|--|--|
| NONE (Amount in Words) | Dollars (\$) (In Numbers) |
| 1.3 Acknowledgment of Bid Addenda. In sur acknowledges receipt of all bid addenda issurforth below. The bidder confirms that this bid or other matters contained in bid addenda. | ued by or on behalf of the District, as set |
| Addenda No. 1, dated 2/24/21t received, acknowledged and incorporated into | hrough No. 2, dated 3/2/21, this bid. |
| 1.4 Alternate Bid Items. The bidder's price pro | pposal(s) for alternate bid items is/are set |

- 1.4 Alternate Bid Items. The bidder's price proposal(s) for alternate bid items is/are set forth in the form of alternate bid item proposal included herewith. The bidder acknowledges that, in accordance with the Instruction for Bidders, the Contract for the Work may be awarded in the District's sole discretion with or without some, all or none of the alternate bid items being incorporated into the scope of the Contract awarded. The bidder further acknowledges that the District's selection of alternate bid items, if any, for inclusion in the Contract awarded will be in accordance with the Instructions for Bidders.
- 2. Rejection of Bid; Holding Open of Bid. It is understood that the District reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period of time specified in the Call for Bids, except as provided by law.
 - 3. **Documents Comprising Bid.** The undersigned bidder has submitted as its bid the following:
 - 1. 00210 Bid Form
 - 2. 00215 Designation of Subcontractors
 - 3. 00218 Contractors Registration Certification (DIR)
 - 4. 00220 Non-Collusion Affidavit
 - 5. 00222 Certification of Prevailing Wage
 - 6. 00230 Contractor's Statement of Experience
 - 7. 00240 Acknowledgment of Bidding Practices Regarding Indemnity

The bidder acknowledges that if this bid is not fully in compliance with applicable requirements set forth in the Call for Bids, the Instructions for Bidders and in each of the foregoing documents, the bid may be rejected as non-responsive.

- 4. Award of Contract. It is understood and agreed that if written notice of the acceptance of this bid and award of the Contract thereon is mailed, telegraphed or delivered by the District to the undersigned after the opening of bids and within the time this bid is required to remain open or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District the Agreement in the form attached hereto in accordance with the Bid as accepted within ten (10) calendar days after notification of acceptance and award. Concurrently with delivery of the executed Agreement to the District, the bidder awarded the Contract shall deliver to the District: (a) certificates of insurance evidencing all insurance coverage required under the Contract Documents; (b) the performance bond; (c) the labor and material payment bond; (d) the Certificate of Workers' Compensation Insurance; and (e) the drug-free workplace certificate. The Work under the Contract Documents shall be commenced by the undersigned bidder, if awarded the Contract, on the date stated in the District's Notice to Proceed issued pursuant to the Contract Documents and completion of the Work shall be achieved within the Contract Time specified in the Contract Documents.
- 5. Notices. All notices or other correspondence shall be addressed to the District and the bidder at their respective addresses set forth herein. Notices shall be effective only if in writing and in conformity with the requirements for service of notices set forth in the Contract Documents.
- **6. Contractor's License.** The undersigned Bidder is currently and duly licensed in accordance with the California Contractors License Law, California Business & Professions Code §§ 7000, et seq., under the following:

| License Number: 772245 | | | |
|--|-------|-----------------|--|
| Class A, B, C10 Expiration date 12/31/21 | Class | Expiration date | |
| Class Expiration date | Class | Expiration date | |

By executing this bid, the bidder hereby certifies that: (a) it is duly licensed, in the necessary class(es), for performing the Work of the Contract Documents; (b) that such license shall be in full force and effect throughout the duration of the performance of the Work under the Contract Documents; and (c) that all Subcontractors providing or performing any portion of the Work of the Contract Documents shall be so similarly and appropriately licensed to perform or provide such portion of the Work.

7. Designation of Subcontractors. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code §§ 4100, et seq.) and amendments thereof, each bidder shall set forth in the Subcontractors List: (a) the name and location/address of the place of business of each Subcontractor who will perform work or labor or render services to the bidder in or about the construction of the Work to be performed under the Contract Documents in an amount in excess of one-half of one percent (0.005%) of the bidder's bid; and (b) the portion of the Work which will be performed by each listed Subcontractor. The bidder shall list only one Subcontractor for each portion of

the Work as is defined by the bidder in its bid. If a bidder fails to list a Subcontractor or if the bidder specifies more than one Subcontractor for the same portion of Work to be performed under the Contract Documents valued in excess of one-half of one percent (0.005%) of the bidder's bid amount, the bidder shall be deemed to have agreed that it is "fully qualified" to perform that portion of the Work itself and that it shall perform that portion of the Work.

(In addition, refer to Specification Section 00100 Instruction to Bidders, Section 21 Subcontractors, Sub Section 21.1 Designation of Subcontractors; Subcontractors list of the contract documents.)

- 8. Confirmation of Figures. By submitting this bid, the bidder confirms that it has checked all of the above figures and understands that neither the District nor any of its agents, employees or representatives shall be responsible for any errors or omissions on the part of the undersigned bidder in preparing and submitting this bid.
- 9. Acknowledgment and Confirmation. The undersigned bidder acknowledges its receipt, review and understanding of the Drawings, the Specifications and other Contract Documents pertaining to the proposed Work. The undersigned bidder certifies that the Contract Documents are, in its opinion, adequate, feasible and complete for providing, performing and constructing the Work in a sound and suitable manner for the use specified and intended by the Contract Documents. The undersigned bidder certifies that it has, or as available, all necessary equipment, personnel, materials, facilities and technical and financial ability to complete the Work for the amount bid herein within the Contract Time and in accordance with the Contract Documents.

| (Corporate Seal) | Signature of Bridder's Authorized Representative Mark Tovias |
|------------------|---|
| | Typed or Printed Name |
| | Service Department Manager |
| | Title |
| | om |
| | E-mail Address of Bidder's Authorized Representative |
| | Department of Industrial Relations Registration Number |
| | 3/3/21 |
| | Date |

END OF SECTION

DESIGNATION OF SUBCONTRACTORS (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

- 1. In compliance with the Subletting and Subcontracting Fair Practices Act (Government Code Section 4100, et seq.) and any amendments thereof, each bidder shall set forth below:
 - a. The name and the location of the place of business of each services to the prime contractor in or about the construction of the work or improvement to be performed under this contract in an amount in excess of one-half of one percent (0.005%) of the prime contractor's total bid, and
 - b. The portion of the work which will be done by each subcontractor under this act. The prime contractor shall list only one subcontractor for each portion as is defined by the prime contractor in this bid.
- 2. If a prime contractor fails to specify a subcontractor or if a prime contractor specifies more than one subcontractor for the same portion of work to be performed under the contract in excess of one-half of one percent (0.005%) of the prime contractor's total bid, the prime contractor shall be deemed to have agreed to be fully qualified to perform that portion of work, and that it shall be performed by the contractor.
- 3. No prime contractor whose bid is accepted shall:
 - a. Substitute any subcontractor without written approval by the District,
 - b. Permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid,
 - c. Sublet or subcontract any portion of the work in excess of one-half of one percent of the prime contractor's total bid as was originally bid and did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act.

Subletting or subcontracting of any portion of the work in excess of one-half of one percent (0.005%) of the prime contractor's total bid as to which subcontractor was designated in the original bid shall only be permitted to cases of public emergency or necessity, and then only after a finding reduced to writing as public record of the authority awarding this contract, setting forth the facts constituting the emergency or necessity.

NOTE: If alternate bids are called for and bidder intends to use different or additional subcontractors on the alternates, a separate list of subcontractors must be provided for each such alternate.

| 4. | MANDATORY REGISTRATION WITH THE DEPARTMENT OF INDUSTRIAL |
|----|--|
| | RELATIONS - Senate Bill 854 requires ALL contractors and subcontractors submitting |
| | bids on public works projects to be registered with the Department of Industrial Relations |
| | ("DIR") for purposes of labor compliance. All contractors and subcontractors must |
| | submit proof of valid, accurate, and current DIR registration with their bid. Rio School |
| | District will not accept bids from any contractors or subcontractors who are not registered with the DIR at the time the bid is submitted. Any contractors or subcontractors submitting a bid without being registered with the DIR at the time of bid |
| | will have their bid rejected as being non responsive. All contractors must affirmatively acknowledge their obligation not to hire subcontractors who lack an accurate, valid DIR registration number. |
| | |

| SUBCONTRACTOR LIST | | | | |
|--|--|--|--|--|
| Subcontractor's Licensed Name <u>and</u> DIR Registration Number (Required) | Subcontractor Valid License Number (Required) | Complete address of Subcontractor's Office, Mill or Shop (Required) | Subcontractor's Trade or Portion of Work (Required) | |
| Richard Reed Backhoe | 000 002 | , | operating engineer | |
| Wright Sawing & Breaking | 507 | | Laborer | |
| | | | | |
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| | | L. | li . | |

| Name of Bidder: | Mark Tovias | |
|-------------------------|-------------|-----------|
| Authorized Signature: _ | | of farian |

END OF SECTION

SECTION 00218 CERTIFICATION OF CONTRACTOR AND SUBCONTRACTOR DIVISION OF INDUSTRIAL RELATIONS REGISTRATION (DIR) (CUPCCAA PROJECTS UP TO \$200K)

Pursuant to Public Contract Code Section 1725.5, a contractor or subcontractor must be registered with the Department of Industrial relations in order to bid on, to be listed in a bid proposal or to engage in the performance of any defined public work contract.

| IM | ark Tovias (Name) | , Service Department Manager (Title) | certify that |
|----------------|--|--|-----------------------|
| the Ta | ft Electric Company (Contractor Name) | is currently registered as a contractor with the Dep | artment of Industria |
| Relatio | ns (DIR): | | |
| | Contractor's DIR Registration Num | nber | |
| | Expiration date June 30, 2021 | | |
| Contra | ct further acknowledges: | | |
| 1. 2. 3. | Contractor shall note in its invitation subcontractors. Contractor shall ensure that all substatus for the duration of the project. | stered status for the duration of the project without a ga on to bid the DIR's registration requirement for all sub- bcontractors are registered at time of bid opening and ct. | contractors and their |
| 4. 5. | bid opening. | tration Number for all subcontractors on the project winduction with a DIR registered contractor if list | |
| Failure | to comply with any of the above may | y result in a determination of non-responsiveness. | |
| I declar | long former | ifornia law that the foregoing is true and correct. | |
| 3/3 | 3/21 | | |

Date

NON-COLLUSION AFFIDAVIT (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

| STATE OF CA | | | |
|----------------------------------|--|--|---|
| COUNTY OF | Ventura | • | |
| I, Mark Tov | | | , being first duly sworn, deposes and |
| 1 /1 | r Printed Name) | _ | - |
| says that I am | the Service Department Mar | nager of _ | |
| | (Title) | | (Company Name) |
| the party subi bid proposal (| mitting the foregoing bid pro "Bid Proposal"), the unders | oposal (the "Bldd igned declares, s | er"). In connection with the foregoing tates and certifies that: |
| 1. | The Bid Proposal is not m | ade in the intere | st of, or on behalf of, any undisclosed |
| | person, partnership, comp | any, association, | organization or corporation. |
| 2. | The Bid Proposal is genuin | ne and not collusi | ive or sham. |
| 3. | put in a false or sham bid | , and has not dire | duced or solicited any other bidder to ectly or indirectly colluded, conspired, or anyone else to put in sham bid, or |
| | to refrain from bidding. | | • |
| 4. | The Bidder has not in an communication, or confer | ence with anyon | y or indirectly, sought by agreement, e to fix the bid price, or that of any or cost element of the bid price or that |
| | of any other hidder or to s | ecure any advan | tage against the public body awarding |
| | the contract or of anyone i | nterested in the r | proposed contract |
| 5. | All statements contained in | nthe Rid Proposs | al and related documents are true. |
| 5. 6. | The Ridder has not di | rectly or indirect | tly, submitted the bid price or any |
| 0. | breakdown thereof or th | e contents there | eof, or divulged information or data |
| | relative thereto or naid | and will not pay. | any fee to any person, corporation, |
| | nartnership company a | ssociation, orga | nization, bid depository, or to any |
| | member or agent thereof t | o effectuate a co | Illusive or sham bid. |
| Executed this | 3rd day of MARCH | . 2021 at Ventur | ra, Ventura County, California ry, County and State) |
| | | (Cit | y, County and State) |
| I declare un e true and | er penaly of perjury under | | tate of California that the foregoing is |
| Mark | h 1 | | |
| (Signa | ture) | | (Address) |
| Mark Tovias | | Ventur | a, CA. 93003 |
| | Printed or Typed) | | (City, State and Zip) |
| (Area Code a | nd Telephone Number) | | (Email) |
| (Mica Oode a | na i diopinono i tanimoi) | | , , |
| | | CUDCCAA DDO | IECT) Non-Collusion Affidavit – 00220 |

| END OF SECTION | | |
|--------------------------------------|--|--|
| (This page intentionally left blank) | | |

CERTIFICATION OF PREVAILING WAGE AND RELATED LABOR REQUIREMENTS (CUPCCAA PROJECTS UP TO \$200K)

| PROJECT/CONTRACT NO.: | RSD Project #21-03L | between | |
|--|--|---|--------|
| ("District") and Taft Electric C | | ("Contra | actor' |
| or "Bidder") ("Contract" or " | | | |
| requirements regarding prevent payroll records, and apprent | ice and trainee employment in nout limitation, labor compliated | nia Public Works Contract e audits with 48-hours notice requirements, for all Work on nce monitoring and enforceme | the |
| Date: | 3/3/21 | | |
| Proper Name of Contractor: | Taft Electric Company | | |
| Contractor Signature: | Mark - | Jovies | |
| Print Name: | Mark Tovias | 9 | |
| Title: | Service Department Manager | | |

ACKNOWLEDGMENT OF BIDDING PRACTICES REGARDING INDEMNITY

(CUPCCAA PROJECTS UP TO \$200K)

| TO: | Rio School District, 1800 Solar Dr. 3 rd Floor, Oxnard, California 93030 |
|----------|---|
| RE: | Project Number#21-03L |
| | Project Name RSD Project #21-03L Modular Classroom Building Electrical Service RDV |
| | Please be advised that with respect to the above-referenced Project, the undersigned actor, on behalf of itself and all subcontractors, hereby waives the benefits and protection or Code Section 3864, which provides: |
| | If an action as provided in this chapter prosecuted by the employee, the employer, or both jointly against the third person results in judgment against such third person, or settlement by such third person, the employer shall have no liability to reimburse or hold such third person harmless on such judgment or settlement in absence of a written agreement so to do executed prior to the injury. |
| promp | This agreement has been signed by an authorized representative of the contracting and shall be binding upon its successors and assigns. The undersigned further agrees to all y notify the District of any changes of ownership of the contracting party or any intractor while this Agreement is in force. |
| Taft Ele | ectric Company |
| Contra | acting Party |
| Mark T | ovias Service Department Manager |
| Name | of Agent/Title |
| 3/3/21 | |
| Date | |

END OF SECTION

TAFT ELECTRIC COMPANY

ELECTRICAL CONTRACTORS

STATE LICENSE NO. 772245

P. O. BOX 3416 - 1694 EASTMAN AVENUE - VENTURA, CALIFORNIA 93003 - (805) 642-0121 - FAX (805) 650-9015

ELECTRICAL PROPOSAL & SCOPE OF WORK BALFOUR BEATTY, "RIO DEL VALLE PORTABLE CLASSROOM RELOCATION"-BID #1397

February 26, 2021

We are pleased to present our scope of work and proposal for the above project. We are a union Contractor, California Contractor's License #772245/C-10. Taft Electric Company will furnish and install the electrical material required per job walk. Our price for

this work, including Taft Electric's qualifications and exclusions listed below is as follows: BASE BID ELECTRICAL.....\$209,900 SCOPE OF WORK: Install electrical, data and fire alarm as per bid sheets E1-E5.1 and per Addendum #2 **OUALIFICATIONS:** Bid based on work performed during normal working hours of 6am-3pm Monday through Friday Overtime, weekend, and holiday rates do not apply Directional drilling to be used to route conduit from main gear to portables as per plan sheet E2 Cat6 cable to be used to supply internet source as per sheet E3 note 5 BOTH ADDENDUM #'S 1 & 2 HAVE BEEN RECIEVED **EXCLUSIONS:** 1. HVAC and EMS equipment, devices, low voltage wire and terminations 2. Access panels, fire rated fixtures and cabinet enclosures All formed and finished concrete, housekeeping pads, and conduit curbs Slack and seismic wires for recessed fixtures, surface fixtures and ceiling devices 5. All additional seismic and or structural support, engineering, and upgrades 6. MEP design engineering coordination requirements, cost, and labor 7. CA Title 24 design, engineering and regulatory requirements and cost 8. SWPPP, implementation, installation, cost, and fees 9. New light fixtures 10. Cost of a bond, we are bondable at an adder of 1% 11. Painting, patching and drywall repair 12. Temporary power and lighting 13. All permit costs and fees. 14. Utility charges and fees. 15. Surveying and staking. If you have any questions, please do not hesitate to contact the undersigned. Authorization to start work based Sincer on bid amount listed above: Signature: Mark Tovias TAFT ELECTRIC COMPANY Service Department Manager Printed name:

mtovias@taftelectric.com

Date:





March 4, 2021

Rio School District 1800 Solar, 3rd Floor Oxnard, CA 93036 Attn; Dr. John Puglisi, Superintendent

Subject: Request for Board Approval to Award Project

Re: RSD Project #21-03L Modular Classroom Building Electrical Service RDV, Oxnard, Ca.

Recommendation to Award to the Lowest Responsive Bidder

Dear Dr. Puglisi,

The Rio School District received 1 bid for RSD Project #21-03L Modular Classroom Building Electrical Service RDV. The following company submitted a bid in the order listed. This Project is tentatively scheduled to be completed by May 10, 2021.

| CONTRACTOR | BASE BID | Add Alternate (Not accepted) | Total Bid |
|---------------|--------------|---------------------------------|--------------|
| Taft Electric | \$209,900.00 | n/a | \$209,900.00 |

It is our recommendation that the Superintendent of Schools, per authorization by the Board of Education at its March 17, 2021 board meeting, proceed with issuing a Notice of Award to Taft Electric.

Should you have any questions or require any additional information, please contact me at any time.

Respectfully,

KH 3/4/2021

Keith Henderson Senior Project Manager, Balfour Beatty Construction

cc. Wael Saleh Rio S.D.
Dennis Kuykendall BBC
Jesus Meugerza Ibarra BBC

10.19

3/11/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.19 Approval of Award of Bid from MM Mechanical, Inc.for Project #21-04L for the Plumbing

Services in Modular Classroom Building at Rio Del Valle

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount 20,960.00

Budgeted Yes

Budget Source Measure L Funds

Recommended Action
It is recommended that the Board Approve the Request to Award the bid for Modular

Classroom Building Plumbing Services at Rio Del Valle to M/M Mechanical, Inc.

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale:

The Rio School District received bids for RSD Project #21-04L Modular Classroom Building Plumbing Service at RDV. The following companies submitted bids in the order listed. This Project is tentatively scheduled to be completed by May 10, 2021.

| CONTRACTOR | BASE BID | Add Alternate (Not accepted) | Total Bid |
|-----------------------|-------------|---------------------------------|-------------|
| Precision Plumbing | \$34,363.00 | n/a | \$34,363.00 |
| MM Mechanical | \$20,960.00 | n/a | \$20,960.00 |

It is our recommendation that the Superintendent of Schools, per authorization by the Board of Education at its March 17, 2021 board meeting, proceed with issuing a Notice of Award to MM Mechanical.

21-04L MM Bid 3 2 2021 (1).pdf (3,712 KB)

21-04L Precision Bid 3 1 2021 (1).pdf (4,383 KB)

21-04L MM Recommendation to award 3 2 2021 (1) (2).pdf (116 KB)

BID FORM (CUPCCAA PROJECTS UP TO \$200K)

| то: | RIO SCHOOL DISTRICT, a political subdivision of the State of California ("District"), acting by and through its Board of Trustees ("Board"), 1800 Solar Dr. 3 rd Floor, Oxnard, CA 93030. |
|-------|--|
| FROM: | (Name of Bidder as listed on License) |
| | (Address) (City, State, Zip Code) |
| | (Telephone) Steven Vior President (Name(s) of Bidder's Authorized Representative(s) & Title) |

1. Bid.

1.1 Bid Amount. Pursuant to and in compliance with the Notice to Contractors Calling for Bids, the Instructions for Bidders and the other documents relating thereto, the undersigned bidder having reviewed the Instructions for Bidders and all other Contract Documents¹ and upon compliance with all requirements therein with reference to the submittal of this bid, hereby proposes and agrees to perform the Contract including, without limitation, all of its component parts; to perform everything required to be performed; to provide and furnish any and all of the labor, materials, tools, equipment, applicable taxes, and services necessary to perform the Contract and complete in a workmanlike manner all of the Work required for the CUPCCAA Project described as:

Modular Classroom Building Plumbing Service RDV. RSD Project # 21-04L in accordance with the Contract Documents for the sum of:

"Total" Base Bid: Modular Classroom Building Plumbing Service RDV, RSD Project #21-04L

Twenty thousand nine hundred is sixty Dollars (\$ 20, 940-) (In Numbers)

The undersigned bidder agrees to achieve Final Completion of the Work within the Contract Time set forth in the Contract Documents.

¹ Capitalized terms used herein shall have the same meanings as those set forth in the General Conditions, Section 700, unless otherwise defined herein.

| 1.2 | Alternate Bid Items Proposal. Bidders must provide a proposal price for each additive |
|-----|--|
| | or deductive alternate bid item set forth herein; failure to do so will result in rejection of |
| | the bid proposal for non-responsiveness. After the public opening and reading of the |
| | bids, the District will in its sole and exclusive discretion select all, some or none of the |
| | additive or deductive alternate bid items for inclusion in the Contract awarded |
| | hereunder. The foregoing notwithstanding, if the District elects to include some, but not |
| | all of the alternate bid items in the Contract to be awarded hereunder, the selection of |
| | such alternate bid items will be by priority, as follows: |

Alternates are listed from the highest to lowest priority based on their numerical orders.

| Add/Alternate Bid No. 1 | |
|---|---|
| NONE (Amount in Words) | Dollars (\$) (In Numbers) |
| acknowledges receipt of all bid addenda | submitting this bid, the undersigned bidder issued by or on behalf of the District, as set bid incorporates and is inclusive of, all items. |
| Addenda No. <u>M</u> , dated received, acknowledged and incorporated | through No, dated, into this bid. |

- 1.4 Alternate Bid Items. The bidder's price proposal(s) for alternate bid items is/are set forth in the form of alternate bid item proposal included herewith. The bidder acknowledges that, in accordance with the Instruction for Bidders, the Contract for the Work may be awarded in the District's sole discretion with or without some, all or none of the alternate bid items being incorporated into the scope of the Contract awarded. The bidder further acknowledges that the District's selection of alternate bid items, if any, for inclusion in the Contract awarded will be in accordance with the Instructions for Bidders.
- 2. Rejection of Bid; Holding Open of Bid. It is understood that the District reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period of time specified in the Call for Bids, except as provided by law.
 - 3. **Documents Comprising Bid.** The undersigned bidder has submitted as its bid the following:
 - 1. 00210 Bid Form
 - 2. 00215 Designation of Subcontractors
 - 3. 00218 Contractors Registration Certification (DIR)
 - 4. 00220 Non-Collusion Affidavit
 - 5. 00222 Certification of Prevailing Wage
 - 6. 00230 Contractor's Statement of Experience
 - 7. 00240 Acknowledgment of Bidding Practices Regarding Indemnity

The bidder acknowledges that if this bid is not fully in compliance with applicable requirements set forth in the Call for Bids, the Instructions for Bidders and in each of the foregoing documents, the bid may be rejected as non-responsive.

- 4. Award of Contract. It is understood and agreed that if written notice of the acceptance of this bid and award of the Contract thereon is mailed, telegraphed or delivered by the District to the undersigned after the opening of bids and within the time this bid is required to remain open or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District the Agreement in the form attached hereto in accordance with the Bid as accepted within ten (10) calendar days after notification of acceptance and award. Concurrently with delivery of the executed Agreement to the District, the bidder awarded the Contract shall deliver to the District: (a) certificates of insurance evidencing all insurance coverage required under the Contract Documents; (b) the performance bond; (c) the labor and material payment bond; (d) the Certificate of Workers' Compensation Insurance; and (e) the drug-free workplace certificate. The Work under the Contract Documents shall be commenced by the undersigned bidder, if awarded the Contract, on the date stated in the District's Notice to Proceed issued pursuant to the Contract Documents and completion of the Work shall be achieved within the Contract Time specified in the Contract Documents.
- 5. Notices. All notices or other correspondence shall be addressed to the District and the bidder at their respective addresses set forth herein. Notices shall be effective only if in writing and in conformity with the requirements for service of notices set forth in the Contract Documents.
- 6. Contractor's License. The undersigned Bidder is currently and duly licensed in accordance with the California Contractors License Law, California Business & Professions Code §§ 7000, et seq., under the following:

| License Number: 174251 | | | | |
|---|-----------------------|--|--|--|
| Class <u>C4</u> Expiration date <u>01-31-22</u> | Class Expiration date | | | |
| | Class Expiration date | | | |

By executing this bid, the bidder hereby certifies that: (a) it is duly licensed, in the necessary class(es), for performing the Work of the Contract Documents; (b) that such license shall be in full force and effect throughout the duration of the performance of the Work under the Contract Documents; and (c) that all Subcontractors providing or performing any portion of the Work of the Contract Documents shall be so similarly and appropriately licensed to perform or provide such portion of the Work.

7. Designation of Subcontractors. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code §§ 4100, et seq.) and amendments thereof, each bidder shall set forth in the Subcontractors List: (a) the name and location/address of the place of business of each Subcontractor who will perform work or labor or render services to the bidder in or about the construction of the Work to be performed under the Contract Documents in an amount in excess of one-half of one percent (0.005%) of the bidder's bid; and (b) the portion of the Work which will be performed by each listed Subcontractor. The bidder shall list only one Subcontractor for each portion of

the Work as is defined by the bidder in its bid. If a bidder fails to list a Subcontractor or if the bidder specifies more than one Subcontractor for the same portion of Work to be performed under the Contract Documents valued in excess of one-half of one percent (0.005%) of the bidder's bid amount, the bidder shall be deemed to have agreed that it is "fully qualified" to perform that portion of the Work itself and that it shall perform that portion of the Work.

(In addition, refer to Specification Section 00100 Instruction to Bidders, Section 21 Subcontractors, Sub Section 21.1 Designation of Subcontractors; Subcontractors list of the contract documents.)

- 8. Confirmation of Figures. By submitting this bid, the bidder confirms that it has checked all of the above figures and understands that neither the District nor any of its agents, employees or representatives shall be responsible for any errors or omissions on the part of the undersigned bidder in preparing and submitting this bid.
- 9. Acknowledgment and Confirmation. The undersigned bidder acknowledges its receipt, review and understanding of the Drawings, the Specifications and other Contract Documents pertaining to the proposed Work. The undersigned bidder certifies that the Contract Documents are, in its opinion, adequate, feasible and complete for providing, performing and constructing the Work in a sound and suitable manner for the use specified and intended by the Contract Documents. The undersigned bidder certifies that it has, or as available, all necessary equipment, personnel, materials, facilities and technical and financial ability to complete the Work for the amount bid herein within the Contract Time and in accordance with the Contract Documents.

| | 75 |
|------------------|--|
| | Signature of Bidder's Authorized Representative |
| (Corporate Seal) | Steven Vior |
| | Typed or Printed Name |
| | President |
| | Title |
| | · ^ ' + |
| | E-mail Address of Bidder's Authorized Representative |
| | in the second se |
| | Department of Industrial Relations Registration Number |
| | 3/2/21 |
| | Date |

| SUBCONTRACTOR LIST | | | |
|---|---|--|--|
| Subcontractor's Licensed Name <u>and</u> DIR Registration Number (<u>Required</u>) | Subcontractor Valid License Number (<u>Required</u>) | Complete address of Subcontractor's Office, Mill or Shop (Required) | Subcontractor's Trade or Portion of Work (Required) |
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| Name of Bidder: | mm! | necrianical | , Mc. |
|-----------------------|-----|-------------|-------|
| Authorized Signature: | 5 | te | 9 |

SECTION 00218 CERTIFICATION OF CONTRACTOR AND SUBCONTRACTOR DIVISION OF INDUSTRIAL RELATIONS REGISTRATION (DIR) (CUPCCAA PROJECTS UP TO \$200K)

Pursuant to Public Contract Code Section 1725.5, a contractor or subcontractor must be registered with the Department of Industrial relations in order to bid on, to be listed in a bid proposal or to engage in the performance of any defined public work contract.

1 Stween VISV certify that

| Ĺ | Steven VIOV | President | certify that |
|---|----------------------------------|---|-------------------------|
| | (Name) | (Title) | |
| | Inm mechanica I | 1c is currently registered as a contractor with the | Department of Industria |
| | (Contractor Name) | | |
| R | elations (DIR): | | |
| | Contractor's DIR Registration Nu | ımber | |
| | Expiration date June 30, 202 | | |
| | | | |

Contract further acknowledges:

- 1. Contractor shall maintain DIR registered status for the duration of the project without a gap in registration.
- Contractor shall note in its invitation to bid the DIR's registration requirement for all subcontractors and their subcontractors.
- Contractor shall ensure that all subcontractors are registered at time of bid opening and maintain registered status for the duration of the project.
- 4. Contractor is to furnish DIR Registration Number for all subcontractors on the project within 24 hours of the bid opening.
- 5. Contractor shall substitute any subcontractor with a DIR registered contractor if listed subcontractor is unable to perform the work.

Failure to comply with any of the above may result in a determination of non-responsiveness.

I declare under penalty of perjury under California law that the foregoing is true and correct.

Signature/
3 2 2 1
Date

NON-COLLUSION AFFIDAVIT (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

| STATE OF COUNTY OF | ALIFORNIA Santa Barbara | | |
|----------------------------------|---|---------------------------------------|---|
| | twen Vior r Printed Name). | | _, being first duly sworn, deposes and |
| (Typed o | r Printed Name) . | | mm mechanical Inc. |
| says that I am | the President | or _ | (Company Name) |
| the party sub bid proposal (| (Title) mitting the foregoing bid proposal ("Bid Proposal"), the undersigned de | the "Bidd eclares, s | der"). In connection with the foregoing |
| 1. | The Bid Proposal is not made in to person, partnership, company, ass | he interes | est of, or on behalf of, any undisclosed, organization or corporation. |
| 2. | The Bid Proposal is genuine and r | not collusi | ive or sham. |
| 3. | put in a false or sham bid, and ha | as not dir | duced or solicited any other bidder to rectly or indirectly colluded, conspired, or anyone else to put in sham bid, or |
| 4. | The Bidder has not in any manne communication, or conference wi other bidder, or to fix any overhea | ith anyon id, profit o ny advan | ly or indirectly, sought by agreement, ne to fix the bid price, or that of any or cost element of the bid price or that stage against the public body awarding proposed contract. |
| 5. | All statements contained in the Bio | d Proposa | al and related documents are true. |
| 6. | breakdown thereof, or the conterelative thereto, or paid, and will | ents there not pay, on, orga | tly, submitted the bid price or any reof, or divulged information or data any fee to any person, corporation, anization, bid depository, or to any billusive or sham bid. |
| Executed this | 2 day of <u>March</u> , 2021 a | at <u>Ca</u> | mintena 3B CA ty, County and State) |
| I declare unde true and corre | er penalty of perjury under the laws | of the S | state of California that the foregoing is |
| mx. | | | - 1:10 |
| Signa | ture) | | (Address) |
| Stever (Name | Printed or Typed) | | (City, State and Zip) |
| Area Codé ar | nd Telephone Number) | | (Email) |
| | (CUPCC) | AA PROJ | JECT) Non-Collusion Affidavit – 00220 |

CERTIFICATION OF PREVAILING WAGE AND RELATED LABOR REQUIREMENTS (CUPCCAA PROJECTS UP TO \$200K)

| 21-04L between Mm Mechanical Jun Dono District ("Contractor" Project"). | | | | |
|--|--|--|--|--|
| I hereby certify that I will conform to the State of California Public Works Contract requirements regarding prevailing wages, benefits, on-site audits with 48-hours notice, payroll records, and apprentice and trainee employment requirements, for all Work on the above Project including, without limitation, labor compliance monitoring and enforcement by the Department of Industrial Relations. | | | | |
| 3/2/21 | | | | |
| mm mechanical Inc. | | | | |
| AL | | | | |
| 5teven Vior | | | | |
| President | | | | |
| | | | | |

ACKNOWLEDGMENT OF BIDDING PRACTICES REGARDING INDEMNITY

(CUPCCAA PROJECTS UP TO \$200K)

| TO: | Rio School District, 1800 Solar Dr. 3 rd Floor, Oxnard, California 93030 |
|--------------------|---|
| RE: | Project Number 21-04L |
| | Project Name Modular Classroom Bldg. Plumbing |
| Contra of Labo | Please be advised that with respect to the above-referenced Project, the undersigned ctor, on behalf of itself and all subcontractors, hereby waives the benefits and protection or Code Section 3864, which provides: |
| | If an action as provided in this chapter prosecuted by the employee, the employer, or both jointly against the third person results in judgment against such third person, or settlement by such third person, the employer shall have no liability to reimburse or hold such third person harmless on such judgment or settlement in absence of a written agreement so to do executed prior to the injury. |
| prompt | This agreement has been signed by an authorized representative of the contracting nd shall be binding upon its successors and assigns. The undersigned further agrees to the light strict of any changes of ownership of the contracting party or any attractor while this Agreement is in force. |
| <u>N</u> Contra | im mechanical Inc. Statement of the control of the |
| 54 Name o | of Agent/Title |
| | 2 21 |

END OF SECTION

BID FORM (CUPCCAA PROJECTS UP TO \$200K)

| TO: | RIO SCHOOL DISTRICT, a political subdivision of the State of California ("District"), acting by and through its Board of Trustees ("Board"), 1800 Solar Dr. 3 rd Floor, Oxnard, CA 93030. |
|---|---|
| FROM: | John S. Bascom Inc. dba Precision Plumbing Mechanical (Name of Bidder as listed on License) |
| | (Address) |
| | (City State 7in Code) |
| | (Telephone) (FAX) |
| | Daniel Bascom / Project Manager |
| | (Name(s) of Bidder's Authorized Representative(s) & Title) |
| 1. Bid. | |
| Bic un Do sul wit per app wo <u>Mo</u> acc | d Amount. Pursuant to and in compliance with the Notice to Contractors Calling for its, the Instructions for Bidders and the other documents relating thereto, the dersigned bidder having reviewed the Instructions for Bidders and all other Contract cuments¹ and upon compliance with all requirements therein with reference to the omittal of this bid, hereby proposes and agrees to perform the Contract including, hout limitation, all of its component parts; to perform everything required to be formed; to provide and furnish any and all of the labor, materials, tools, equipment, olicable taxes, and services necessary to perform the Contract and complete in a remanlike manner all of the Work required for the CUPCCAA Project described as: adular Classroom Building Plumbing Service RDV. RSD Project # 21-04L in cordance with the Contract Documents for the sum of: |
| | otal" Base Bid: Modular Classroom Building Plumbing Service RDV, RSD Diect #21-04L |
| | hirty Four Thousand Three Hundred Sixty Three Dollars (\$ 34,363.00) Amount in Words) Online Hundred Sixty Three (In Numbers) |
| The Cor | e undersigned bidder agrees to achieve Final Completion of the Work within the ntract Time set forth in the Contract Documents. |
| Capitaliz Conditions, | ed terms used herein shall have the same meanings as those set forth in the General Section 700, unless otherwise defined herein. |
| | (CHPCCAA PROJECT) Pid Form 00240 |

| | or deducti the bid probids, the I additive of hereunder all of the a such altern | ve a opos Distr or d Thalter nate | Items Proposal. Bidders must provide a proposal price for each additive Iternate bid item set forth herein; failure to do so will result in rejection of all for non-responsiveness. After the public opening and reading of the ct will in its sole and exclusive discretion select all, some or none of the eductive alternate bid items for inclusion in the Contract awarded be foregoing notwithstanding, if the District elects to include some, but not nate bid items in the Contract to be awarded hereunder, the selection of bid items will be by priority, as follows: |
|-------|---|--|--|
| | Add/Alter | nate | Bid No. 1 |
| | NONE | | Dollars (\$ |
| | (Amount | in V | Vords) Dollars (\$) (In Numbers) |
| | acknowled forth belov or other m | lges v. T attei | nent of Bid Addenda. In submitting this bid, the undersigned bidder receipt of all bid addenda issued by or on behalf of the District, as set the bidder confirms that this bid incorporates and is inclusive of, all items a contained in bid addenda. |
| | | | owledged and incorporated into this bid. |
| 1 | forth in to acknowled Work may of the alte The bidde | he Iges be rnat r fur | Items. The bidder's price proposal(s) for alternate bid items is/are set form of alternate bid item proposal included herewith. The bidder that, in accordance with the Instruction for Bidders, the Contract for the awarded in the District's sole discretion with or without some, all or none bid items being incorporated into the scope of the Contract awarded, ther acknowledges that the District's selection of alternate bid items, if on in the Contract awarded will be in accordance with the Instructions for |
| to re | eject this b | id a | Holding Open of Bid. It is understood that the District reserves the right not that this bid shall remain open and not be withdrawn for the period of e Call for Bids, except as provided by law. |
| 3. | followin 1. 2. | ng: 002 002 | s Comprising Bid. The undersigned bidder has submitted as its bid the 10 Bid Form 15 Designation of Subcontractors 18 Contractors Registration Certification (DIR) |
| | 4. 5. 6. | 002 002 002 | 20 Non-Collusion Affidavit 22 Certification of Prevailing Wage 30 Contractor's Statement of Experience 40 Acknowledgment of Bidding Practices Regarding Indemnity |
| | | | (CUDCOAA DDO HECT) Did Farma 00040 |

2.

The bidder acknowledges that if this bid is not fully in compliance with applicable requirements set forth in the Call for Bids, the Instructions for Bidders and in each of the foregoing documents, the bid may be rejected as non-responsive.

- 4. Award of Contract. It is understood and agreed that if written notice of the acceptance of this bid and award of the Contract thereon is mailed, telegraphed or delivered by the District to the undersigned after the opening of bids and within the time this bid is required to remain open or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District the Agreement in the form attached hereto in accordance with the Bid as accepted within ten (10) calendar days after notification of acceptance and award. Concurrently with delivery of the executed Agreement to the District, the bidder awarded the Contract shall deliver to the District: (a) certificates of insurance evidencing all insurance coverage required under the Contract Documents; (b) the performance bond; (c) the labor and material payment bond; (d) the Certificate of Workers' Compensation Insurance; and (e) the drug-free workplace certificate. The Work under the Contract Documents shall be commenced by the undersigned bidder, if awarded the Contract, on the date stated in the District's Notice to Proceed issued pursuant to the Contract Documents and completion of the Work shall be achieved within the Contract Time specified in the Contract Documents.
- 5. Notices. All notices or other correspondence shall be addressed to the District and the bidder at their respective addresses set forth herein. Notices shall be effective only if in writing and in conformity with the requirements for service of notices set forth in the Contract Documents.
- **6. Contractor's License.** The undersigned Bidder is currently and duly licensed in accordance with the California Contractors License Law, California Business & Professions Code §§ 7000, *et seq.*, under the following:

| License Number: <u>533836</u> | | | |
|--|-------|-----------------|--|
| Class <u>C4</u> Expiration date <u>06-30-2022</u> | Class | Expiration date | |
| Class <u>C36</u> Expiration date <u>06-30-2022</u> | Class | Expiration date | |

By executing this bid, the bidder hereby certifies that: (a) it is duly licensed, in the necessary class(es), for performing the Work of the Contract Documents; (b) that such license shall be in full force and effect throughout the duration of the performance of the Work under the Contract Documents; and (c) that all Subcontractors providing or performing any portion of the Work of the Contract Documents shall be so similarly and appropriately licensed to perform or provide such portion of the Work.

7. Designation of Subcontractors. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code §§ 4100, et seq.) and amendments thereof, each bidder shall set forth in the Subcontractors List: (a) the name and location/address of the place of business of each Subcontractor who will perform work or labor or render services to the bidder in or about the construction of the Work to be performed under the Contract Documents in an amount in excess of one-half of one percent (0.005%) of the bidder's bid; and (b) the portion of the Work which will be performed by each listed Subcontractor. The bidder shall list only one Subcontractor for each portion of

the Work as is defined by the bidder in its bid. If a bidder fails to list a Subcontractor or if the bidder specifies more than one Subcontractor for the same portion of Work to be performed under the Contract Documents valued in excess of one-half of one percent (0.005%) of the bidder's bid amount, the bidder shall be deemed to have agreed that it is "fully qualified" to perform that portion of the Work itself and that it shall perform that portion of the Work.

(In addition, refer to Specification Section 00100 Instruction to Bidders, Section 21 Subcontractors, Sub Section 21.1 Designation of Subcontractors; Subcontractors list of the contract documents.)

- 8. Confirmation of Figures. By submitting this bid, the bidder confirms that it has checked all of the above figures and understands that neither the District nor any of its agents, employees or representatives shall be responsible for any errors or omissions on the part of the undersigned bidder in preparing and submitting this bid.
- 9. Acknowledgment and Confirmation. The undersigned bidder acknowledges its receipt, review and understanding of the Drawings, the Specifications and other Contract Documents pertaining to the proposed Work. The undersigned bidder certifies that the Contract Documents are, in its opinion, adequate, feasible and complete for providing, performing and constructing the Work in a sound and suitable manner for the use specified and intended by the Contract Documents. The undersigned bidder certifies that it has, or as available, all necessary equipment, personnel, materials, facilities and technical and financial ability to complete the Work for the amount bid herein within the Contract Time and in accordance with the Contract Documents.

| in accordance with | the Contract Documents. |
|--------------------|--|
| (Corporate Seal) | Signature of Bidder's Authorized Representative Daniel Bascom |
| | Typed or Printed Name |
| | Typed of Philited Maille |
| | Project Manager |
| | Title |
| | |
| | E-mail Address of Bidder's Authorized Representative |
| | |
| | Department of Industrial Relations Registration Number |
| | 03-02-2021 |
| | Date |

END OF SECTION

DESIGNATION OF SUBCONTRACTORS (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

- 1. In compliance with the Subletting and Subcontracting Fair Practices Act (Government Code Section 4100, et seq.) and any amendments thereof, each bidder shall set forth below:
 - a. The name and the location of the place of business of each services to the prime contractor in or about the construction of the work or improvement to be performed under this contract in an amount in excess of one-half of one percent (0.005%) of the prime contractor's total bid, and
 - b. The portion of the work which will be done by each subcontractor under this act. The prime contractor shall list only one subcontractor for each portion as is defined by the prime contractor in this bid.
- If a prime contractor fails to specify a subcontractor or if a prime contractor specifies more than one subcontractor for the same portion of work to be performed under the contract in excess of one-half of one percent (0.005%) of the prime contractor's total bid, the prime contractor shall be deemed to have agreed to be fully qualified to perform that portion of work, and that it shall be performed by the contractor.
- 3. No prime contractor whose bid is accepted shall:
 - a. Substitute any subcontractor without written approval by the District,
 - b. Permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid,
 - c. Sublet or subcontract any portion of the work in excess of one-half of one percent of the prime contractor's total bid as was originally bid and did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act.

Subletting or subcontracting of any portion of the work in excess of one-half of one percent (0.005%) of the prime contractor's total bid as to which subcontractor was designated in the original bid shall only be permitted to cases of public emergency or necessity, and then only after a finding reduced to writing as public record of the authority awarding this contract, setting forth the facts constituting the emergency or necessity.

NOTE: If alternate bids are called for and bidder intends to use different or additional subcontractors on the alternates, a separate list of subcontractors must be provided for each such alternate.

4. MANDATORY REGISTRATION WITH THE DEPARTMENT OF INDUSTRIAL RELATIONS - Senate Bill 854 requires ALL contractors and subcontractors submitting bids on public works projects to be registered with the Department of Industrial Relations ("DIR") for purposes of labor compliance. All contractors and subcontractors must submit proof of valid, accurate, and current DIR registration with their bid. Rio School District will not accept bids from any contractors or subcontractors who are not registered with the DIR at the time the bid is submitted. Any contractors or subcontractors submitting a bid without being registered with the DIR at the time of bid will have their bid rejected as being non responsive. All contractors must affirmatively acknowledge their obligation not to hire subcontractors who lack an accurate, valid DIR registration number.

| | SUBCONTRACTOR LIST | | |
|--|--|--|--|
| Subcontractor's Licensed Name <u>and</u> DIR Registration Number (Required) | Subcontractor Valid License Number (Required) | Complete address of Subcontractor's Office, Mill or Shop (Required) | Subcontractor's Trade or Portion of Work (Required) |
| Hughes General Engineering 1000003556 | 5 | Oxnard, CA 93030 | Concrete/AC Patch |
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| Name of Bidder: John S. Bascom Inc. dba Precision Plumbing Mechanica Authorized Signature: | | | | 1 |
|--|--|---|---------------------------------|-----------------------|
| 500 | The course of th | | | |
| 500 | The state of the s | | | |
| | | 7 | ohn S. Bascom Inc. dba Precisio | on Plumbing Mechanica |

(CUPCCAA PROJECT) Designation of Subcontractors – 00215 Modular Classroom Building Plumbing Service RDV RSD Project #21-04L Page 3 of 4

END OF SECTION

SECTION 00218 CERTIFICATION OF CONTRACTOR AND SUBCONTRACTOR DIVISION OF INDUSTRIAL RELATIONS REGISTRATION (DIR) (CUPCCAA PROJECTS UP TO \$200K)

Pursuant to Public Contract Code Section 1725.5, a contractor or subcontractor must be registered with the Department of Industrial relations in order to bid on, to be listed in a bid proposal or to engage in the performance of any defined public work contract.

| any defined public work co | ontract. |
|--|--|
| 1 Daniel Bascom (Name) | Project Manager certify that |
| John S. Bascom Inc. dba Precision (Contractor Name | Plumbing Mechanical is currently registered as a contractor with the Department of Industrial |
| Relations (DIR): | |
| Contractor's DIR | Registration Number1000004502 |
| Expiration date Ju | une 30, 20 <u>22</u> |
| Contract further acknowled | ges: |
| 2. Contractor shall need subcontractors. 3. Contractor shall estatus for the dura 4. Contractor is to fue bid opening. 5. Contractor shall sunable to perform | naintain DIR registered status for the duration of the project without a gap in registration. ote in its invitation to bid the DIR's registration requirement for all subcontractors and their insure that all subcontractors are registered at time of bid opening and maintain registered attion of the project. The project within 24 hours of the substitute any subcontractor with a DIR registered contractor if listed subcontractor is the work. The project within 24 hours of the substitute any subcontractor with a DIR registered contractor if listed subcontractor is the work. |
| I declare under penalty of p | erjury under California law that the foregoing is true and correct. |
| Signature | <u></u> |
| 03-02-21 | |
| Date | |
| | |

(CUPCCAA PROJECT) SECTION 00218
CERTIFICATION OF CONTRACTOR ANDSUBCONTRACTOR DIVISION OF INDUSTRIAL RELATIONS
REGISTRATION

Modular Classroom Building Plumbing Service RDV RSD Project # 21-04L

NON-COLLUSION AFFIDAVIT (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

| STATE OF | CALIFOR | NIA | |
|--------------------------------|---|--|---|
| COUNTY O | | | |
| _ | | | |
| ı, Daniel B | ascom | | , being first duly sworn, deposes and |
| | or Printed | | ,, mot daily event, deposes and |
| says that I a | m the <u>Pr</u> | ject Manager | Of John S. Bascom Inc. dba Precision Plumbing Mechanical |
| | | (Title) | (Company Name) |
| the party sul bid proposal | omitting the ("Bid Pro | ne foregoing bid pro posal"), the undersi | oposal (the "Bidder"). In connection with the foregoing gned declares, states and certifies that: |
| 1. | The Bid | Proposal is not man | ade in the interest of, or on behalf of, any undisclosed any, association, organization or corporation. |
| 2. | The Bio | Proposal is genuir | ne and not collusive or sham. |
| 3. | The Bid put in a connive | lder has not directle false or sham bid, | y or indirectly induced or solicited any other bidder to and has not directly or indirectly colluded, conspired, any other bidder or anyone else to put in sham bid, or |
| 4. | The Bio commu- other bi of any c | der has not in any nication, or confere dder, or to fix any o ther bidder, or to se | manner, directly or indirectly, sought by agreement, ence with anyone to fix the bid price, or that of any overhead, profit or cost element of the bid price or that ecure any advantage against the public body awarding atterested in the proposed contract. |
| 5. | All state | ments contained in | the Bid Proposal and related documents are true. |
| 6. | breakdo relative partners | der has not, dire wn thereof, or the thereto, or paid, a hip, company, as | ectly or indirectly, submitted the bid price or any ectly or indirectly, submitted the bid price or any econtents thereof, or divulged information or data and will not pay, any fee to any person, corporation, sociation, organization, bid depository, or to any effectuate a collusive or sham bid. |
| Executed this | <u>02</u> da | y of <u>March</u> , | 2021 at Moorpark, Ventura, California (City, County and State) |
| l declare under true and corre | 21 | of perjury under th | the laws of the State of California that the foregoing is |
| | • | | (Address) |
| Daniel Basco | | | |
| (Name | Printed of | r Typed) | (City, State and Zip) |
| | | | 1 |
| (Area Code ar | nd Teleph | one Number) | (Email) |
| | | | |

(CUPCCAA PROJECT) Non-Collusion Affidavit - 00220 Modular Classroom Building Plumbing Service RDV RSD Project # 21-04L

END OF SECTION (This page intentionally left blank) (CUPCCAA PROJECT) Non-Collusion Affidavit – 00220 Modular Classroom Building Plumbing Service RDV RSD Project # 21-04L

Page 2 of 2

CERTIFICATION OF PREVAILING WAGE AND RELATED LABOR REQUIREMENTS (CUPCCAA PROJECTS UP TO \$200K)

| PROJECT/CONTRACT NO.: ("District") and John S. B. or "Bidder") ("Contract" or | ascom Inc. dba Precision Plumbing Mechanical ("Contractor" |
|---|--|
| requirements regarding pre payroll records, and appren | onform to the State of California Public Works Contract vailing wages, benefits, on-site audits with 48-hours notice, tice and trainee employment requirements, for all Work on the hout limitation, labor compliance monitoring and enforcement by all Relations. |
| Date: | March 02, 2021 |
| Proper Name of Contractor: | John S. Bascom Inc. dba Precision Plumbing Mechanical |
| Contractor Signature: | Deiz |
| Print Name: | Daniel Bascom |
| Title: | Project Manager |

ACKNOWLEDGMENT OF BIDDING PRACTICES REGARDING INDEMNITY

(CUPCCAA PROJECTS UP TO \$200K)

| 10. | KIO SCHOOL DI | Strict, 1800 Solar Dr. 3 rd Floor, Oxnard, California 93030 |
|----------|--|--|
| RE: | Project Number | 21-04L |
| | Project Name | Modular Classroom Building Plumbing Service RDV |
| Contrac | ctor, on benair | rised that with respect to the above-referenced Project, the undersigned of itself and all subcontractors, hereby waives the benefits and protection 3864, which provides: |
| | employ against employ harmles | etion as provided in this chapter prosecuted by the employee, the er, or both jointly against the third person results in judgment such third person, or settlement by such third person, the er shall have no liability to reimburse or hold such third person as on such judgment or settlement in absence of a written ent so to do executed prior to the injury. |
| party ar | y notify the D | It has been signed by an authorized representative of the contracting ling upon its successors and assigns. The undersigned further agrees to district of any changes of ownership of the contracting party or any s Agreement is in force. |
| V | 20 | B |
| Contrac | ting Party | |
| Daniel | Bascom / Pro | oject Manager |
| | f Agent/Title | |
| March | າ 02, 2021 | |
| Date | i | |
| | | |
| | | END OF SECTION |
| | | |
| | | |
| | | |
| (CUP | CCAA PROJE | CT) Acknowledgment of Bidding Practices Regarding Indemnity – 00240 |
| | | Modular Classroom Building Plumbing Service RDV RSD Project # 21-04L |

Page 1 of 1





March 2, 2021

Rio School District 1800 Solar, 3rd Floor Oxnard, CA 93036 Attn; Dr. John Puglisi, Superintendent

Subject: Request for Board Approval to Award Project

Re: RSD Project #21-04L Modular Classroom Building Plumbing Service RDV

Recommendation to Award to the Lowest Responsive Bidder

Dear Dr. Puglisi,

The Rio School District received bids for RSD Project #21-04L Modular Classroom Building Plumbing Service RDV. The following company's submitted bids in the order listed. This Project is tentatively scheduled to be completed by May 10, 2021.

| CONTRACTOR | BASE BID | Add Alternate (Not accepted) | Total Bid |
|--------------------|-------------|---------------------------------|-------------|
| Precision Plumbing | \$34,363.00 | n/a | \$34,363.00 |
| MM Mechanical | \$20,960.00 | n/a | \$20,960.00 |

It is our recommendation that the Superintendent of Schools, per authorization by the Board of Education at its March 17, 2021 board meeting, proceed with issuing a Notice of Award to MM Mechanical.

Should you have any questions or require any additional information, please contact me at any time.

Respectfully,

KH 3/2/2021

Keith Henderson Senior Project Manager, Balfour Beatty Construction

cc. Wael Saleh Rio S.D.
Dennis Kuykendall BBC
Jesus Meugerza Ibarra BBC



10.20



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.20 Approval of Award of Bid to Custom Modular Services Corporation for Project #21-02L

for the Modular Classroom Building Renovation at Rio Del Valle

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount 197,620.80

Budgeted Yes

Budget Source Measure L Funds

Recommended Action
It is recommended that the Board Approve the Notice of Award to Custom Modular Services

Corporation for Project #21-02L for the Modular Classroom Building Renovation at Rio Del

Valle.

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale:

The Rio School District received one bid for RSD Project #21-02L for the Modular Classroom Building Renovation at Rio Del Valle. The bid was as follows:

The Rio School District received 1 bid for RSD Project #21-02L Modular Classroom Building Renovation RDV. The following company submitted a bid in the order listed. This Project is tentatively scheduled to be completed by May 10, 2021.

| CONTRACTOR | BASE BID | Add Alternate (Not accepted) | Total Bid |
|----------------|--------------|---------------------------------|--------------|
| Custom Modular | \$197,620.80 | n/a | \$197,620.80 |

It is our recommendation that the Superintendent of Schools, per authorization by the Board of Education at its March 17, 2021 board meeting, proceed with issuing a Notice of Award to Custom Modular Services Corporation.

BID FORM (CUPCCAA PROJECTS UP TO \$200K)

| _ | | _ | |
|-----|---|-----|---|
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| - 1 | 1 | - 1 | • |

RIO SCHOOL DISTRICT, a political subdivision of the State of California ("District"), acting by and through its Board of Trustees ("Board"), 1800 Solar Dr. 3rd Floor, Oxnard, CA 93030.

FROM:

Custom Modular Services Corporation

(Name of Richer as listed on License)

(Address)

Huntington Beach , CA 92646

(Oil: State Zie Code)

(Telephone) (FAX)

Edward Mouawad, President

(Name(s) of Bidder's Authorized Representative(s) & Title)

1. Bid.

1.1 Bid Amount. Pursuant to and in compliance with the Notice to Contractors Calling for Bids, the Instructions for Bidders and the other documents relating thereto, the undersigned bidder having reviewed the Instructions for Bidders and all other Contract Documents¹ and upon compliance with all requirements therein with reference to the submittal of this bid, hereby proposes and agrees to perform the Contract including, without Imitation, all of its component parts; to perform everything required to be performed; to provide and furnish any and all of the labor, materials, tools, equipment, applicable taxes, and services necessary to perform the Contract and complete in a workmanlike manner all of the Work required for the CUPCCAA Project described as:

Modular Classroom Building Renovation RDV. RSD Project # 21-02L in accordance with the Contract Documents for the sum of:

"Total" Base Bid: Modular Classroom Building Renovation RDV, RSD Project #21-02L

One hundred ninty-seven thousand, six hundred twenty dollars & eighty cents | Dollars (\$ 197,620.80 | (In Numbers)

The undersigned bidder agrees to achieve Final Completion of the Work within the Contract Time set forth in the Contract Documents. Pending waterial availability

Capitalized terms used herein shall have the same meanings as those set forth in the General Conditions, Section 700, unless otherwise defined herein.

| or deducthe bid pids, the additive hereund all of the | Bid Items Proposal. Bidders must provide a proposal price for each additive tive alternate bid item set forth herein; failure to do so will result in rejection or roposal for non-responsiveness. After the public opening and reading of the District will in its sole and exclusive discretion select all, some or none of the or deductive alternate bid items for inclusion in the Contract awarded er. The foregoing notwithstanding, if the District elects to include some, but not alternate bid items in the Contract to be awarded hereunder, the selection of mate bid items will be by priority, as follows: |
|---|--|
| Alternate | s are listed from the highest to lowest priority based on their numerical orders. |
| Add/Alte | rnate Bid No. 1 |
| NON | The state of the s |
| (Amou | ht in Words) (In Numbers) |
| acknowle forth bel | edgment of Bid Addenda. In submitting this bid, the undersigned bidderedges receipt of all bid addenda issued by or on behalf of the District, as see w. The bidder confirms that this bid incorporates and is inclusive of, all items matters contained in bid addenda. |
| Addenda received | No, dated through No, dated, acknowledged and incorporated into this bid. |
| forth in acknowle Work ma of the al The bide | Bid Items. The bidder's price proposal(s) for alternate bid items is/are set the form of alternate bid item proposal included herewith. The bidder dges that, in accordance with the Instruction for Bidders, the Contract for the y be awarded in the District's sole discretion with or without some, all or none ternate bid items being incorporated into the scope of the Contract awarded for further acknowledges that the District's selection of alternate bid items, if inclusion in the Contract awarded will be in accordance with the Instructions for |
| to reject this | Bid; Holding Open of Bid. It is understood that the District reserves the right bid and that this bid shall remain open and not be withdrawn for the period of in the Call for Bids, except as provided by law. |
| 3. Docu follow 1. 2. 3. 4. 5. 6. 7. | 00210 Bid Form 00215 Designation of Subcontractors 00218 Contractors Registration Certification (DIR) 00220 Non-Collusion Affidavit 00222 Certification of Prevailing Wage 00230 Contractor's Statement of Experience |
| | (CUPCCAA PROJECT) Bid Form – 00210 Modular Classroom Building Repoyation PDV |

2.

The bidder acknowledges that if this bid is not fully in compliance with applicable requirements set forth in the Call for Bids, the Instructions for Bidders and in each of the foregoing documents, the bid may be rejected as non-responsive.

- 4. Award of Contract. It is understood and agreed that if written notice of the acceptance of this bid and award of the Contract thereon is mailed, telegraphed or delivered by the District to the undersigned after the opening of bids and within the time this bid is required to remain open or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District the Agreement in the form attached hereto in accordance with the Bid as accepted within ten (10) calendar days after notification of acceptance and award. Concurrently with delivery of the executed Agreement to the District, the bidder awarded the Contract shall deliver to the District: (a) certificates of insurance evidencing all insurance coverage required under the Contract Documents; (b) the performance bond; (c) the labor and material payment bond; (d) the Certificate of Workers' Compensation Insurance; and (e) the drug-free workplace certificate. The Work under the Contract Documents shall be commenced by the undersigned bidder, if awarded the Contract, on the date stated in the District's Notice to Proceed issued pursuant to the Contract Documents and completion of the Work shall be achieved within the Contract Time specified in the Contract Documents.
- 5. Notices. All notices or other correspondence shall be addressed to the District and the bidder at their respective addresses set forth herein. Notices shall be effective only if in writing and in conformity with the requirements for service of notices set forth in the Contract Documents.
- 6. Contractor's License. The undersigned Bidder is currently and duly licensed in accordance with the California Contractors License Law, California Business & Professions Code §§ 7000, et seq., under the following:

| License Num | ber: _570805 | | | |
|-------------|-------------------------|-------|------------------------|--|
| Class B | Expiration date12/31/21 | Class | Expiration date | |
| Class | Expiration date | Class | Expiration date | |

By executing this bid, the bidder hereby certifies that: (a) it is duly licensed, in the necessary class(es), for performing the Work of the Contract Documents; (b) that such license shall be in full force and effect throughout the duration of the performance of the Work under the Contract Documents; and (c) that all Subcontractors providing or performing any portion of the Work of the Contract Documents shall be so similarly and appropriately licensed to perform or provide such portion of the Work.

7. Designation of Subcontractors. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code §§ 4100, et seq.) and amendments thereof, each bidder shall set forth in the Subcontractors List: (a) the name and location/address of the place of business of each Subcontractor who will perform work or labor or render services to the bidder in or about the construction of the Work to be performed under the Contract Documents in an amount in excess of one-half of one percent (0.005%) of the bidder's bid; and (b) the portion of the Work which will be performed by each listed Subcontractor. The bidder shall list only one Subcontractor for each portion of

the Work as is defined by the bidder in its bid. If a bidder fails to list a Subcontractor or if the bidder specifies more than one Subcontractor for the same portion of Work to be performed under the Contract Documents valued in excess of one-half of one percent (0.005%) of the bidder's bid amount, the bidder shall be deemed to have agreed that it is "fully qualified" to perform that portion of the Work itself and that it shall perform that portion of the Work.

(In addition, refer to Specification Section 00100 Instruction to Bidders, Section 21 Subcontractors, Sub Section 21.1 Designation of Subcontractors; Subcontractors list of the contract documents.)

- 8. Confirmation of Figures. By submitting this bid, the bidder confirms that it has checked all of the above figures and understands that neither the District nor any of its agents, employees or representatives shall be responsible for any errors or omissions on the part of the undersigned bidder in preparing and submitting this bid.
- 9. Acknowledgment and Confirmation. The undersigned bidder acknowledges its receipt, review and understanding of the Drawings, the Specifications and other Contract Documents pertaining to the proposed Work. The undersigned bidder certifies that the Contract Documents are, in its opinion, adequate, feasible and complete for providing, performing and constructing the Work in a sound and suitable manner for the use specified and intended by the Contract Documents. The undersigned bidder certifies that it has, or as available, all necessary equipment, personnel, materials, facilities and technical and financial ability to complete the Work for the amount bid herein within the Contract Time and in accordance with the Contract Documents.

| - | |
|------------------|--|
| | Signature of Bidder's Authorized Representative |
| (Corporate Seal) | |
| 1 | Edward Mouawad |
| | Typed or Printed Name |
| | President |
| | Title |
| | * * *com |
| | E-mail Address of Bidder's Authorized Representative |
| | Department of Industrial Relations Registration Number |
| | 3/1/21 |
| | Date |

DESIGNATION OF SUBCONTRACTORS (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

- 1. In compliance with the Subletting and Subcontracting Fair Practices Act (Government Code Section 4100, et seq.) and any amendments thereof, each bidder shall set forth below:
 - a. The name and the location of the place of business of each services to the prime contractor in or about the construction of the work or improvement to be performed under this contract in an amount in excess of one-half of one percent (0.005%) of the prime contractor's total bid, and
 - b. The portion of the work which will be done by each subcontractor under this act. The prime contractor shall list only one subcontractor for each portion as is defined by the prime contractor in this bid.
- 2. If a prime contractor fails to specify a subcontractor or if a prime contractor specifies more than one subcontractor for the same portion of work to be performed under the contract in excess of one-half of one percent (0.005%) of the prime contractor's total bid, the prime contractor shall be deemed to have agreed to be fully qualified to perform that portion of work, and that it shall be performed by the contractor.
- 3. No prime contractor whose bid is accepted shall:
 - a. Substitute any subcontractor without written approval by the District,
 - b. Permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid,
 - c. Subjet or subcontract any portion of the work in excess of one-half of one percent of the prime contractor's total bid as was originally bid and did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act.

Subletting or subcontracting of any portion of the work in excess of one-half of one percent (0.005%) of the prime contractor's total bid as to which subcontractor was designated in the original bid shall only be permitted to cases of public emergency or necessity, and then only after a fir ding reduced to writing as public record of the authority awarding this contract, setting forth the facts constituting the emergency or necessity.

NOTE: If alternate bids are called for and bidder intends to use different or additional subcontractors on the alternates, a separate list of subcontractors must be provided for each such alternate.

4. MANDATORY REGISTRATION WITH THE DEPARTMENT OF INDUSTRIAL RELATIONS - Senate Bill 854 requires ALL contractors and subcontractors submitting bids on public works projects to be registered with the Department of Industrial Relations ("DIR") for purposes of labor compliance. All contractors and subcontractors must submit proof of valid, accurate, and current DIR registration with their bid. Rio School District will not accept bids from any contractors or subcontractors who are not registered with the DIR at the time the bid is submitted. Any contractors or subcontractors submitting a bid without being registered with the DIR at the time of bid will have their bid rejected as being non responsive. All contractors must affirmatively acknowledge their obligation not to hire subcontractors who lack an accurate, valid DIR registration number.

| | | SUBCO | VIRAGIOR LIST | |
|----------------|----------|--|--|--|
| Licens Regi | stration | Subcontractor Valid License Number (Required) | Gomplete address of Subcontractor's Office, Mill or Shop (Required) | Subcontractor's Trade or Portion of Work (Recuired) |
| 4 | | lar Services Corpo | | |
| 7 | | | | |
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Name of Bidder:

Custom Modular Services Corporation

Authorized Signature:

(CUPCCAA PROJECT) Designation of Subcontractors – 00215

Modular Classroom Building Renovation RDV

RSD Project #21-02L

Page 3 of 4

END OF SECTION

SECTION 00218 CERTIFICATION OF CONTRACTOR AND SUBCONTRACTOR DIVISION OF INDUSTRIAL RELATIONS REGISTRATION (DIR) (CUPCCAA PROJECTS UP TO \$200K)

Pursuant to Public Contract Code Section 1725.5, a contractor or subcontractor must be registered with the Department of Industrial relations in order to bid on, to be listed in a bid proposal or to engage in the performance of any defined public work contract.

| any defined public | pork contract |
|---|---|
| Edward Mouaw | Outury wide |
| (Name | (ind) |
| Custom Modular Se (Contract | vices Corporation solution is currently registered as a contractor with the Department of Industria or Name) |
| Relations (DIR): | . */ |
| Contracto | s DIR Registration Number |
| Expiration | date June 30, 20 <u>2</u> 1 |
| Contract further acl | nowledges: |
| Contractor Contractor subcontractor | shall maintain DIR registered status for the duration of the project without a gap in registration. shall note in its invitation to bid the DIR's registration requirement for all subcontractors and their tors. |
| Contractor status for t | shall ensure that all subcontractors are registered at time of bid opening and maintain registered as duration of the project. |
| Contractor bid openin | is to furnish DIR Registration Number for all subcontractors on the project within 24 hours of the |
| 5. Contractor unable to p | shall substitute any subcontractor with a DIR registered contractor if listed subcontractor is enform the work. |
| Failure to comply wi | n any of the above may result in a determination of non-responsiveness. |
| i declare under pen | Ity of perjury under California law that the foregoing is true and correct. |
| Me | |
| Signature | |
| 3 -/- Date | 2021 |
| | |

NON-COLLUSION AFFIDAVIT (CUPCCAA PROJECTS UP TO \$200K)

(Must be submitted with bid)

| STATE OF CAL | IFORNIA | |
|--------------------------------|--|--|
| COUNTY OF _ | Orange | |
| I,Edward Mo | | , being first duly sworn, deposes and |
| (Typed or I says that I am the | rinted Name) President | of Custom Modular Services Corporation |
| says that I am t | (Title) | The state of the s |
| the narty submi | | (Company Name) e "Bidder"). In connection with the foregoing |
| bid proposal ("B | id Proposal"), the undersigned dec | lares, states and certifies that: |
| 1. T | he Bid Proposal is not made in the erson, partnership, company, asso | interest of, or on behalf of, any undisclosed ciation, organization or corporation. |
| 2. T | he Bid Proposal is genuine and no | t collusive or sham. |
| 3. T | he Bidder has not directly or indirectly or indirectly and has | ectly induced or solicited any other bidder to not directly or indirectly colluded, conspired, bidder or anyone else to put in sham bid, or |
| te | refrain from bidding. | and or anyone olde to put in shall bid, of |
| 4. T | he Bidder has not in any manner, ommunication, or conference with ther bidder, or to fix any overhead, | directly or indirectly, sought by agreement, anyone to fix the bid price, or that of any profit or cost element of the bid price or that advantage against the public body awarding |
| tř | e contract or of anyone interested | in the proposed contract |
| 5. A | Il statements contained in the Bid F | roposal and related documents are true |
| 6. T b re p | he Bidder has not, directly or reakdown thereof, or the content lative thereto, or paid, and will no | indirectly, submitted the bid price or any is thereof, or divulged information or data of pay, any fee to any person, corporation, organization, bid depository, or to any |
| | _ | |
| Executed this _ | day of March 2021 at | Huntington Beach CA (City, County and State) |
| declare under | penalty of perjury under the laws of | f the State of California that the foregoing is |
| (Signatur | al al | (Address) |
| Edward Mouaw | | (Addiess) |
| | inted or Typed) | (O4: O1-1191) |
| (Maille P) | inted of Typed) | (City, State and Zip) |
| Area Code and | Telephone Number) | (Email) |
| | | |
| | (CUPCCAA | PROJECT) Non-Collusion Affidavit - 00220 |

Modular Classroom Building Renovation RDV RSD Project # 21-02L Page 1 of 2

END OF SECTION (This page intentionally left blank) (CUPCCAA PROJECT) Non-Collusion Affidavit -- 00220 Modular Classroom Building Renovation RDV RSD Project # 21-02L Page 2 of 2

CERTIFICATION OF PREVAILING WAGE AND RELATED LABOR REQUIREMENTS (CUPCCAA PROJECTS UP TO \$200K)

| ("District") and Custom Mo | Jular Services Corporation | en Contractor ("Contractor" |
|---|--|--|
| or "Bidder") ("Contract" or " I hereby certify that I will co | Project"). nform to the State of California Put | olic Works Contract |
| requirements regarding prev payroll records, and apprent | ailing wages, benefits, on-site audi ce and trainee employment require out limitation, labor compliance mo | ts with 48-hours notice, ements, for all Work on the |
| Date: | 3/1/21 | |
| Proper Name of Contractor: | Custom Modular Services Corpo | ration |
| Contractor Signature: | March | |
| Print Name: | Edward Mouawad | |
| Title: | President | STEEL ST |

(CUPCCAA PROJECT) Section 00222
Certification of Prevailing Wage and Related Labor Requirements
Modular Classroom Building Renovation RDV
RSD Project #21-02L

ACKNOWLEDGMENT OF BIDDING PRACTICES REGARDING INDEMNITY

(CUPCCAA PROJECTS UP TO \$200K)

| TO: Rio Sc | ool District, 1800 Solar Dr. 3 rd Floor, Oxnard, California 93030 |
|------------------------------------|--|
| RE: Project | Number (CUPCCAA) #21-02L |
| Project | Name CUPCCAA) Modular Classroom Building Renovation RDV |
| Contractor, on | be advised that with respect to the above-referenced Project, the undersigned behalf of itself and all subcontractors, hereby waives the benefits and protection section 3864, which provides: |
| | an action as provided in this chapter prosecuted by the employee, the employer, or both jointly against the third person results in judgment against such third person, or settlement by such third person, the employer shall have no liability to reimburse or hold such third person harmless on such judgment or settlement in absence of a written agreement so to do executed prior to the injury. |
| party and shall promptly notify | reement has been signed by an authorized representative of the contracting be binding upon its successors and assigns. The undersigned further agrees to the District of any changes of ownership of the contracting party or any hile this Agreement is in force. |
| Custom Modul | ar Services Corporation |
| Contracting Par | |
| Edward Mouav Name of Agent | |
| 3/1/21 | lue |
| Date | |
| Jalo | END OF SECTION |
| (CUPCCAA | PROJECT) Acknowledgment of Ridding Practices Degarding Indomnity 00040 |





March 2, 2021

Rio School District 1800 Solar, 3rd Floor Oxnard, CA 93036 Attn; Dr. John Puglisi, Superintendent

Subject:

Request for Board Approval to Award Project

Re:

RSD Project #21-02L Modular Classroom Building Renovation RDV, Oxnard, Ca.

Recommendation to Award to the Lowest Responsive Bidder

Dear Dr. Puglisi,

The Rio School District received 1 bid for RSD Project #21-02L Modular Classroom Building Renovation RDV. The following company submitted a bid in the order listed. This Project is tentatively scheduled to be completed by May 10, 2021.

| CONTRACTOR | BASE BID | Add Alternate (Not accepted) | Total Bid |
|----------------|--------------|---------------------------------|--------------|
| Custom Modular | \$197,620.80 | n/a | \$197,620.80 |

It is our recommendation that the Superintendent of Schools, per authorization by the Board of Education at its March 17, 2021 board meeting, proceed with issuing a Notice of Award to Custom Modular Services Corporation.

Should you have any questions or require any additional information, please contact me at any time.

Respectfully,

KH 3/2/2021

Keith Henderson Senior Project Manager, Balfour Beatty Construction

CC.

Wael Saleh Rio S.D. Dennis Kuykendall BBC Jesus Meugerza Ibarra BBC

10.21

3/11/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.21 Approval of Request to go out to bid for the HVAC Replacement at Rio Del Norte, Project

#21-07L

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Board approve Balfour Beatty to go out to bid for the HVAC

Replacement project #21-07L at Rio Del Norte

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale:

Balfour Beatty Construction is requesting approval to solicit bids for the HVAC Replacement at Rio Del Norte Elementary School, Project #21-07L. The project has just received DSA Approval and is in the best interest of the Rio School District to approve and move forward with the very important project previously requested as a priority by the Rio Board of Education in an effort to give all Rio campuses air conditioning.

21-07L Request for Board Approval to Bid Project (1) (1).pdf (34 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.





March 3, 2021

Rio School District 1800 Solar, 3rd Floor Oxnard, CA 93036 Attn; Dr. John Puglisi, Superintendent

Subject: Request for Board Approval to Bid HVAC Replacement at Rio Del Norte

Re: RSD Project #21-07L HVAC Replacement at Rio Del Norte Elementary School

Dear Members of the Rio School District Board of Education and Dr. Puglisi,

Balfour Beatty Construction would like to obtain approval from the Rio School Districts Board of Education and Superintendent of the District to move forward with assembling bids, and solicit Contractors for the following Construction project related to the installation of Air Conditioning in Classroom Buildings C, D, H & J that are currently not Air Conditioned at Rio Del Norte Elementary School.

Balfour Beatty Construction is requesting Approval to Solicit Bids for the following Project:

 RSD Project #21-07L HVAC Replacement at Rio Del Norte Elementary School. The Estimated Budget Cost to Construct this project is \$1,532,000.00

The Project listed above that we have requested approval to bid has just received DSA Approval. Balfour Beatty is of the opinion that it is in the best interest of the Rio School District to approve and move forward with this very important project previously requested as a priority by the Rio Board of Education in an effort to get all RIO campuses fully Air Conditioned.

It is therefore Balfour Beatty Constructions recommendation that the Rio School District Board of Education and the Superintendent of Schools Issue an Approval to Solicit and Bid this Project.

Should you have any questions or require any additional information, please contact me at any time.

Respectfully,

KH 3/3/2021

Keith Henderson Senior Project Manager, Balfour Beatty Construction

cc. Wael Saleh Rio S.D.
Dennis Kuykendall BBC
Jesus Meugerza Ibarra BBC

10.22

3/11/2021 BoardDocs® Pro



Agenda Item Details

Meeting Mar 17, 2021 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.22 Approval to go out to Bid for Acoustic Ceiling Installation at Rio Del Norte, Project #21-

11L

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Board approve RSD to go out to Bid for the Acoustic Ceiling

Installation at Rio Del Norte.

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale:

Balfour Beatty would like to obtain approval from the Rio School District Board of Education and Superintendent to move forward with assembling bids and solicit Contractors for the following Construction project related to the installation of Suspended Acoustical Ceilings in Classroom Buildings C, D, f, J, &H at Rio Del Norte Elementary School. This project is the second part (Phase 2), of the other project to replace the HVAC at Rio Del Norte.

21-11L Request for Board Approval to Bid Project (2) (3).pdf (34 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.





March 3, 2021

Rio School District 1800 Solar, 3rd Floor Oxnard, CA 93036 Attn; Dr. John Puglisi, Superintendent

Subject:

Request for Board Approval to Bid Acoustical Ceiling Installation Project at Rio Del Norte

Re:

RSD Project #21-11L Acoustical Ceiling Installation at Rio Del Norte Elementary School

Dear Members of the Rio School District Board of Education and Dr. Puglisi,

Balfour Beatty Construction would like to obtain approval from the Rio School Districts Board of Education and Superintendent of the District to move forward with assembling bids, and solicit Contractors for the following Construction project related to the installation of Suspended Acoustical Ceilings in Classroom Buildings C, D, F, J & H at Rio Del Norte Elementary School. This project is the second part or Phase #2 of the other project to replace the HVAC at Rio Del Norte.

Balfour Beatty Construction is requesting Approval to Solicit Bids for the following Project:

 RSD Project #21-011L Acoustical Ceiling Installation at Rio Del Norte Elementary School. The Estimated Budget to Construct this project is \$510,000.00

The Project listed above that we have requested approval to bid has had DSA Approval for 3 years. Balfour Beatty is of the opinion that it is in the best interest of the Rio School District to approve and move forward with this very important project as Phase 2 to the HVAC Replacement Project at Rio Del Norte.

It is therefore Balfour Beatty Constructions recommendation that the Rio School District Board of Education and the Superintendent of Schools Issue an Approval to Solicit and Bid this Project.

Should you have any questions or require any additional information, please contact me at any time.

Respectfully,

KH 3/3/2021

Keith Henderson Senior Project Manager, Balfour Beatty Construction

cc. Was

Wael Saleh Rio S.D. Dennis Kuykendall BBC Jesus Meugerza Ibarra BBC